

Minutes of Department Head Meeting: August 24, 2009

8:00am Meeting called to order by Bob Mack

Roll Call: Mr. Mack, Mr. Britten, Mr. LaHote, Mr. Hrosko, Chief Stribrny, Chief Dimick, Kraig Gottfried, Grant Garn, Robert Warnimont, Deputy Chief Brice and Rosanna Violi Mrs. Haar was absent.

EMS: Deputy Chief Brice said he wanted to make the Trustees aware of some of the things that were going on with the building. They are having some problems with getting some people in to finish up their work. They are also still having issues with the air conditioner and the fact the humidity is very high. It is so bad the papers are curling up, envelopes are sealing themselves and there was steam coming out of one of the laser printers. They have had multiple conversations with Vetter Design Group, with Dimech; the people who installed the HVAC and Decca and no one seems to be sure what the problem is.

Brice said he had a request to waive an EMS bill for a resident who is in Perrysburg Commons. Her insurance paid everything but \$50.00. Her daughter wrote a letter with a breakdown of her mother's expenses which shows she has more going out than coming in and she does not have the resources to pay the \$50.00. We have transported her 7 times and this is the only bill the insurance company has not paid in full. Britten said if we wave the balance she will have to be sent a letter stating that it was waved this time but any future bills would have to be looked at case by case. **Britten made a motion (seconded by LaHote) to wave the \$50.00 balance on this case this time. All Yes Motion Approved**

Fire: Chief Dimick – no report

Police: Chief Stribrny said he wanted to let the Trustees know there was supposed to be some electrical work done in the dispatch area and it has been completed.

This work ties the generator into the dispatch area.

Stribrny said on the radio console in the dispatch area, the question brought up by the Trustees was checked into by the Fiscal Officer and she found out we can not proceed to buy the console under the emergency purchase because it is over \$50,000.00.. Brice is working on getting the specs ready so it can be put out for bid.

Stribrny said he has two checks he will bring up Monday night. One is from propertyroom.com for \$194.79 and the other is for reimbursement on the speed grant.

Next Stribrny said on the vehicle issue we have a bid on the Dodge that beats the state purchase price but on the Fords he is still waiting for the bids to come in.

Stribrny asked for an executive session on Personnel litigation.

Maintenance: Kraig Gottfried told the Trustees he is looking at getting the ventilation and ac system in the Police station cleaned. There are five systems over there. Gottfried said he has one price so far but is going to get a second one so he can compare them.

Recreation: Bob Warnimont gave the Trustees an update on the snow blowers they are looking at. He said he and Dan are trying to decide if they should get a walk behind or one that attaches to the John Deere.

Over at station 2, Toledo Fence did take the big fence down along first base and they are supposed to hook the fence back up today in the new place. He talked to

the contractor over there and hopefully by the end of the month the section in front of the ball field should be done. They are supposed to move the electrical pole this week and he and Gottfried went over there and shut off the 110 off in the fire station. A lot of our wires have been torn up so they will have to replace them to get the station back in service.

Warnimont said he talked to Garn after the Board of Zoning Appeals meeting and he is going to step down from the BZA Board as a member and would like to be an alternate. They would like to make a switch between Warnimont (full time member) and J.D. Justus (an alternate). They will present this to the Trustees at a future meeting.

Zoning: Grant Garn gave the Trustees some papers showing some things him and Rosanna have been working on how to handle and keep track of different issues. Rosanna said since she has been working with trying to organize all the violations and minor ones sometimes turn into major ones requiring legal action, that it would be beneficial to have a list of them. It would be a simple spread sheet she set up and new violations would be added and old ones deleted after they had been taken care of. Britten said it probably would be a good idea not to delete it but to make a notation that it has been resolved. Rosanna also said she has been working on having a Township property file list and complaints would always go in that file. LaHote said maybe she could keep the same format but add a tab. Rosanna said she did have another example where there is a tap that is called resolved. The format was discussed and a couple of additional ideas were suggested.

Garn said he is hoping to get moved into the new offices in the old fire station soon. He said Rosanna has been working on getting everything organized and somewhat ready to be scanned and that it has been a “big, big, big project”.

