

**Minutes of Department Head Meeting: September 14, 2009**

**7:00am Meeting called to order by Bob Mack**

**1<sup>st</sup> Roll Call:** Mr. Mack, Mr. Britten, Mr. LaHote, Mrs. Haar and Solicitor Walt Celley. Mr. Hrosko arrived at 7:20am

**7:55am LaHote made a motion (seconded by Britten) to adjourn executive session and take a ten minute recess. All Yes Motion Approved**

**8:05am 2<sup>nd</sup> Roll Call** Chief Stribrny, Chief Dimick, Grant Garn, Kraig Gottfried (@ 8:10) and Robert Warnimont (@8:40). Deputy Chief Brice was on a run.

**EMS:** Deputy Chief Brice - absent

**Fire:** Chief Dimick told the Trustees that he received a call from a lady at the homeless shelter in Toledo and they are doing a clothing drive. He told her they could put a donation box in the Fire/EMS building's vestibule.

Dimick asked the Trustees permission to decommission the old pumper stored at Station II because it is never used. **Britten made a motion (seconded by LaHote) to allow Dimick to decommission the old pumper. All Yes Motion Approved**

Dimick told the Trustees the old thermal camera is broken and not worth fixing. He said he would like to purchase a new camera. He got two prices for them; MSA at \$9,000.00 and Findlay Fire @ \$12,000.00. Dimick said we can trade in some new masks we overbought and that would get the price from MSA down to \$4,400.00. **LaHote made a motion (seconded by Britten) to trade in the masks for credit and purchase the new camera from MSA for \$4,400.00. All Yes Motion Approved**

Dimick said they have that old mobile home trailer over at Station II that is in really bad shape and has critters in it. He talked to Gottfried and in fall or winter they may tear it apart so it can be gotten rid of.

**Police:** Chief Stribrny said he saw a teletype from Brimfield Township in Portage County requesting canine equipment for a Ford Crown Vic. Stribrny said he responded to them and they are interested in our equipment (which is 10 years old). Stribrny said he will put together a price package for them and update the Trustees on Monday night.

Stribrny said he asked about the out of state school for one of the detectives at a previous meeting and the Trustees approved a \$500.00 limit on it but he needs to add fuel and tolls to the cost. **Britten made a motion (seconded by LaHote) to amend the previous motion to include fuel and tolls. All Yes Motion Approved**

Stribrny said just as an update the specs for the console are on the web site now. Britten said that some one drove through the back yard and he wondered if we had cameras that cover that area. Stribrny said that might be a non-covered area but he would check. LaHote asked if we have a camera on the tower and was told we do not. LaHote said we should get one.

**Maintenance:** Kraig Gottfried told the Trustees he had a second company come in and look at what it would take to clean the air system in the Police building. They will send him their quote. He will bring this up at the Monday night meeting.

Britten asked Gottfried who is in charge when he is gone since Bloomfield is on medical leave. Gottfried said he would have to appoint someone as temporary supervisor when he is gone and asked how they would be compensated. It was suggested he get \$1.00 per hour additional when he is acting supervisor. This will be also brought up Monday night.

Britten asked to have the back swale checked as it seems to have a few high spots. He also would like them to check and see how deep the soil is over the rock.

**Zoning:** Grant Garn told the Trustees the Board of Zoning Appeals meeting Tuesday (9-15-09) is cancelled because the Adam & Eve Store withdrew their application.

Garn then said the *Zoning Commission* will be meeting on September 14<sup>th</sup> @ 6:00pm for zoning change ZC2009-01; two lots on Harold St. in Perrysburg Heights behind a commercial building. They want to change from R4A to C3. There also is a site plan review for ABC Auto Auction who wants to expand their parking area in the rear. Dave Kuhn from Feller Finch is going to talk about zoning resolution changes and Beckett & Raeder will be having a Comprehensive Site Planning meeting after the regular meeting.

**Administrator:** John Hrosko told the Trustees he received a bid from Teltronics to go ahead and run that fiber to Maintenance. The quote was \$9,579.00 for the cable and Hrosko said LaHote had already given him verbal approval to proceed. Hrosko said he just wanted to make the other Trustees aware of this.

Hrosko brought up the issue of the new signs/emblems for the new safety building again and asked the Trustees what their feelings were. Britten said he looked at the proposal but doesn't really want to spend the money. He added \$26,000.00 is a lot of money. LaHote said that even though they were in the original plans, he felt we could find better areas to spend the money on. Dimick said he could do without them. They would dress up the building but it is a lot of money. Hrosko said the signs that are on the ground now are all supposed to be taken up and redone because they are slipshod and falling apart already. It was brought up to have Hrosko call Penta and see if they could come up with something for the buildings. Hrosko said he would call them.

Britten said that Perrysburg Heights Community Center went ahead with starting the installation of the used playground equipment Saturday. The equipment looks very sturdy and very nice. Britten did question if some of it was too close to the fence though. Hrosko said he would call their attorney and let them know that the Trustees are not opposed to the equipment being installed but they should have waited until they were given permission to install it. Mack said we should probably send them a letter and asking them to keep it with the lease, stating the Township will remain indemnified from any liability, and we presume that they will be carrying adequate general liability insurance. They will need to have the playground equipment added as a rider to the policy. Mack said he would write the letter.

**Recreation:** Bob Warnimont talked about the lights at Station II. He said the engineer from Proudfoot was told about the 110 line for the security light and showed where it was at. The line was torn out anyhow. Doug Dariano said it was a private line and that is why they didn't mark it on the blueprint. Warnimont said Mr. Dariano said if his boss (Jon Eckel) tells him to fix it he will. Warnimont said Jon Eckel was gone then but he would talk to him now if the trustees want him to.

Britten asked how close we were with our guess as to where it was. Was it within 18 inches? Gottfried said we were real close. Britten said then it is a no brainer; it is their responsibility to fix it. The Trustees said Warnimont should go ahead and call Mr. Eckel. Warnimont said we are now missing an electrical box. The lid is there but we cannot find the box, which is the connection for the big ball lights. We know where it is supposed to be and need to find it because Toledo Fence is supposed to be coming out today to install the four foot fence. Warnimont was told to talk to Jon Eckel about this also.

Warnimont then informed the Trustees that we lost spaces in the parking lot due to the widening of the road and this will have to be looked at when the project is completed.

Warnimont reported he had mulch left over from the playground at Starbright so he will take the extra over to the Heights new play area.

The last thing Warnimont brought up was that near the Heights play area; the moving company has a fence with large holes in it. He suggested someone make a courtesy call to the Heights attorney and see if he could call them and ask them to fix the fence for the safety of the children. Hrosko will call him.

**Office:** Shirley Haar asked the Trustees if they want to continue the Rossford Journal subscription and was told they did.

**8:50am Britten made a motion (seconded by LaHote) to adjourn into executive session for the purpose of possible or pending litigation. No further business will be conducted. All Yes Motion Approved**

**9:30am Britten made a motion (seconded by LaHote) to adjourn executive session and to adjourn regular session. All Yes Motion Approved**

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Shirley A Haar –Fiscal Officer

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Bob Mack - Chairman