

## Minutes of Department Head Meeting September 13, 2010

### 8:00am Meeting called to order by Craig LaHote

**Roll Call:** Mr. LaHote, Mr. Mack, Mr. Britten, Mrs. Haar, Mr. Hrosko, Rosanna Violi, Chief Stribrny, Deputy Chief Brice, Chief Dimick, Kraig Gottfried, Grant Garn and Robert Warnimont.

**Recreation:** Bob Warnimont said Saturday went very well at Barnes Construction's event at Station II's parking lot and they wished to thank the Trustees for allowing them to use the parking lot. Warnimont told the Trustees that Perrysburg had their soccer opening on Saturday also. Warnimont said he suggested to Kim Mills that the little kids use the outfields for their fall soccer league.

**Zoning:** Grant Garn said there is a Zoning Commission meeting tonight and Chic-Fil-A is coming in. Garn said he also got a legal opinion from Solicitor Celley on the access road. Garn then said he also went to Bowling Green to check on Market Center Dr and it does not have the same easement agreement because it was done administratively. He said he could not find any documentation for an easement agreement. Garn said he will talk to Solicitor Celley about that.

**Maintenance:** Kraig Gottfried told the Trustees they will be seeing some bills from StoneCo and Cardinal because they have been out berming. Gottfried then told the Trustees that last Saturday was "Clean your streams day" and they collected 29 bags of garbage out by Great Lakes Windows. Gottfried suggested sending them a letter asking them to be more aware of their trash. Mack said he would send them a letter.

**Fire:** Chief Dimick told the Trustees he received a letter from the Board of Elections asking permission to use Station II as a voting place in November. The trustees told him it was ok.

Dimick then told the Trustees he is looking at buying a machine to test fit air masks for the firefighters. The cost will be about \$7,596.00. He will bring this up at a Trustees meeting.

**EMS:** Deputy Chief Brice asked the Trustees to waive the remainder of a deceased patient's bill as there is no estate to pay it. The patient's # is PAT-004549 and the amount is \$534.00. He said there are two more bills for \$50.00 he would like waived for the same reason and the patient's # is PAT - 000450. **Mack made a motion (seconded by Britten) to waive the remainder of the bill. All Yes Motion Approved**

Brice brought up the issue of the Township sponsoring a weather radio give away. He said he had the fire inspector stop by Wal-Mart and they would be interested in being involved. The shelf cost of the radios is \$30.00 each. Brice said he also talked to the Red Cross and they would be interested in being involved, but probably not financially. Brice said maybe Wal-Mart would give it to us for their cost. Britten told Brice he should check with

Grainger and see if they have them and what the cost would be. Mack suggested that possibly the Township could subsidize the cost of radios for residents. LaHote said we should check and see if there are any grants available and also maybe we could give a couple away at the Feather Party. Hrosko suggested having Violi look into possible grants. This issue was tabled for further research.

Next Brice said that on the "One Call Now" they are working on getting phone numbers for our area and setting up an installation date for the system. Brice said he wanted to update the Trustees on the outstanding items on Station I. The biggest issue is the ongoing problem with the humidity problem. There is also a heater in one of the apparatus bays not working. This is a Dimech issue and they have made zero effort to come out and rectify the issues. There are still some issues with the breakers but Vetter is supposed to be working on getting a variance so they can put in some different breakers. There is still the ongoing issue with the large cracks in the concrete and some black top chipping around the edges which Spieker is looking into. There is an issue of condensation dripping in the bay which is a Dimech issue. Brice said he also has been told the building needs to be rebalanced, because some of the dampers are not working, which is also a Dimech item. Hrosko said he thinks Solicitor Celley is ready to go forward on Dimech. As to the speakers in the bays, Torrence Sound has them working but they are not the appropriate speakers for the job. Someone is supposed to be coming out to suggest what would work better.

Next Brice said that he planned to budget in 2011 a new life squad. He said Life Squad II which is a 1997 is starting to nickel and dime them. Brice asked the Trustee to allow him to start specking out a new life squad which will cost about \$200,000.00. If we purchased a new squad we would sell Life Squad. LaHote asked what kind of annual maintenance cost we are having. Brice told the Trustees all the stuff that has gone wrong with it. Britten said he didn't have a problem with him starting the process as long as we have the money in the budget to pay for it. Brice was told to go ahead with getting it specked out.

Brice reminded the Trustees, Fiscal Officer, Administrator, Assistant Administrator and all the Department Heads they have to do the 701-a NIMS training.

The last thing Brice mentioned was a thank you to Officer Reel and Sgt. Gross on a cardiac arrest situation they aided in. They were the first to respond and used their AED to get a pulse back. The patient survived and there is great hope for a good result thanks to the officer's quick response.

