

## Minutes of Department Head Meeting June 14, 2010

### 8:00am Meeting called to order by Craig LaHote

**Roll Call:** Mr. LaHote, Mr. Mack Mr. Britten and Mr. Hrosko, Mrs. Haar, Chief Stribrny, Chief Dimick, Deputy Chief Brice, Kraig Gottfried, Grant Garn, Rosanna Violi and Robert Warnimont.

**8:15am Truck Bid Opening** Haar read the only truck bid from Nollenberger Truck Center as follows; the package price of \$129,285.64. **Britten made a motion (seconded by Mack) to accept the bid as read. All Yes Motion Approved**

**8:20am Road Bid Opening** Haar read the road bids as follows;

	Mandell	Eckel JCT	Glenwood	Total
Shelly Co.	\$87,628.00	\$65,168.50	\$151,473.50	\$304,270.00
Gerkens	\$108,762.75	\$72,639.00	\$166,525.80	\$347,927.55
Bowers	\$118,818.00	\$73,902.50	\$187,108.50	\$379,829.00
Geddis	\$120,912.75	\$73,959.00	\$186,424.30	\$381,296.05
Crestline	\$132,345.55	\$81,505.35	\$195,663.85	\$409,514.75
Bergman	\$114,450.00			

**Britten made a motion (seconded by Mack) to approve the bid as read. All Yes Motion Approved**

**Maintenance:** Kraig Gottfried told the Trustees the maintenance department was working all week in Lake Township doing clean up from the tornado. He had three guys come in on Friday and Saturday to work out there. Craig LaHote said he wanted to thank the maintenance crew as well as all the other departments for their assistance in the aftermath of the tornado. He said Chief Hummer and everyone else over there had wonderful things to say about how well everyone has been co-operating.

**EMS:** Deputy Chief Brice said he wanted to update the board on some additional NIMS (National Information Management System) training FEMA has come out with. The guidelines are not as clear as Brice would like to see them but they are recommending IS701, IS702, IS703 and IS704. It looks like all department heads and all the elected officials need to complete IS701 and IS704. IS702 and IS703 are for the Chiefs, Assistant Chiefs and Police Lieutenants. They take an hour to an hour to three hours to complete and can be accessed by going to [www.Training.FEMA.Gov/IS/crslist.asp](http://www.Training.FEMA.Gov/IS/crslist.asp).

**Fire:** Chief Dimick told the Trustees he will be asking the Board on Monday night for approval of a PO to Consolidated Fleet for \$1,200.00 for ladder testing. Dimick then told the Trustees he would like to replace the two 1972 tankers with one new Water Master Vacuum Tanker. This tanker is capable of getting water from just about any source. Dimick said he has in his 2010 budget \$300,000.00 for the tanker but this one will come in, on a state purchasing price, slightly over that. If given approval from the Board on Monday night he will take the difference out of his general equipment account.

**Police:** Chief Stribrny asked for executive session for personnel discipline.

Stribrny told the Trustees that he is still in limbo on his Military Reserve deployment situation. He said he doesn't know if he will be deployed down south or not but will keep the Trustees informed.

Stribrny brought up the issue of the Tasers again and asked if the Trustees needed any further information on them. He was told no and to bring it up Monday night.

**Recreation:** Bob Warnimont told the Trustees he received a bid from Bureau Concrete for the pad for the shelter house. They will pour a concrete pad and put in 16 holders for just over \$9,000.00. He will put this in as a park grant. Also he is putting in for a park grant for Starbright Park because we have big trouble with the drainage. These grant applications need to be in next week.

**Zoning:** Grant Garn told the Zoning Commission will be meeting tonight at 6:00pm and he distributed the latest draft copies for potential changes to the Zoning Resolution. The public hearing for that probably will not be until August. The Board of Zoning Appeals is not meeting this month but will meet in July.

