

Minutes of Department Head Meeting October 12, 2010

8:00am Meeting called to order by Craig LaHote

Roll Call: Mr. LaHote, Mr. Mack, Mr. Britten, Mrs. Haar, Mr. Hrosko, Rosanna Violi, Chief Stribrny, Chief Dimick, Kraig Gottfried Grant Garn and Robert Warnimont (arrived at 9:00). Deputy Chief Brice was absent

Fire: Chief Dimick told the Trustees he has a truck in for repair and it will be pretty costly. He said he had Hrosko call Britten and Mack last week to get the ok to have it fixed. Dimick then asked the Trustees to sign the PO request (copy in file) to W.W. Williams in the amount of \$17,447.09 The Trustees signed it. Dimick said he will be asking the Trustees to approve the installation of a mezzanine gate at a cost of \$1,753.31 next meeting. This is to block off the area where the records are stored.

Dimick then told the Trustees they are putting together high rise packs but will need to purchase the bags for them.

Maintenance: Kraig Gottfried told the Trustees Zimmerman finished the striping and painting, brush pick-up is under way but they are running a bit behind and the new dump truck should be in this week. He then said he wanted to put the 1996 GMC top kick dump truck on GovDeals along with an old tank. The Trustees told him he could do that.

Gottfried asked the trustees to approve a PO for Envirocare in the amount of \$2,500.00. This will cover the cost of removing five dead ash trees (\$700.00) and possibly some others. **Britten made a motion (seconded by Mack) to approve the PO request. All Yes Motion Approved**

Gottfried asked if Brian McCarthy had paid his mowing bill and was told no. Haar said she had sent him two letters on it but had received no response so Celley was going to contact him. Britten asked if Steve Butler paid his bill and Haar explained that he had not because Solicitor Celley advised writing it off due to the fact Butler was not properly notified.

EMS: Deputy Chief Brice - absent

Police: Chief Stribrny told the Trustees the speed grant patrol has already begun. Stribrny thanked the Trustees for authorizing the new replacement computers and thanked Hrosko and Violi for their help on them.

Next Stribrny mentioned the issue of the poor reception for the cell phones in the Police building. He said Sprint has some kind of device they can put in the building but he was told it may not work because it is primarily for home use. Stribrny said since there is a monthly cost associated with the device he wanted to ask about it. LaHote said if it is for home use it probably will not work right because it probably will only be able to handle one call at a time. Stribrny will keep looking.

Stribrny told the Trustees that he has been looking for the Detective's replacement vehicle and new ones are pretty expensive. Genoa Ford has a 2009 Mercury Milan that is used and good shape that fits what they need. It has about 19,000 miles on it and the cost is \$18,750.00. Stribrny said he will bring this up at Monday's meeting for approval.

Stribrny also said he will be giving the Trustees the Detective report for 9-20 thru 9-30 on Monday night.

Stribrny asked for an executive session for contract negotiations, employee discipline and hiring.

Zoning: Grant Garn said he met on Tuesday with Glen Agler about some problems with the site work on the ditch on the Rossford School property. Along with that Garn said he was told Ray Huber is not going to do any more site work in the Township in relation to any inspections for roads. Gottfried said on a drainage issue, he called Jason Sisco who informed him that sometime ago Ray Huber told him there are no more inspections for Perrysburg Township. This is because we hire a firm to do them. Gottfried went on to say that when Garn came back the other day he commented about how they were going to discharge their retention pond. Gottfried said he always thought it was weird that there could be a 24 inch tile coming into that retention pond from that subdivision, it could be metered as a 6 inch coming out into the ditch, so it is metered as it is farm ground. When the water gets up so high they are pumping like a sump pump discharging 800 to 900 gallons per minute into that ditch. Mack said we need to have a meeting with Ray Huber because as County Engineer, he is the Engineer of record. Mack said possibly because we are home rule that changes things but he didn't think so. Britten said he will talk to Jason Sisco and Ray Huber about this.

Next Garn said he and Rob Black met with a couple of people from Speedway and it was mentioned to them that the Township and the County are working on a turn lane at Route 20 and Thompson Rd. Garn said that with new engineers at Speedway there are some new ideas being talked about.

Garn told the Trustees that on November 12 he will be at an all day work shop for Northwest Ohio Planning & Zoning.

Garn then said Chic-Fil-A started doing core samples but with 8 inches of asphalt and 8 inches of stone the machine couldn't get deep enough. They will be bringing in a larger machine.

Garn told the Trustee that Zone Pro has a new web based system which would be advantageous to go with. The cost of the new system is \$535.00 annual and we are currently paying \$390.00 annually. Violi played around with it for a while and found it very easy to use. LaHote said if we are comfortable Zone Pro is right for the long term it probably would be a good idea. He said once we change to a web based program it is hard to change to another program. Garn said Zone Pro would be a good long term program to have. The Trustees told him it was ok to change to the web based version.

The last thing Garn mentioned was the Zoning Commission is meeting tonight (10-12-10) for the final hearing on the changes to the Zoning book.

Assistant Administrator – Rosanna Violi told the Trustees she called Andersons and they have seven different kinds of weather radios without alerts on them costing from \$9.99 to \$39.99. They have several others costing from \$59.99 to \$89.99 with alerts on them. Gary at Andersons offered to partnership with the Township and offer 20% off coupons to residents on the radios. Mack said he would prefer working with a township business if possible. LaHote said it is best if a weather radio has an alert on it. He also thanked Violi for looking into this. Violi told the Trustees Solicitor Celley e-mailed her last week and he did some researched storage of junk vehicles and there is a statute in the ORC on it. He drew up a Resolution that would affect the entire Township. Celley said it is something the Trustees should consider. This is not something the Township would monitor; violators would have to be brought up by complaint. Celley wanted her to pass this along for the trustees to read.

