

Minutes of Department Head Meeting: December 28, 2009

8:00am Meeting called to order by Craig LaHote

Roll Call: Mr. Mack Mr. LaHote, Mr. Britten, Mr. Hrosko, Mrs. Haar, Chief Dimick (arrived at 8:05am), Chief Stribrny, Kraig Gottfried, Grant Garn(arrived at 8:07), and Robert Warnimont Deputy Chief Brice was absent

EMS: Deputy Chief Brice – absent

Police: Chief Stribrny told the Trustees the Police department has two vehicles, a Cadillac and a Jeep, which have been turned over to them by the courts. He had maintenance clean them up and would like to send them to the auction. The Trustees told he could proceed.

Stribrny said that it has been a lengthy process but we have gotten approval from the state on our application for the buoy program. This was approved at a previous meeting to apply for the free no wake buoys. Stribrny said he now needed to have the Trustees sign the Co-operative agreement so he can return it back to the state.

LaHote made a motion (seconded by Britten) to sign the agreement. All Yes Motion Approved

Stribrny said he has not heard from Mr. Stormer on the Mandell Rd. speed reduction and is still waiting for the paperwork.

The last thing Stribrny said was he wanted approval for a PO in the amount of \$819.68 so he can purchase a computer from Best Buy. This would be used in their photo lab. It is a complete package (CPU, monitor, printer and etc.) LaHote said before he purchases it to make sure Meyer Hill Lynch can do the service work on it once the warranty is up. He suggested Stribrny also get a comparable price for a HP. Mack said he would be open to approve a purchase of a computer if Meyer Hill Lynch can support it. **LaHote made a motion (seconded by Britten) to allow Stribrny to purchase a computer that Meyer Hill Lynch can support, at a reasonable cost. All Yes Motion Approved**

Fire: Chief Dimick told the Trustees the items he had on GovDeals sold for a total amount of \$4,000.00. They are packed up and in the Fire Department waiting to be paid for and picked up.

Maintenance: Kraig Gottfried told the Trustees he has a tar kettle on GovDeals that will expire tonight and the bid was up to \$1,100.00. This is the tar kettle we purchased used for \$500.00 a couple of years ago and replaced in 2009.

Gottfried told the Trustees he had to take the 1999 dump truck to Toledo Spring due to a broken spring and he had to take a pickup truck to W.W.Williams for a transmission problem.

Gottfried reported they are cleaning up the maintenance area. They have removed 11 loads of broken concrete and 7 loads of material from the old burn pile area. The last thing Gottfried told the Trustees was that he is down another man. Joe Schaller will be out from 3 to 6 weeks on a medical leave.

Recreation: Bob Warnimont said the new snow blower has been picked up and is easy to install, so “it can now snow 8 inches”.

Warnimont once again thanked the Trustees for allowing him to use so much of the building for Operation Breadbasket.

Zoning: Grant Garn said he is working on the 2010 Census maps and discovered Perrysburg City's boundaries end at the waters edge not in the middle of the river. Garn said he didn't know if this has any affect on our patrolling or not. Stribrny said it has nothing to do with that. Stribrny said that actually no one owns the water; the State owns it.

Administrator: John Hrosko gave Mack and Britten their bond documents and reminded them they need to get them signed by Judge Osterude. Hrosko also gave all the Department Heads and the Trustees copies of the draft of the 2010 budget and told them to review it.

Stribrny asked about his levy that is going to expire in 2010. Haar looked it up and it is his 3 mil levy. It will need to be decided when it will be put on the ballot. Britten said we also need to decide if we are going to put the zoning issue on a ballot this year and when.

Hrosko said he had finally gotten all the HSA account numbers and as soon as Officer Ball turns in his paperwork (hopefully this morning) he will overnight it and the check to PNC Bank. The check has to be at the bank tomorrow so it can be credited to the accounts as of January 1, 2010.

Office: Shirley Haar asked the Trustees to sign the last check report of the year (copy in file). The Trustees signed the report.

Haar asked the Trustees to approve a list of transfers to get accounts back in balance. They are as follows;

Intrafund Transfers (within fund)

From; Line item description; TRAINING

A/C number 210-1410-50182 Amount \$1,800.00

To; Line item description HEALTH INSURANCE

A/C number 210-1410-50136 Amount \$1,800.00

From; Line item description; TRAINING

A/C number 211-1411-50182 Amount \$600.00

To; Line item description HEALTH INSURANCE

A/C number 211-1411-50136 Amount \$600.00

From; Line item description; TRAINING

A/C number 212-1412-50182 Amount \$2,000.00

To; Line item description UNIFORM

A/C number 212-1412-50552 Amount \$2,000.00

From; Line item description; POLICE/FIRE_

A/C number_ 212-1412-50131 Amount \$6,100.00

To; Line item description EQUIPMENT

A/C number 212-1412-52005 Amount \$6,100.00

From; Line item description; _TRAINING

A/C number 212-1412-50102 Amount \$300.00

To; Line item description _MEDICAL/LIFE INSURANCE

A/C number 212-1412-50136 Amount \$ 300.00

From; Line item description; MEDICAL LIFE INSURANCE

A/C number 204-1520-50136 Amount \$3,700.00

To; Line item description _AUDITOR TREASURER

A/C number 204-1520-50417 Amount \$3,700.00

From; Line item description; OTHER

A/C number 290-1411-53080 Amount \$750.00

To; Line item description SALARY

A/C number 290-1411-50101 Amount \$750.00

From; Line item description; EQUIPMENT

A/C number 210-1410-52005 Amount \$2,500.00

To; Line item description; SALARY

A/C number 210-1410-50101 Amount \$ 2,500.00

From; Line item description; EQUIPMENT

A/C number 210-1410-52005 Amount \$7,600.00

To; Line item description HEALTH/LIFE

A/C number 210-1410-50136 Amount \$7,600.00

Britten made a motion (seconded by LaHote) to approve the transfers. All Yes Motion Approved

Haar brought up the subject of the HSA accounts and said the Trustees need to make a policy concerning the funding of them. She noted that there is no policy concerning how someone hired in mid year would be funded or how it will be handled if someone's status changes during the year (such as a marriage). LaHote said he thought it said you had to be working on January first to join the HSA and be funded. After a brief discussion it was decided Hrosko would call Kaminski's and talk to them about how this can be handled and get back to the Trustees on it.

LaHote thanked Warnimont for all he did to make Operation Breadbasket a success. Warnimont said he received two calls from recipients of the give away thanking him for making their Christmases. LaHote suggested that next year we have some kind of banner made up thanking the volunteers and have it hanging up while they work.

LaHote said he was in the office over the weekend and discovered the thermostat had not been turned back. He suggested we look into getting a programmable thermostat for the office to save fuel. Gottfried said he would look into it.

9:00am LaHote made a motion (seconded by Britten) to adjourn into executive session for contractual matters and personnel discipline. No further business will be conducted. All Yes Motion Approved

9:45am Britten made a motion (seconded by LaHote) to adjourn executive session and to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Bob Mack - Chairman