

Minutes of Department Head Meeting: September 28, 2009

8:00am Roll Call: Mr. Mack, Mr. Britten, Mr. LaHote, Mr. Hrosko, Mrs. Haar Chief Stribny, Chief Dimick, Deputy Chief Brice, Grant Garn, Kraig Gottfried and Robert Warnimont

9:00am Solicitor Walt Celley arrived.

8:15am Bid Opening for the Communications System. Haar read the bids as follows; from Bender Communications \$54,794.20 with two additional options of, a 17 inch touch screen upgrade at \$2,550.00 and a second option of an interface with three minator receivers at \$3,645.00. This make their total bid \$60,989.00. The second bid is from VASU at \$61,905.85 with an option of a 3rd, 4th, and 5th year maintenance contract at \$5,135.00 for a total bid of \$67,040.85. **LaHote made a motion (seconded by Britten) to approve the bids as read and turn them over to emergency services for study. All Yes Motion Approved**

LaHote made a motion (seconded by Britten) to set October 5, 2009 @ 6:15pm for the bid award. All Yes Motion Approved this was amended to 6:10pm

EMS: Deputy Chief Brice told the Trustees he received a quote from W.W.Williams to do the bi-annual pm on the new generator. The quote is \$695.00 for the two inspections. The Trustees want to look at what it involves to inspect it and see if we can do it cheaper. Gottfried said he thought the price was reasonable considering the cost of filters, oil and labor. He will bring this up Monday night.

Brice said they had the pan flu forum in the training room last week and it was attended by the media and about 15 residents. It went very well. Brice said he brought it up 4 years ago about the Township having a flu shot clinic for the employees. He asked the Trustees to think about it.

Brice said that they are going to buy a couple of Knox boxes for residents to borrow. The cost is \$170.00 per box. The boxes would contain a house key and hang on the resident's door. Emergency services would be the only ones to have a key to the box for emergency use. Stribny said he has one resident who purchased their own box and provided them the key

Brice said he was looking over a questioner he received from EMA and one of the questions concerns extended power outages. They are concerned that in an extended power outage the fuel pumps would not operate. Our fuel pumps are not hooked up to a generator and Brice said he and Dimick would like to see it worked out that they were. It will be looked into what can be done.

Next Brice said that some of the employees are interested in running our own EMT basic classes. For all of our new volunteers we pay for their basic training. One of the local schools, Brice thought it was Vanguard Career Center, has offered to let us run it through them. The real issue of teaching the class is; the people teaching the class are already employees and if we would have to pay them their normal firefighter/ paramedic wage would that create overtime issues. Brice said a couple of the people who are interested in doing this said they did not want overtime just straight time and this might be a contractual issue. Brice then said Dimick said that this is not their normal scope of duties, so would that then be a different job title. Brice said he would really like to pursue this and wanted the Trustees input. Brice said they have it calculated out and based on next years paramedic/firefighter's wages it is going to cost us \$3,619.00 for the lead instructor (154 hours) at a non overtime rate. Adding in all the cost of labor, registrations, fees and books, the cost would be \$6,317.00. Divide that by 10 students and it comes out to \$631.70 per student. If we send them out, the cheapest we can send them for is \$785.00 at Vanguard, with Owens coming at around \$1,000.00. LaHote said he didn't have a problem with doing it here, it's just figuring it out contractually what we would have to

do. The only way it can work is if we can do it without overtime. This will be checked into.

The last thing Brice brought up was on October 29th the City is doing a tabletop exercise with CSX. It will be a simulated train accident of some sorts with a chemical release and they have asked Perrysburg Township to participate.

Fire: Chief Dimick asked the Trustees permission to put two old breathing air compressors on GovDeals. **LaHote made a motion (seconded by Britten) to approve the request. All Yes Motion Approved**

Police: Chief Stribrny asked if on GovDeals there is a certain limit the Trustees want to approve or do they want to approve anything that goes on GovDeals. It was decided the Trustees would like to know about everything that is going to be placed on GovDeals.

Stribrny said a while back he talked to the Trustees about their digital recorder and recently because they had to do some viewing of the cameras, Torrence Sound was back out to the station and they reminded him it has to be replaced. It has 42,000 hours on it and is only rated for 20,000 to 25,000 hours. The price is \$2,160.00 for a one terabyte unit, \$2,460.00 for 1.5 terabyte unit and \$2,750.00 for a 2 terabyte unit. His recommendation will be the 2 terabyte unit. He also added that we will be able to get \$225.00 for our old unit as a trade in. Stribrny will bring this up Monday night.

Stribrny said we need better lighting and cameras in the back parking lot. It was discussed where we should add additional cameras. Stribrny talked about the possibility of a motion sensor light on the communication building.

Gottfried will talk to Pickard Electric for a price.

Mack asked Stribrny if the Police department is pretty aware of the businesses that have surveillance cameras and Stribrny said that most businesses tell them if they have them.

The last thing Stribrny asked about was the Police Special Levy fund figures and said the figure he was given seemed high. Hrosko will look into it and get back to Stribrny.

Maintenance: Kraig Gottfried told the Trustees the brush pickup starts today. Gottfried said he has an old sickle bar and tar kettle he would like to put on GovDeals. Warnimont said he has an old stove from the old fire department he would also like put on GovDeals. The Trustees told Gottfried to go ahead and put all three things on the site.

Gottfried said the part-timer snow plow drivers only get paid \$12.00 per hour and he would like to increase it to \$15.00 per hour. Most the time their shift is only 6 to 8 hours but there is no way he can do with out them. This will be brought up Monday night.

Britten said he would like to have an executive session with Gottfried for part-time personnel hiring.

Recreation: Bob Warnimont talked about over at Station II the concrete slab under the bleachers is done. He said there will be no ball lights until the curbing is done and the poles are moved.