Next Violi said 37 employees have not yet done the Form Fire required by Kaminski. These are due by this Friday (10-15-10). Violi asked the Department Heads to make sure their employees complete them on time. Violi said she also did some research on health benefits we have that are included in our health packages. Violi said Kathy Carlson came in and showed her and Hrosko some of the things St Luke's can provide as well. One of the things Violi thinks would be very beneficial is the health risk assessments. They would do the standard things such as blood pressure, cholesterol, and body mass index. Once all the information is gathered, the information would be sent directly to the employee. The township would not know any of the individual's information. We would need to have 25 people participate to do this. LaHote said he thought it would be a good idea. Violi also said she didn't know that in our health packages we can get discounts at health clubs, that there is a plan to help people quit smoking and other benefits. Violi could talk to Kathy to set things up. LaHote said she should go for it. Mack and Britten agreed.

Violi then said the newsletter was sent out and she had received a lot of e-mails from people requesting to be put on the e-mail list for the next newsletter.

Administrator: John Hrosko asked the trustees to approve the Annexation Agreement (copy in file) for Martin C. Davis for the lots numbered 562 thru 569 and 758 thru 767 located on State Route 25 in Perrysburg Heights. The Petition has been read and approved by Solicitor Walt Celley. **Mack made a motion (seconded by Britten) to approve the October 2010 Annexation Agreement for Martin C. Davis for the lots numbered 562 thru 569 and 758 thru 767 located in Perrysburg Heights. All Yes Motion Approved**

Hrosko said he had good news. The Township now owns 12 lots and 2 buffer lots in Cambridge Subdivision. It was discussed that the Township should go in and cleans them up, mows the lots and make sure they stayed maintained. This will make the neighbors happy and make them an asset to the Township. Mack said when the housing market rebounds the Township can then sell them and use the money for park land or something.

Hrosko passed out some papers to the Trustees from Hull & Associate that will need to be discussed in executive session under contract negotiations.

Hrosko then told the Trustee he will be on vacation from the 18th thru the 25th.

Hrosko then told the Trustees on the 27th and 28th at 9am union reps are coming in to discuss health insurance. **Mack made a motion (seconded by Britten) to call a Special Executive Session meeting for 9am on the 27th for insurance contract negotiations. All Yes Motion Approved ****

Hrosko said there is a meeting on 10-27-2010 at Penta with Ray Huber to talk about the Buck Rd intersection and Bates Rd bridge. Hrosko also said the TID meeting was rescheduled till 11-12-2010.

Recreation: Bob Warnimont said he and Gottfried have been talking about replacing the current leaf vac which is 12 years old with a new more powerful one. The old one was bought under solid waste and he has the money in solid waste to buy a new one this year. The Trustees told him to go ahead and get a price.

Office: Shirley Haar – no report

Bob Mack – said he received a phone call from Bob Dole from Rockledge and they decided to take a pass on the street lights.

Mack made a motion (seconded by Britten) to adjourn into executive session for contract negotiations, for employee hiring, employee discipline and pending or possible litigation. Further business will be conducted. All Yes Motion Approved

Mack made a motion (seconded by Britten) to adjourn executive session and return to regular session. All Yes Motion Approved

David Kuhn from Feller Finch & Associates, Rachel Latta from Feller Finch & Associates, Don Feller from Feller Finch & Associates and John Iaconageli from Beckett & Raeder joined the Trustees, Gottfried, Garn, Stribrny, Hrosko, Violi and Haar for a presentation. Mr. Iaconageli spoke about the need for a recreation facility and township campus area. He said when the master plan was being discussed the one thing they kept hearing was the residents want more recreation areas and an “identifiable center” for the Township. Mr. Iaconageli presented a power point presentation of what can be done and what some other communities are already doing. He said the Township has the opportunity to create a gathering place for families that can include park land, a learning center, play area, park shelters, bike and walking paths, a recreation building housing exercise areas, walking track, a possible golf simulator area, possible splash area, a gym and banquet facilities as well as new township offices. Mr. Iaconageli said it all starts with an idea and the Trustees should talk to residents and see what their ideas are. Mr. Iaconageli said this could all be put together over a period of years. It was discussed that possible ways to help off set the cost would be to get some corporate involvement and set up a donor program where people could buy benches, trees or pavers. He said there are a lot of things that could be done to get the community involved. There was also a discussion about options for buildings, programs and not duplicating facilities as well as possible multiple jurisdictional agreements

Britten made a motion (seconded by Mack) to adjourn into executive session for employee hiring, employee discipline and real estate. Further business will be conducted. All Yes Motion Approved

Britten made a motion (seconded by Mack) to adjourn executive session and return to regular session. All Yes Motion Approved

Mack made a motion (seconded by Britten) to suspend Office Reel for conduct unbecoming an officer. All Yes Motion Approved

Britten made a motion (seconded by Mack) to adjourn regular session. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Craig LaHote – Chairman

** This was added to the minutes after the meeting on 10-12-2010
The Executive Session Special Meeting on 10-27-2010 was cancelled when the attorneys advised against the Trustees attending the contract negotiations.