**Administrator:** John Hrosko told the Trustees he has been dealing with Cintas for a couple of months. Hrosko said our contract with Cintas was up on February, so at that time he decided to go out and get some different bids. The only bid he received at that time was from Arrow and it was significantly lower. He then got a hold of Cintas who then gave us a reduction of their yearly amount. Hrosko said he told them it was still higher than another bid we received so they again quoted an even lower bid and reduced their bid in half. Hrosko was in touch with Solicitor Celley because once Cintas was told we were thinking of going with a different company they indicated to us that we had to give them notification within 60 days prior to that 5 year contract expiring or the contract automatically renewed for 5 years. If this was the case, why did the man from Cintas re-bid the quote twice trying to keep our business? Celley indicated that we are under no obligation to sign a five year contract. Cintas came up with a 24 month contract at the half price of about \$3,200.00. Britten asked what the Arrow bid was and Hrosko said Arrows bid was about \$2200.00. Britten asked why we wouldn't switch to them and Hrosko replied that Celley indicated that even though he was pretty well satisfied we could walk out of the contract they might still litigate it. It would be cheaper to go with the 24 month contract than spend the money litigating it. Britten said he had a real problem with the company overcharging us and then when they find out someone has a lesser bid they are willing to work with us. Where were they six months ago? A brief discussion was held on other options and this was tabled for a couple of weeks for further research. Hrosko will check with a couple of other companies including City Laundry and Ohio Michigan Paper Company.

Hrosko asked the trustees if they were satisfied with the amended plaque design and if it was ok to go ahead and order it. The Trustees told him to go ahead with it. Hrosko talked about the "One Call Now" system he and the Chiefs have been working on. The Chief's would all like to go ahead with this. There are two options we can do, the one with Weather Bug and the one without. At this time Brice didn't think we need the one with the Weather Bug because you cannot pick which weather alerts would be called out, so every thunder storm watch/warning, every high wind advisory, every flood warning and etc. would result in the homeowner receiving a call. The cost would be \$4,000.00 a year with a three year contract. Hrosko said he needed to get hold of Brad Gilbert because Mr. Scott said

Wood County was going to pick up one year of service for an entity. This was tabled to a future meeting.

Hrosko gave a list of meeting dates.

**Office:** Shirley Haar thanked the maintenance department for their help in Friendly Village last week. They went in and chipped up a lot of the tree limbs and brush that was brought down by the tornado for the residents.

**Grant Garn** said he forgot to mention he went and picked up some additional used file cabinets for the Zoning department and for Maintenance.

**Gary Britten** said he had been very busy in Lake Township the last week helping out. He said there is a lot of improvement but there is still a lot of work to be done. He said the Township has been a big help to them.

**Bob Mack** said he wanted to make an Official announcement that Rosanna Violi was hired permanently as the Assistant to the Administrator on May 25<sup>th</sup> at a special meeting. He told the Department heads that if they had a special project that her expertise would be a help on to talk to one of the Trustees or John about it. In the meantime she will be handling the Zoning office while Garn is on leave and also working on the web site, budget stuff, policy making and sit in on the contract negotiations.

**Gary Britten** said he received a letter from a resident in the Meadows concerning tornado shelters and asked if anyone had any ideas on the subject. Stribrny said the Police department has pamphlets on safety issues with recommendations on what to do but that was all. Right now there are liability issues with schools being open and when he talked to the EMA director he said there were no easy answers. Brice said he could put FEMA's recommendations on what to do in an emergency on the web site but didn't have any answers either.

**Bob Warnimont** said a resident on McCarty and 795 wanted to know how long it takes for a private contractor to fix damage to a yard they messed up. He asked if we have any guidelines for this. Britten said the Township doesn't have a policy on this and the person needs to keep on the contractor or they might never return and fix it.

**Mack made a motion (seconded by Britten) to adjourn into executive session for personnel discipline. Further business will be conducted. All Yes  
Motion Approved**

**Mack made a motion (seconded by LaHote) to adjourn executive session and return to regular session. All Yes Motion Approved**

Haar mentioned that Gary Britten had to leave.

