

**Minutes of Department Head Meeting: December 14, 2009**

**8:00am Meeting called to order by Craig LaHote**

**Roll Call:** Mr. Mack (arrived at 8:07), Mr. LaHote, Mr. Britten, Mr. Hrosko, Mrs. Haar, Chief Dimick, Deputy Chief Brice, Chief Stribrny, Kraig Gottfried, Grant Garn and Robert Warnimont

**EMS:** Deputy Chief Brice asked the Trustees to waive two EMS bills. Both are deceased patients who have no estate. The first one is PAT#004273 for \$541.00 and the second one is PAT#003706 for \$420.00. **Britten made a motion (seconded by LaHote) to waive the bills. All Yes Motion Approved** Next Brice said he, Hrosko, Chief Dimick, Mike Vaughn and Mark Keiser (reps for the union) met and talked about starting a basic EMT training class. They talked to the labor attorney and he said that if nothing was worked out contractually then they would have to be paid overtime. The reps suggested that maybe it could be worked out to let them earn comp time at time and ½ or just be paid \$25.00 per hour. Brice said he thinks the classes are a good idea and would like to do whatever we can to work it out to hold them. Brice said Owens get just over \$800.00 for the class but if we can work it out to pay straight time at their current wage; with no overtime and no comp time, we could charge \$700.00 per class. At that price, with a class of 10, we would be paying the wages and gaining some for the wear and tear of the equipment and training room. If less than 10 sign up for the class, we would not be able to hold the class. Brice said if it gets worked out, we would hold classes two or three times a year. Brice was asked what would happen if during a class a run comes in and he replied the classes would be taught with off duty personnel. Britten said he would be in favor of this if they will agree to work for straight time and sign a memorandum of understanding on the wages. LaHote said he too liked the concept too, but we cannot do this if our classes are more expensive than going elsewhere.

**Fire:** Chief Dimick told the Trustees that right now they have a company who comes in and checks the fire alarm system annually and a company that comes in and checks fire extinguishers annually. Now with the new hood system and grill system they will have to have them inspected annually also. Dimick said he is in the process of getting some quotes from companies that can do all three. Once he has this done he will present this to the Trustees.

**Police:** Chief Stribrny told the Trustees although he has not received the paperwork from the state, they have told him they reviewed the Mandell Rd. (between Lime City and Bates) survey for speed reduction. They are looking in the area of 40mph, although without the paperwork that is not official. Once the paperwork comes through, the Trustees, if they agree to it, will need to make a Resolution approving the new speed. Stribrny said that because Thompson Rd. keeps coming up, he wanted to mention that they were told Thompson Rd. probably will not be changed because the state does not think the criteria will fit for Thompson Rd. LaHote said that not having the speed limit posted seem to work slowing cars down because no one is sure what the limit is. Stribrny said that at the end of the meeting he would like Detectives Cutis and Hetrick come in and talk to the Trustees. Stribrny told the Trustees the annual contracts for 2010 are starting to come in and he will bring them up at the regular meetings. Stribrny then told the Trustees that at

Monday night's meeting he will have the October calls for service. He added that in January he will be starting to include the SROs calls for service on the report. Next Stribrny said he wanted to give the Trustees a rundown on VASU. Most of the equipment is installed but there are a couple of things left to do. There are a couple of issues probably related to the lighting strike, which we may have been compensated for, but were not in the original bid. The fire department pager is not working and the scanner is not working. They are getting him quotes on this. Stribrny said they reason the new system is not fully functional is they are waiting for a software CD, which was included in the price, so it can be loaded. There is also 400 foot of fiber cable, which we knew had to be run, but was left off the bid, so they have quoted that so it can be taken care of. After everything is installed there will be training on the system. Stribrny said in reference to the scanner, they are talking about putting in a couple of radios, which we will not have to be licensed for, instead of the scanner and that will give us options to communicate with other agencies. The scanner would only be around \$100.00 whereas the two radios and the equipment to install them would be around \$837.00. They would also require a new antenna to be installed. Stribrny said they are talking about hooking the Nextels through the console but he didn't know a lot about it. Stribrny said his concern would be if we change carriers, would it still work. This is something he, Dimick and Brice will talk about and get back to the Trustees. Stribrny then told the Trustees that over the weekend they kept losing power when they ran stuff. He talked to Dan Kervin who said it might be a weak breaker and he would check it out. Stribrny said if it is a major problem they might have to call a contractor in because it is affecting the phones and everything. Stribrny said he received a check for \$133.50 from Budget Tech for the lease of the police cruiser. They do a book buy back once a year at Owens and use one of the cruisers. Mack said the Trustees are looking for some feedback on the Marine Patrol and would like a report on what we have done this year. He said the Trustees have always just moved forward on the Marine Patrol but are reevaluating the expenditure this year and would like to see what it brings to the Township. Stribrny said he does three sets of reports for the state, the budget is one of them and the other two are activities reports. He will get copies of them to the Trustees. Britten said that would be good because they are trying to find out what we do and what we pay for. Mack asked Stribrny what happens if we do not patrol the water and who would. Stribrny said no one would patrol except maybe the State. Toledo is not in service and Lucas County mainly does from Toledo out. The Wood County Sheriff does not have patrols. Maumee and Perrysburg have never been certified to do it. Stribrny did tell the Trustees that the Board is responsible for marking the river with buoys. The buoys need to be put in, in spring and taken out in fall. Rossford marks their section but must hire it done.

**Maintenance:** Kraig Gottfried told the Trustees that we have talked before about what would happen concerning the fuel tanks if we have a power failure. Gottfried had Tass Electronics come out and they came out and gave him a quote of \$1,431.00 to put a manual transfer switch, 130 amp twist lock receptacle in. It will be mounted inside next to the electrical box. Gottfried will have the work done after the New Year starts.

