

Minutes of Department Head Meeting October 27, 2008

8:00am Meeting called to order by: Gary Britten

Roll call: Mr. Britten, Mr. Mack, Mr. LaHote, Chief Stribny, Kraig Gottfried, Grant Garn and Robert Warnimont Deputy Chief Brice arrived at 8:25am
Mr. Hrosko and Chief Dimick was absent

Fire: Chief Dimick – absent

Administrator: John Hrosko - absent

Maintenance: Kraig Gottfried told the Trustees the leaf pickup started today. He also told the Trustees the painting at Station 2 was completed and gave them pictures of how it came out to look at. The last thing Gottfried mentioned was that the 35mph signs and school cautionary signs went up on Buck road by Penta.

Zoning: Grant Garn brought up the issue of nuisance hearings. He said the property on East River Rd. (where we have previously declared a nuisance and where the garage fell down) has become a problem again. The owner, Mr. Moore took out a zoning permit so he could get a building permit and the permit has now expired without him starting any kind of construction. The house is still standing but the fire department has declared it unsafe to enter if there is a fire. Britten asked if we have to do the whole process over since they had previously declared the house a nuisance. Garn said he thought we would have to start over because Mr. Moore had taken out a zoning permit to start building. Britten said before we start doing anything he wanted to know if we start this over if we will be able to knock the house down or are we wasting time and energy doing it again. Garn said we would be able to take it down. The fire department has to first re-inspect the house. Then we should get Paul Skaff involved to make sure everything is done properly. We need to find out from Mr. Skaff if we would have to go in and remove the contents prior to knocking the house down and then what we have to do with the stuff. Can it be put at the curb or do we have to store it somewhere. Garn will talk to Mr. Skaff. Garn said there are also three properties in the Heights, one is burned down, one is falling down and one is just in really bad shape. Garn said the owner of one of the properties said he was going to tear his down but has not done so yet. Garn thought if we start proceedings on the three properties the owner of that one might take care of it then. Garn was told to start the procedures by talking to Paul Skaff and get back to the Trustees. Next Garn brought up the potential signage for Oakmead and other areas. He asked if the Trustees if they would like him to proceed with getting ideas from sign companies. Mack said that in the executive session today the Trustees pledged to discuss potentially owned real estate and the signage.

Police: Chief Stribny asked for an executive session for personnel for the Sergeants promotion.

Stribny told the Trustees that over the weekend Officer Scott Moskowski got some pricing on the SUVs. He was looking into Ford Expeditions and Chevy Tahoes. Chrysler does not offer a police package for their Durango. Stribny gave the Trustees a list of pricing Officer Moskowski received and said the price from Dave White Chevy on a Tahoe was \$29,325.00. Then Officer Moskowski got three prices on Fords; one from Reinke Ford, one from Genoa Ford and one from Stateline Ford. In Officer Moskowski's letter he says there is an issue with Ford

which has something to do with a plant moving and if we do not find a vehicle on a lot right now we will probably have to wait until May to get one. Statewide Ford has three on their lot. Britten asked Stribrny if Reinke Ford or Genoa Ford would call around to see if they can locate some and Stribrny said he didn't know but will check into it. Stribrny said the Dodge Durango currently has 94,362 miles on it and the will put on it about 1,600 miles per month so he would like to get something ordered before winter sets in. Britten said if the prices were not state bid, since the vehicle is over \$25,000.00 it would have to be put out for bid. Stribrny will bring this back up at Monday night's meeting.

Next Stribrny told the Trustees the yearly contract on the recorder machine that tapes all the incoming emergency calls is up at the end of December. The cost to renew it for one year (1-1-2009 to 12-31-2009) is \$2,400.00 through Steven Campbell and Associates. However they have recommended the unit should be replaced. Also Stribrny said the dispatchers have complained the 10-minute back-up recorder on the console is not working. LaHote suggested that maybe we should put the \$2,400.00 toward a new unit instead of renewing the contract on the old one. Stribrny said he would look into what the cost of a new system would be and if we can order a new one, if we can do a month-to-month service contract on the old one until we would get the new one.