This part of the meeting was attended by; Mr. Mack, Mr. LaHote, Mr. Hrosko, Mrs. Haar, Kraig Gottfried, Chief Stribrny, Matt Feasel (Perrysburg Schools), Cheryl Burton (West Valley Development), Doug Dariano (City of Perrysburg), Mike Stormer (ODOT D-2), Solicitor Walt Celley and Tom Hosler (Perrysburg Schools).

*Bob Mack* said the purpose of the meeting was to discuss the Carronade Dr extension, the 199 intersection with the Carronade extension and possible discussion of the closing off of Eckel Junction Rd on the hill. Mack stated that the Township held the position we will not impact the school and their property adversely. That whatever the Township would do we would do with the blessing of the School District. But at the same time the situation on 199 has not improved and remains a dangerous intersection. We want to make sure we are poised for any potential grant money to improve 199 where it could and should and will intersect Carronade. Mack said that we want to work with the City of Perrysburg as well because of their neighboring traffic pattern and with the property owner West Valley. Mack went on to say when this project was started West Valley was selling a house a week but now with the economy things have change a bit.

*Mike Stormer* said from the ODOT position the year which ends July 1, 2010 as far as the highway safety program, this section of 199 was not on any of their listing for the program. Last Friday he called the central office and they are going through the listing for their next fiscal year (11) and it is not on that either. The program looks at the number of crashes for a particular section of roadway and the volume of traffic on the particular section of roadway and compares it statewide. He suggested checking with TMACOG on their program. Mack asked if Bowling Green still sees this as pretty important project. Mr. Stormer replied that their position in Bowling Green is that anything that happens with the project has to go through the Highway Safety Program. That is how the money would have to come about and unfortunately it doesn't qualify for that. Mr. Stormer said we could wait another year and see if it comes up on the 2012 list, but there is no guarantee it would.

*Doug Dariano* said he sits on the TIP Committee as far as TMACOG goes and until Carronade actually intersects with 199, and he didn't think there is even an application in, it can't be CMAQ money because there is no congestion mitigation because there isn't anything there now. The intersection would have to be built first, then you would have the commitment it was going to be there, then you would have a chance with TMACOG money. Mr. Dariano went on to say we have put in the TIP program in 2015 to re-do the Eckel Junction/ Carronade intersection with a round a-bout. This has been approved and is in the pipeline. He said they were doing that in anticipation of Carronade intersecting with 199 and then the intersection of Eckel Junction and 199 can be eliminated. Mack asked if they had plenty of land to put it there and was told they do. Mack then asked if there is enough land on the Township side, in the West Valley subdivision to make it happen as well. Mr. Dariano said there was enough land there to make it happen.

*Craig LaHote* asked Mr. Stormer if accident statistics is a big part of the Highway Safety Program and Mr. Stormer replied that and congestion is what drives the program. ODOT gets \$60,000,000.00 per year statewide for the program.

*John Hrosko* asked Mr. Stormer why when two years ago we were eligible for money and nothing has changed aren't we still eligible. Mr. Stormer said he didn't know but could check.

*Tom Hosler* said nothing has really changed with the School in respect to the soccer fields. It is a piece of property they have that can be used. He said that in

the last couple year's two bond issues to expand the current buildings failed. The schools enrollment continues to climb; last year they picked up 132 new students, so they are growing of 1 to 2% a year. The school is reaching capacity and they have added 6 portable class rooms over at Woodland Elementary that will installed this summer and two at the Junior High Even though the voters said no it doesn't change the need. He said they are going to begin the process of looking at what their options are. They are looking at adding another elementary building or a 5<sup>th</sup> /6<sup>th</sup> building because they have to create space. So that property could come back into play and would be most desirable as an elementary school because of the location and for transportation. Mr. Hosler said that they used to house pre-school in the buildings but now they are in church buildings because there is no room for them.