Zoning: Grant Garn reminded the Trustees they set the hearing date of the 6th of October at 6:15pm for zoning change ZC2009-01; the two lots on Harold St. in Perrysburg Heights behind a commercial building that they want to change from R4A to C3

Garn said the Zoning Commission is going to meet on Tuesday the 13th of October @6:00pm. Last month they handled the Auto Auction and they have pretty well settled everything with them. After their meeting Beckett & Raeder are going to come in and talk about the Comprehensive Plan.

Garn said the Board of Zoning Appeals is going to have three hearings; one is where the house burned down on 199, behind there they have a pond they want

to expand. The second is Holiday Inn is coming in for new signage in front of their properties. The third one is for a variance on a duplex on East River Rd. It is a single family house where it has been being used as a duplex. Next Garn said Gottfried and the maintenance crew has really done a great job over at the old fire station sleeping quarters. They have all the old walls down and are working on the electric. Garn said he is waiting for a letter from our solicitor Walt Celley on nuisance hearings. Then it will be up to the Trustees to go ahead with some of the places.

Administrator: John Hrosko brought up to the Trustees the email he received from Diane Williamson from the Wood County Auditor's Office on finalizing the Fed Ex abstracts reducing their abatement at 60% or wait until 100% and pay the taxes on this for 2009 / 2010. This was brought up at the last meeting but tabled until LaHote could be in attendance. Hrosko said when he talked to Wade Gottschalk, from Wood County Economical Development; he didn't think it was advisable to change it. This is something we need to act on. Britten said he was not in favor of making any changes in it. **Britten made a motion (seconded by LaHote) to not make any changes in the CRA for FedEx or First Solar. Britten- yes LaHote- yes Mack- abstain Motion Approved** Hrosko said he wanted to mention the Islamic Center asked for voluntary annexation to the City. He said he did not know how fast that is going to proceed. Hrosko was asked why they would do that. Britten said when he talked to them before, a little over a year ago, when they got the water hooked up, they said they had the annexation in the hands of the attorney. They said they were going to get \$8,000.00 back from the tap charge from the City of Perrysburg. Then they would also save money on the water, but it will cost the employees in payroll income tax. That was the reason. They said they were very happy with the Townships services but it was all up to corporate. Britten said, they said the City never brought this up, and that it is strictly a business decision to save money and voluntarily annex. Stribrny asked if there isn't something we can do to make them change their minds. Mack said the Trustees are working behind the scenes to talk them into staying in the Township. LaHote said it is a very uneven law, if someone wants to voluntarily annex to the City they can but if someone in the City wants to leave the City and go into the Township they cannot without the City approving it. This annexation is the first we have seen east of 75 and is really getting the attention of the Township. Hrosko mentioned several upcoming meetings he has coming up. He also mentioned he would be calling Teltronics to see about them coming out and giving more training on the phone system. Hrosko told the Department Heads the corrections to the 2009 budget need to be in by the end of October so they can be sent to the County. Next year we should hold review meetings quarterly on expenses and revenues.

Office: Shirley Haar asked the Trustees to approve a Po to PERS in the amount of \$4,800.00 for the period of 10-2009 to 12-31-2009. **Britten made a motion (seconded by LaHote) to approve the PO request.** Haar asked the Trustees to approve the following transfers;

Intrafund Transfers (within fund)

From; Line item description;	OTHER	
A/C number 101-1301-53080		Amount \$200.00
To; Line item description_	AUD/TREAS FEES	
A/C number 101-1301-0417		Amount \$200.00
From; Line item description;	OTHER	
A/C number 101-1301-53080		Amount \$300.00

To; Line item description DRE TAC

A/C number 101-1301-0420

Amount \$200.00

From; Line item description; OTHER

A/C number 101-1301-53080
Amount \$1000.00

To; Line item description _COBRA

A/C number 101-1301-50137 Amount \$1000.00

LaHote made a motion (seconded by Britten) to approve the transfers as read. All Yes Motion Approved

Britten mentioned that there is a Joint Fort Meigs Cemetery meeting October 6, 2009 @ 6:00pm at the City Building in reference to financial issues. This meeting was requested by Marie Ernie because there are financial issues since the levy did not pass. There is a balloon payment due in 2011 and there is concern there will not be enough money to pay it.

There will probably be a special meeting on October 14, 2009 in the new fire station training room. Oakmont Homeowners asked for a meeting on the zoning referendum because the ballot language is confusing. All three Trustees will be available for the meeting. Britten will let everyone know when it is set up. Mack said he got a call from Jane at the Messenger and she was confused on the wording on the ballot language. Britten said he talked to her about it and she will be doing an article on it.

LaHote asked where we are on the garbage issue. Hrosko said Haar got some information from Lake Township on how they do theirs and it is on his desk. Britten said this is something we need to pursue. It probably will be tabled until the first of the year and hopefully be on the ballot in 2010.

LaHote then asked when we were going to have the Township wide Zoning issue put on the ballot; May 2010 or November 2010. It was decided to try for the May 2010 ballot.

LaHote made a motion (seconded by Britten) to adjourn into executive session for the purpose of personnel hiring and possible or pending litigation. Further business will be conducted. All Yes Motion Approved

Britten made a motion (seconded by LaHote) to return to regular session. All Yes Motion Approved

Britten made a motion (seconded by LaHote) to hire Andy Frankfather for a part time maintenance worker at \$12.50 per hour. All Yes Motion Approved

Britten made a motion (seconded by LaHote) to increase the part-time snow plow drivers from \$12.50 per hour to \$15.00 per hour starting the 2009 season. All Yes Motion Approved

LaHote made a motion (seconded by Britten) to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Bob Mack - Chairman