Next Stribrny said the Patrol Officers wanted to hold a labor management meeting so on 10-23-08 Stribrny and Lt. Pellek had a meeting with them. Stribrny said he wanted to give the Trustees an idea of what they were throwing by him. First they would like the Township to purchase up to date rifles. They would like to have one for each of the cruisers but Stribrny would recommend the purchase of just 6 rifles. They are looking at a cost in the area of \$1,500.00 each. They money would come out of the federal drug fund. Stribrny said he told them they would have to do a policy review for him. The second issue they brought up was to update their weapons from the Glock 23s to the Glock 22s, which holds 15 extra rounds per gun. We would be able to trade our guns in and the cost would be \$179.00 per gun after the trade in. The new weapons would be larger (and would fit better into some of the officers hands) but would still fit in the same holsters. Stribrny said he would like to see more than one dealer give us a cost estimate. Currently the Officers are going through Vance but he would like to see them use our local person, which is Double D Arms (Dave Dice's company). Stribrny said we may be able to take this out of the drug fund but he will have to check into it.

The third issue they brought up was tasers. The Officers know Stribrny is not real strong on that area of control devices, although a lot of agencies are using them including Lake Township and the City of Toledo. He has his pros and cons on them and stated that a taser basically takes a person control totally away. This could result in the person falling and possibility becoming injured. Stribrny said a taser would be better than using deadly force but does bring up concerns. Stribrny said there is training involved on how to use them and we would have to have a training instructor. The SRT team is already using them so we do have a couple of Officers who know how to use them. Brice told Stribrny if they decide to go with the tasers they should probably get together and see what roll EMS will play (if any) in the after effect. Stribrny said he told the Officers they would have to do a policy review (we have no policy on tasers) and check into our use of force and see where they would fall into there. Stribrny said he also instructed them to research into officer safety. And along that same line if they get tasers they would like to have, for liability reasons a video camera that attaches to the taser and that would add about \$400.00 to the \$809.00 cost of the tasers. The fourth issue they brought up was after the police take over the old EMS building they would like to redo the

locker room. The last issue they brought up was that they would like to have some input into the weight room in the new building.

Stribrny told the Trustees sent two officers to tactical driving school and one officer to a refresher driving class. The two who went to the tactical class said it was well worth the \$700.00 it cost per officer because it really brought some things to light for them.

The last issue Stribrny brought up was the fact he is getting very short in his fuel account. After talking to Johnson and Haar, it looks like he can move some monies around and put them into his fuel account. He will need to increase his fuel PO line by about \$23,000.00 to get through the rest of the year. He will be moving \$20,000.00 out of equipment and \$20,000.00 out of salaries. These monies will be put into the accounts of supplies for fuel, Life and Health insurance, and Audit Treasurer. The Insurance account is short due to adding more officers and because of an increase in insurance cost. The Audit Treasurer account is for fees the Auditor charges the Township departments for handling their money and is not controlled by the Township. After these transfers are approved by the Trustees at a Monday night meeting, Hrosko will have to take a letter to the County Auditor asking him to re-appropriate the monies.

Along the same line, Maintenance, Fire and EMS all will have to increase their fuel accounts to get by through the end of the year. In December when budgets are reviewed the fuel accounts should all be looked at.

Recreation: Bob Warnimont told the Trustees he has concerns on Operation Bread Basket. Because of the parking situation and because construction is making drop offs hard, he would like to talk to Chief Dimick and possibly move it to Station 2 this year. Maybe the drop offs could be placed in the old “rental hall” and moved daily to Station 2.