**Police:** Chief Stribny said he wanted to give an update on the detective's replacement vehicle. He has been working with Ford and Chrysler but so far has not found any good deals. He will continue to work on this. Stribny also gave an update on Officer Lentz and said he has started the process to return to work. Stribny said he hoped he would be back soon. Stribny asked for an executive session for possible or pending litigation. He would also like one for employee discipline with the Trustees only.

**Assistant Administrator** – Rosanna Violi told the Department Heads the Verizon meeting was changed to tomorrow (9-14) at 10:30 am. Violi told the Trustees that she researched grants online and she found that we do not qualify for a lot of them. She did look into the TMACOG

transportation enhancement program and found it is not a grant program. It is a reimbursement as work progresses program. It would benefit the Township but the application is due December 15, 2010. It is along way away but there is a lot of work that goes into it. We would qualify for the bicycle/ pedestrian facility section of it. Violi said this is something to look into but there should be a separate meeting to discuss what the Township wants to do and we would need to start the process soon.

Next Violi said on the issue of the administrative inter, she had four people interested in it but only one would come in as an unpaid intern. She came in and seems very knowledgeable and wants to get back into the work force after having her kids.

Violi said she put a copy of the draft of the newsletter into the Trustees mailboxes for them to review. She said she had a conversation with John at Welch Publishing about the cost. He said to print 6100 copies and put address labels on them would cost about \$1,600.00. The postage for them would be \$1,200.00. A much cheaper option would be a full color page in the Perrysburg Messenger for \$1,400.00. Then the next addition would be on the web site. Violi said she would welcome any information, news events, pictures, etc for the Trustees or Department Heads. After a brief discussion about the contents and if the news letter should be in the Rossford Record the Trustees decided the idea was headed in the right direction and should be decided on soon.

Violi said she has been working on the web site and doing a lot of updating on it.

**Administrator:** John Hrosko mentioned the annexation that was coming up on River road. Haar said she gave all the Trustees and some of Department Heads copies of the paperwork.

Hrosko then said he gave Solicitor Celley the go ahead to secure those lots that were on the delinquent taxes and he is taking care of it.

Hrosko asked for a short executive session for contract negotiations.

**Office:** Shirley Haar mentioned that she would not be able to attend the Trustees meeting Monday night, Hrosko would not be able to attend, Britten was going to be absent and Mack might not be able to be there either. She mentioned canceling the meeting. **Mack made a motion (seconded by Britten) to cancel the September 20, 2010 meeting. All Yes Motion Approved** This will be posted on the web site, the front door and emailed to the papers.

Haar asked the trustees to approve the following revenue changes so they can be sent in to the county;

Fire Dept.; needs to reduce the expected revenues for 2010 by \$640,000.00

Police Dept.; needs to reduce the expected revenues for 2010 by \$452,000.00

Police fund 290 needs to reduce the expected revenues for 2010 by \$13,023.42

Police fund 234 needs to increase the expected revenues for 2010 by \$3,500.00

EMS Dept.; needs to reduce the expected revenues for 2010 by \$83,500.00

**Britten made a motion (seconded by Mack) to approve the revenues changes as read. All Yes Motion Approved**

***Dimick*** asked the Trustee, since they are not having a meeting on the 20<sup>th</sup> if they would approve buying the machine to test fit the air masks for the firefighters at a cost of \$7,596.00. **Mack made a motion (seconded by Britten) to approve the purchase. All Yes Motion Approved**

***Garn*** said he forgot to mention that a couple of residents came because there are three properties south of Greystone which are zoned A-1 industrial. They have to come in to the Board of Appeal every time they want to do something to their homes or property because of the zoning. Garn said he is waiting to see if they are going to come in as a group to have them re-zoned residential. Garn said he had no idea why those properties were ever zoned A-1.

***Stribrny*** said recently on the dignitary detail, he did keep the overtime as low as he could. He also said he had information from his contacts there could be two more visits.

Stribrny then said he wanted to mention the article in the Sentinel Tribune in reference to the crossing guard was not accurate and that he was never contacted on any of the information that was in the paper. Specifically he said he did not say there were 36 students but 36 families. Hrosko will call the Sentinel Tribune about this.

**Mack made a motion (seconded by Britten) to adjourn into executive session for personnel discipline, pending or possible litigation and contract negotiations. Further business will be conducted. All Yes Motion Approved**

**Britten made a motion (seconded by LaHote) to adjourn executive session and adjourn regular session. All Yes Motion Approved**

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Craig LaHote – Chairman