Mack said he had a call an East River Rd. resident who said they received a note about their guest house being used as a rental and that there is a penalty of \$500.00 per day. Garn said he sent the note trying to get something started with them to try and figure this one out. This is a single family home that they have evidentially turned into a duplex. Mack said he thought this has been like that since 1951 but Garn said he did not think so. Garn said what he can figure out from old phone directories, is the B.R. Baker owned the smaller house, connected it to the a bigger house, all on the same lot with a single septic and everything. It was inter-connector and it was a father and son or the two families living together. There has never been anything in there as it being a duplex. The first addition was put on in the 70’s and since then there have been two more additions. It is up to them to prove to Garn it is a duplex. Hrosko asked how we found out about this and Garn replied there was a “for rent” sign out front and a neighbor called who stated there is an on going problem there. Garn said they also got in contact with the Health Department. This is something that has to be resolved differently because there is nothing in our zoning book on duplexes also it was there before zoning was in place. They said they were going to have their attorney look into it.

Administrator: John Hrosko told the Trustees he would like to bring up the sign for the new building again. The original bid from Harmon sign on the kind we chose, was \$21,875.00. Gardner signs put in a bid of \$6,270.00 (which was not apples to apples) and Toledo Sign was \$25,595.00 (which was apples to apples) with a reduced price for different processes of \$16,710.00 (not the same specs). Hrosko said he would make copies of the bids, give them to the Trustees to look at and bring it up Monday night. Britten asked what Gardner did not include and was told they did not use the ionize process, used paint for the letters and used vinyl stick-on decals. Stribny said on the subject of vinyl, that is what the Police

department was doing with the police cars with different vendors and the vinyl did not stay on. They have finally located a vendor who uses a different kind of vinyl with a different process for putting it on, and that seems to be working.

Next Hrosko brought up the possible name change for Fort Meigs to Fort Meigs Court. He said he received another e-mail from Marci in the Commissioners office saying the City of Perrysburg went ahead and approved the change at their last meeting and the Commissioners are waiting for the Trustees to decide to make their ruling. This will be brought up Monday night.

Hrosko said he was going to give the Department heads information on the Employee Assistant Program's web site where employees can look up information on dental and different matters.

Hrosko told the Trustees that at 9:00 Rex Huffman will be here to talk about the Port Authority and Walt Celley will be here at 9:30. Regarding communications from Walt Celley, it looks like the Bower property will end up Perrysburg Townships. We are still working on the other one on Apex and Roachton.

Hrosko then said that as of last Friday we are signed up with St. Luke's as our drug testing facility, we are no longer going to Great Lake Bio-medical. The new facility at Oregon Rd. and 795 is open for testing and we still can also go to the main hospital.

Hrosko gave some upcoming meetings dates and told them about some information he gave in their mailboxes them to read.

Office: Shirley Haar - absent

Trustee Britten said he just wanted to make sure that we get out in five days the FMLA paperwork for our two employees. He also said he had a letter hand delivered to him, with the letterhead of the Wood County Board of Elections, in reference to the hearing on the 26th of August. It is the notice the Board of Elections put out for the hearing and someone took it upon themselves; and we need to find out if the Board of Elections allowed them to do this, to type a thing on the bottom of the notice and took it door to door. This came out of a house on Emerald Lakes where it was put on their door. The typed addition read "The proposed developers, Miller and McCarthy, have protested placing the re-zoning issue of the properties located on Neiderhouse Rd., Thompson & Neiderhouse Rd. and Thompson Rd. on the November ballot. If this issue is not put on the ballot in November, the re-zoning will be permitted and sub-divisions will be built. These developments do not fit within these areas. If you cannot attend this meeting we would ask that you send a letter either to the US Postal Service or via e-mail to the Board of Elections at the address listed above. Please help the citizens of Perrysburg Township have a voice in future development. Thank you" Britten said what this person asked me when they delivered this to me, was why would the Board of Elections put something like this out. LaHote said it is very misleading. Mack said it was and makes it look like the Board of Elections is taking a position on it. Britten said he believed that before the meeting is adjourned we need to make a phone call up to Board of Elections and talk to Terry Burton or Deb Hazard and ask them if they are aware of this. Britten went on to say he believed they were going to get a factual copy of it this morning from somebody.

Trustees LaHote asked if we were still thinking about putting up "Welcome to Perrysburg Township" signs and it was discussed but nothing was decided.