This then brought up the issue of parking on voting day. Due to construction and how the new parking lot is laid out, parking spaces are greatly reduced. This is going to create problems on November 4th when a large turn out is expected. Haar asked Brice if he could move any needed equipment out of the bays next to the Police bays so people could park in front of them. Brice asked where they would be able to park them since they shouldn't be out in the cold. Warnimont said he would try to work with Brice and Dimick to get them moved for the day. Haar then asked the Trustees to request all the police cars and all the employees park in the maintenance department parking lot or up at the old Rossford School. The Trustees approve having everyone park in the two other areas for the day so voters can find space to park.

EMS: Deputy Chief Brice told the Trustee he will be in class all next week. Brice reported the department had the second training house burn down at Penta. This was a two-story house and it went very well. Rossford and Lake participated along with Perrysburg Township in this burn and on the first one Perrysburg City and Northwood also participated. The only house still left along there is the little single story white house that is still being occupied.

Britten told Brice the Trustees were given a check to sign for a copy center bill for some feather party stuff and said he knew the money the feather party takes in is kept in the volunteer's accounts, so he was concerned why this stuff isn't coming out of that account. Britten said he knew we had this issue last year and that the Township did pay for it then but whether they had a misunderstanding that it was a one shot deal, the Trustees kind of expected it to come out of the same fund the

money is going back into. Brice said he didn't know why it wasn't coming out of the volunteers account but would check with Dimick.

Warnimont said under the fire department, they did get a grant from Wal-Mart for their smoke detector program. He thought Chief Dimick got another 200 or 400 smoke detectors. Haar asked if Fire Inspector Feeney was going to come to a meeting and talk about the grant and Brice said he would check.

Office: Shirley Haar said she did check and the off road diesel is about 30 to 40 cents cheaper than the bio-diesel. At one time we talked about getting rid of the off road tank and just using the bio-diesel once the new tanks were installed. Haar said the only problem she had with the off road tank is she has no way of tracking where the fuel goes because she doesn't get a written report of what vehicle used how much fuel. The only tracking of the off road diesel being used is the slip we get from Lucky Farmers when they fill the tank back up. Gottfried said the maintenance department was the only ones who use the off road diesel for backhoes, mowers, chippers and tractors, so there fore it all gets billed to Maintenance. It shouldn't matter if it goes in the John Deer Tractor or the weed machine. Gottfried went on to say the off road fuel is dyed red so no one would use it in an on road vehicle because it would carry a big fine if they were caught. Britten asked Haar to find out about how much off road fuel we use in a year and she said she would.

Mack said he just got a call back from Rossford Schools and they said we can use that property whenever we want and treat it like it was ours.

LaHote said he had a quick question about Thompson Rd. and asked if the State screwed up stripping it. Britten said yes they did. The lines going straight and the turn dots are wrong. Britten asked Gottfried to call Mike Stormer on it.

Stribny said he remembered one more item and said the Perrysburg City Police Chief wrote him and asked for a call report on the Heilman area because of their future plans to annex it, and it was provided. Now he has called and put a request in for all the call information for the past three years in the Perrysburg Heights area because of annexation. Stribny thought the Trustees should be aware of it. Mack asked Stribny to provide the Trustees a copy of the Heilman request and a note that says what day he called and requested the Heights information. Stribny said he brought up the issue of the school crossing guard and asked him if it is something they are willing to take over and deal with. Stribny said he believed his statement was it depends on what they are going to do with all the crossing guards depending on their levy and on annexation. He would then have to revisit those issues. So he didn't really give Stribny an answer.

9:20am Mack made a motion (seconded by LaHote) to adjourn into executive session for personnel promotion, wages and real estate. A conference call with Attorney Gary McBride will be held at 9:30 to discuss the promotion issue. No further business will be conducted. All Yes Motion Passed

11:22am Mack made a motion (seconded by LaHote) to adjourn out of executive session and to adjourn. All Yes Motion Passed

Shirley a. Haar –Fiscal Officer

Gary Britten – Chairman