*Matt Feasel* said we are just in the initial phase of this and looking at it from an educational standpoint of what would best fit the students and their needs. We are stretching the seams now. Hrosko asked if there were any plans drawn up for the building on that site and was told that several years ago there was. Hrosko asked if there is a possibility of locating a building on that property where the Township would still have access across it connecting to Carronade. Mr. Feasel said he would have to go back and look but he was pretty sure the building was planned with something cutting across that property. He thought the building was planned on the south and the road would cut across the north side. This would all have to be looked at again. Mr. Hosler said that if it would be an elementary school it would not be an ideal situation to have a busy road running across it.

*John Hrosko* asked if the City had any thought on this.

*Doug Dariano* said Eckel Junction is the easy one to take care of; Scheider is the tough one we need to work with the school board on. We certainly do not want to put then in the position of having a piece of ground that has no value. If Scheider gets closed at 199 we will need access to the fire tower either with a fire road with a gate or something. Mr. Dariano went on to say that there is water out there but no sewer. There is sewer on the other side of the interstate built in anticipation for a pump station to be built some where in the vicinity of the water tower. That is about a 3 ½ million dollar project that isn't budgeted for this year, next year or even in the 5 or 10 year plan. As far as growth down the 199 corridor, Mr. Dariano said he didn't know if there was going to be anything until that pump station gets built so everything can be sewerred. Mr. Hosler asked if a school was to build there would that change that. Mr. Dariano said he couldn't speak for Council but they could either build the pump station (which will encourage growth out there) or just bore the interstate with a casing big enough for the final construction, but just put a small force main through it. One just big enough to serve the school with a small pump station only for the school. Then if some developer wants to take on the responsibility of improving that system so they can develop that area we would have to figure that out. Mr. Hosler said he knew in Rick's plans for future growth 20 years there are number of houses slated to build. He said he thought that was part of their development plan.

*Bob Mack* said as he recalled the Township had some kind of contract with West Valley that pertains to that extra \$50,000.00 we put aside towards the improvements to help them connect and that there was a time limitation on that. Mack said if we haven't passed that time limit we are certainly approaching it and

he thought we need to have the Solicitor Walt Celley become familiar with it and look at some kind of extension with West Valley because of the housing market falling, the schools not being ready and ODOT funding problems. Mack went on to say it sounds like everyone at the table is thinking this is probably something that needs to wait a few more years. LaHote said he couldn't say for sure but it seemed like it was three years but might be five. Mack said this goes back to when the property on the north side of 199 was owned by the school. The school sold it to the Port Authority who then sold it to West Valley. There was an agreement that was attached to that transaction and the Port Authority for the price they paid from the School for it to what they sold it to West Valley for; there was a surplus \$50,000.00. This we put aside as a pledge towards helping make that connection. West Valley then had an obligation which had a time period attached to it, to have the road come to a certain point which hasn't been satisfied. Mack said so to keep everyone in compliance and in full agreement that we are going to be patient in this matter we need to add an extension to that contract.

*Doug Dariano* said the plan for the round about is for a three point round about. He said that for the last grant they had to look to the future because TMACOG grants are four to six years out and you have to try to think where you will be in six years. He said they thought they might be at a point where they would have Eckel Junction closed at 199 by then. TMACOG likes it and he said he thought it would be a good way to maintain traffic there. He also said they have already gotten the TMACOG grant for the round about for 2015.

*Bob Mack* said it sounded like everyone was in agreement that patience is the strategy at the moment. Mack went on to say we would pull our file with the West Valley agreement and if we need to have a three year or five year extension due to the circumstances it would be a good thing. Cheryl Burton said ok.

*Mike Stormer* said from ODOT's side of things, they do still want to be part of the solution even though there is no money for them to give to the project.

*Craig LaHote* said he would have to agree; that if the funding is up in the air and what the School needs to do is also kind of up in the air until they have a few more years to figure out what the trends are, then maybe hanging tight is the best thing for us to do right now.

*John Hrosko* said he thought everyone was just trying to work towards the same end with the same goal.

**Hearing no further business Mack made a motion (seconded by LaHote) to adjourn the regular session. All Yes Motion Approved**

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Shirley A Haar –Fiscal Officer

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Craig LaHote – Chairman