Chief Stribrny said he forgot to mention the school crossing guard. The Chief of Police at Perrysburg City has stated that at this time, they are not going to take any

action on her. Stribrny said he passed it on to the Administrator. He also said he was going to go ahead and contact the person who has always done it until a decision is made unless there is an objection from the Board. Mack said after we talked last week he called into John Alexander but he is out through the end of the month. When he talks to him he will let Hrosko know. Hrosko said when the Chief and he had talked, on any decision that would be made the residents would have to be gotten hold of and told that we were no longer going to supply that individual out there and the routes would have to be changed for foot traffic of the children. Mack said there is a brand new stop light at the intersection of Fort Meigs and Eckel Junction and you would think that would help the situation. Britten said there are no sidewalks on the north side of Eckel Junction and that would be objection. Warnimont said he thought Eckel Junction has side walks on both sides since they redid the road. Britten said he was sure there were no sidewalks on the north side. Warnimont said he said would check when he goes out there today and report back.

Britten made a motion (seconded by LaHote) to adjourn into executive session for the purpose of possible litigation for personnel. Further business will be conducted. All Yes Motion Approved

9:00am Regular session resumed.

Rex Huffman from the Port Authority arrived. Mr. Huffman said they were working on a grant with the City of Northwood for the old LOF building on East Broadway. He said the Port Authority tried a federal grant last year to do an environmental clean up and get the building certified so the owner can go in there but did not get it. One of the niches of a Port Authority is that they are uniquely constituted so they can do these brown fields and get the grant money. They do not have that “tail” that goes with owning the property. Superfund issues and things like that that, that you might have if a developer came in and said he would take the property and clean it. That developer is signing up for all the history of that site. Once that is done we can then go around and find areas in the Port Authority jurisdiction or county that we can do the same thing for. The Port Authority found out that the next grant they can apply for is through the Ohio EPA and they are almost trying to give you the money because it seems like nobody’s applying for those grants. The Port Authority is much more hopeful they can get those grants. This property Mr. Huffman thought has already been cleaned up. They have done phase one and there are some issues but not many. You still need to go through an engineering company to certify what the issues are so you can seal those and then get a letter from Federal EPA saying they will give you a pass on the property from now on. Mr. Huffman said they are trying to build a relationship with the City of Northwood and they have always had a pretty good relationship with Pat Bacon anyway. She understands the benefits of a Port Authority. Another thing is the Port Authority has consulted with someone who has tried to come in and refurbish or purchase and re-do the Northwood mall, but as it is all retail it has stalled. That was kind of a hot thing 8 or 9 months ago but there is no money, at least that Mr. Huffman can find, that would help out buying or re-doing the mall. The contractor does not have any money to pledge so the Port Authority can not issue any bonds or any thing like that. Next Mr. Huffman said the Port Authority had been asked by the City of Bowling Green to come and work with a company (Cooper Standards) down there but that company has since filed Chapter 11. Bowling Green is anxious to try to help save

a major employer so the Port Authority brought in their bond people but it looked pretty dismal to start, so he said he didn't see anything happening there. Mr. Huffman said that in Perrysburg Township the Port Authority has been working some people who are trying to develop property both in Rossford and the Township for the Compass Dr extension. The Port Authority is trying to figure out a way to help them secure funds to make this road go through. Mr. Huffman said he knew the Board members on the RTID are real familiar with that because the RTID has been asked to contribute some money there. The Port Authority has been asked if they can issue some bonds to pay for some of this but like everything else the Port Authority can do that if there is somebody who signs the guarantee. So far the developers have not come to grips with anything. Mr. Huffman said it seemed to him that this is a pretty good project. The issue the Township and the City of Rossford have to decide is if it isn't maybe different than what was the planned use that was envisioned for the area. In talking with Rossford they do not have any money or any inclination to jump into this fray. Mr. Huffman said he introduced the developers to Jerry Greiner on the water and sewer part as there are some benefits water and sewer wise, to running water and sewer through that line because we can loop the section that is stubbed up behind the Township building and potentially gain some water customers north of there. They are weighing all those issues right now because of the cost. Because it is so rocky the cost of doing this is high.