Gottfried said in front of the Fire/EMS station, he will not be using salt on the new concrete. He went and bought a pallet (56 fifty pound bags) of ice melt at a cost of \$656.00 for that area. This will help preserve the concrete. Gottfried said that

concrete needs to be re-sealed every so often and he is going to check with Spieker to see what was used on ours and what the recommendations are for re-sealing it. Next Gottfried asked the Trustees to award the bid for the 2009 extended cab ½ ton pickup truck 4 WD to Dave White Chevy. The total cost for one unit is \$28,399.98. **Britten made a motion (seconded by LaHote) to award the bid to Dave White Chevy. All Yes Motion Approved**

Mack said that Honda East called him and said the Yamaha portable generators are on sale at 10% below state purchase price through the end of December. He wanted to let Gottfried know since we are talking about purchasing one.

Gottfried said he had a couple of men that had to go to Howard T. Moriarty Company for a couple of things and they looked at and brought back information on the Honda generators. They also went to Andersons and looked at the Honda generators there. He will have them check out the Yamahas.

The last thing Gottfried brought up was the issue of road signs. He said that some of the roads are posted with the wrong speed limit and now we need to replace the signs due to the condition of the signs. He asked how the Trustees want this handled. Should he just replace them with the current posting or change them. Stribrny said the police are aware of the incorrect postings. Stribrny discussed changing the signs and what the consequences would be. The Trustees told Gottfried to just replace them as they are.

**Recreation:** Bob Warnimont said this coming Saturday (December 19<sup>th</sup>) will be very busy. We have recycling and also Operation Breadbasket, which will be in full swing giving out the food, clothes, toys and what not. Students from Penta are here this week helping sort out the stuff and they are a great help. Warnimont said the new snowblower is in and getting put together, so “it can now snow”.

**Bob Mack** read a letter (in file) Betty E. Sharp sent (along with a check for \$20.00 for the Police and Fire departments) thanking “Bob from the recycling area in assisting her with her special recycling papers”.

Mack also read a letter from Mary C. Dixon (copy in file) to Chief Mike Dimick, Deputy Chief Tom Brice complimenting them on the excellent response they received from the Perrysburg Township Fire/EMS staff. She stated “it’s nice to know you are there when we need you.”

Next Mack read a letter from Rob Armstrong from Bennett Enterprises (copy in file) to Chief Dimick thanking him for the prompt and professional response to the fire at the Perrysburg Big Boy.

The last thing Mack read was an email from Linda Marie Domini (copy in file) concerning a very positive experience she had with Sharon from the ambulance services. She said that “it is not often that one comes across someone who does so much more than “just her job””.

**Zoning:** Grant Garn said tonight (12-14-09) is the Zoning Commission meeting and they will be discussing Zoning resolution changes. They have invited the Board of Zoning Appeals to attend. After the meeting John from Beckett & Raeder will be talking about the Comprehensive Plan.

Garn said that a previous meeting he mentioned having Kirby Date (a lady from Cleveland State, with the Ohio Lake Erie Commission) come in and talk. She would like to come in and do an hour and half presentation with Lake Township, Middleton Township and us on doing something with the Storm water problems.

Since some of this will be done through Zoning, this would be a good thing to do. Garn said he would like to have it in the new Fire/EMS building. Garn said he is looking at sometime in February or March.

Garn said his department is now ready to start the scanning.

**Administrator:** John Hrosko said a man from Rockledge Circle came in Friday and he is requesting street lights. They are not looking at the standard lights Edison puts up but something with more style to them. Hrosko said he told him he would run it by the Trustees. Britten said he wondered if the man should go around the neighborhood with a paper and see who wants lights since they will be charged for them. Hrosko said the man said that  $\frac{3}{4}$  of the residents want the lights. Mack said that Britten is right, and that we need to make sure it is the will of the majority, if not the super majority, to have lights. Mack said LED fixtures are out now and one community is looking at them because they are so much cheaper. There is one company that is funded by Rocket Ventures called Smash Ray that are doing LED street lights somewhere in Toledo. LaHote said that is true. He said the up front cost is higher but long term cost, the maintenance cost,

is a lot lower. They just put some over at Owens in one of the parking lots. Hrosko said the man said the homeowners would go out and hire a lighting crew, get permission and pay for the lights themselves. The Township would have no part in it. Mack said it would be wise to issue a press release, which he would write, saying what we have done in the last year and a half as far as lighting districts and suggest Rockledge has asked about one. We could then ask if there are any others out there who would like to do one. Hrosko asked if it is a dedicated road if they would have any right to put the lights up on their own. Mack said anyone can put up private lights just not in the right way. Britten said he thinks they should pass a petition around and get a super majority to sign it before anything is done.

Hrosko said Monday night he will be asking the Trustees to approve the Hull and Associates Master Agreement he gave them today.

Hrosko reminded the Department Heads he needs a list of the people who are going to be on the HAS and the PPO insurance next year. Also this week the Trustees will review the budget for 2010 so it can be finalized.

Hrosko reminded everyone the Christmas Party is Thursday 12-17 from 4pm to 8pm by the pool at the French Quarter.

**Office:** Shirley Haar – no report

Stribny brought in Detectives Todd Curtis and Mark Hetrick to discuss some cases they are working on and the need to purchase equipment. Due to the sensitive nature of the cases and possible legal ramifications this will be discussed in executive session.

**9:00am Britten made a motion (seconded by LaHote) to adjourn into executive session for pending or imminent litigation. No further business will be conducted. All Yes Motion Approved**

**10:05am Britten made a motion (seconded by LaHote) to adjourn executive session and to adjourn. All Yes Motion Approved**

Shirley A Haar –Fiscal Officer

Bob Mack - Chairman