Next Mr. Huffman said the Port Authority has a new chairperson, Cher Johnson who is a Township appointee and who has been on the Port Authority for 6 or 8 years. Their vice-president is Tom Euler and the Secretary/Treasurer is Jeff Reitzel. Mr. Huffman then said that the last time he addressed the Trustees he discussed expanding the Port Authority throughout the rest of the County. There are benefits and deterrents to doing this. As long as we continue to be contacted by other political subdivisions in the county and we still are, it is kind of beneficial to keep it small because any revenue we can generate from any of the projects stay local with the original members. The deterrent is if the County or others in the county should decide to create their own Port Authority then we would lose that ability to do those projects. The Port Authority has talked to the Commissioners many times about this and the benefit to having a county wide port authority to seal the borders to other port authorities coming in and doing projects. At the last meeting with the County Commissioners where they thought things were progressing and they were going to try to put together formula for constituting a board, it went nowhere. This is probably a dead issue at least for now. The Commissioners had a much different view and they thought it was something that would be handled through the Wood County Economic Development Commission and fundamentally Mr. Huffman said he disagreed with that. The Wood County Economic Development Commission, while a wonderful organization, is kind of a pay to play organization where you have to buy your membership. Mr. Huffman said maybe a regional Port Authority would make more sense and that Northwood would be a good candidate to join. Different projects both past and present were discussed and how the times are changing the rules on funding projects. Mr. Huffman said what the Port Authority is doing is and hope to have done by the first part of September, is with the Wood County Economic Development Commission and with Bowling Green State University's State Regional Economic Department have some kind of seminar where bond people can be brought in and tell how it is and why that it is. Then the political subdivisions like Rossford and Perrysburg Township and some others can come in and have something to take back and at one of their strategic planning meetings start talking about. Mack said that in the past, or at least in the eight years he has been around and also when Gary's dad Richard Britten was around, the

Township has been very sensitive about having debt. Mr. Huffman said that is a decision the Township has to make but the bonds he is talking about so far are taking non- tax revenue. Townships have less non-tax monies than municipalities but they have them; i.e.; fines and stuff like that. Mack said just like LaHote said at the Fire Station open house the Township is very fortunate and quite frankly the Township owes a lot of this to some people who are no longer with us but graced us with estate tax windfalls. Mr. Huffman said that on the estate taxes the Township will continue to see the amounts decline because people are doing more estate planning where they are not going to pay much tax.

Mr. Huffman said he thought the 795 corridor between Northwood and Perrysburg Township is still the most fertile area we have in this area for economic development and will be a good thing for Perrysburg Township.

Mr. Huffman asked about the Carronade road extension project. Mack said it has a ways to go. Britten said the developer has put in some houses in but that is about it. Hrosko said the developer doesn't have any money to extend the road. He also said the developer has no obligation to finish that road at any time because of the way the agreement was written but his thought was maybe the developer would like to give a lot or two to Perrysburg Township to use as collateral and have the Township spend Township money to extend the road. Then the Township could sell the lots and reimburse itself. Mack said he always said the Township could take a lien interest in the remaining lots and then fund the road. Britten said that would be a cleaner way to do it. Mack said he thought the Township needs to do something and Britten agreed. LaHote agreed it is dangerous. Mr. Huffman said to remember the Port Authority could probably be a help on this project. Hrosko said that ODOT has that intersection on their radar as one of the most dangerous in the state and Mike Stormer indicated there is grant money available for this. Britten said we need to follow up on that. It was discussed the ways the road and intersection could be changed and some of the potential costs. Britten said it was time to start doing our homework on this again

Britten made a motion (seconded by LaHote) to adjourn into executive session again for the purpose of possible litigation with Attorney Walt Celley. Further business will be conducted. All Yes Motion Approved

Regular session resumed again with Mr. Mack, Mr. Britten, Mr. LaHote, Mr. Hrosko and Law Director Walt Celley present.

Mack read *Resolution 2009-20* (copy in file) the *Resolution Employing Additional Counsel For Particular Matters* specifically allowing us to employ Donald F. Brosius and Peter N. Griggs of Loveland & Brosius, LLC and the law firm of Loveland & Brosius, LLC. **Britten made a motion (seconded by LaHote) to approve the Resolution. All Yes Motion Approved**

Britten made a motion (seconded by LaHote) to adjourn regular session. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Bob Mack - Chairman