

Minutes of Department Head February 9, 2008

8:00am Meeting called to order by: Bob Mack

Roll call: Mr. Britten, Mr. LaHote, Mr. Mack, Mr. Hrosko, Chief Stribrny, Chief Dimick, Deputy Chief Brice, Kraig Gottfried, Grant Garn and Robert Warnimont

Fire: Chief Dimick told the Trustees he had their #1 engine in at W.W. Williams for a problem they are saying is the injectors. Hopefully at the Tuesday nights meeting he will be asking for approval of a PO to W. W. Williams in the amount of about \$4,100.00. Dimick said he is also having problems with his back-up engine, the light bar only partially works and will have to be replaced. The cost for a light bar is \$2,000.00 to \$2,500.00. He may also have to replace 501's light bar. Dimick said he also will be asking at Tuesday night's meeting for a PO approval to Bender on their Motorola 2008 and 2009 service contracts. It was discussed if paying for these annual service contracts is the best use of the money. Possibly it could be cheaper to use Bender on an hourly basis (if they would even do that) but keep the consul on contract. Brice said he could call them and discuss it. Dimick said he is going to get back on getting some bids for the air compressor for filling air bottles. Dimick said he would like to bid it out the compressor and fill station as one bid and the cascade system as another bid. Dimick said they are supposed to go down next week for the final inspection of the new truck. After the inspection is completed he will need to start buying the loose items such as hoses.

EMS: Deputy Chief Brice said he received a request from an EMT to allow his daughter (she is about 16 to 18 years old) to ride a shift and he wondered what the feelings of the board were. Britten said we would have to make sure she would be covered under our insurance and Hrosko said he thought she would be if she signs a wavier. Hrosko will check with the insurance company and get back to the board on it. She would have to sign the wavier.

Brice told the Trustee Penta has a new Fire Fighting/EMS program and he is on the advisory board. They are always looking for donated equipment to use in their program and Brice wondered if we could donate our old cot, we no longer need, to them. The Trustees said they had no problem with that and he should bring it up at Tuesday night's meeting.

Brice said since we turned some of the bills over to OMNI we they have been able to collect on seven accounts so far. He said he has several more he would like to have the Trustees approval to turn over.

Brice said that Chrysler donate \$14,000.00 last year to the Fire/EMS department to buy equipment with. Brice said with the Trustees permission he would like to invite Chrysler to a meeting to show them the equipment that was purchased. The Trustees told him to proceed.

Next Brice said he had a sample agreement on Code Red. The sample agreement was between Wood County and all the participating partners. Brice asked them to look it over and it can be discussed at a later meeting.

Brice then told the Trustees he received a letter from the US Department of Homeland Security stating Perrysburg Township is being awarded a grant through the Assistance to Firefighters Grants Program in the amount of \$129,675.00 to purchase self-contained breathing apparatuses.

Britten said while we were talking about safety devices he just learned at a seminar that 75% of emergency response deaths are because the seat belts were not being used. Britten then said we need to make a seat belt policy for the employees.

Police: Chief Stribrny said they will need to order a light bar for the new SUV and maybe if they ordered it with the Fire they could get a better deal on all three of them.

Stribrny said they received a check from NBI (Northern Border Initiative) for \$1,480.34 for the months of November & December 2008.

Stribrny told the Trustees he has a conflict with the PELK refresher training seminar on "Leadership and Management in Law Enforcement; Past, Present and Future" in Columbus on February 19 & 20th they already approved him to attend and may have to cancel it. He has the check for the \$150.00 fee and he will return it to the office if does cancel out.

Stribrny said he had a slight problem with some forms he gets filled out for the Federal Drug Fund. The money amounts are correct but they are in the wrong categories. This has been being done the same way for years and they just now are saying it is incorrect. When he asked why it was never brought to our attention it was being incorrectly filled out for the last 6/7/8 years, they did not give him a straight answer. Stribrny said when Becky Johnson gets back from vacation he will get with her to get it straightened out.

Stribrny once again asked the Trustees where he stood on hiring the replacement officer for the retiring officer. Once again the Trustees voiced their concerns, discussing the loss of areas to annexation and the loss in revenues. Britten said he is still not convinced we need to replace the officer. At this time it was tabled to a later meeting.

Recreation: Bob Warnimont said he went to a Solid Waste meeting last week and they are very happy with the response Perrysburg Township has to the recycling program we have and to the Recycle Round we had last year.

The last thing Warnimont mentioned was the skating rink at Station 2 is dried up and it is too warm to re-flood it.

Zoning: Grant Garn told the Trustees the Zoning Commission is meeting tonight and will be discussing zoning issues and how other townships are handling various issues. Marathon was also going to attend but now will attend next month. They have a problem because ODOT wants them to do away with the exits from the proposed Speedway station (at 20 and Thompson) going out to Route 20. This will have to go before the Zoning Commission because ODOT does not have the authority to change anything that is already there.

Garn gave the Trustees a copy of a notice (copy in file) of a Public Hearing to be held on February 17, 2009 @6:00pm to consider a request for Zoning variance and conditional uses on a lot on mainly Bridge wood. It is a very large, deep lot and the owner would like to subdivide the lot into three parcels.

Garn told the Trustees he would like to attend the Ohio Code Enforcement Officials Association meeting in Columbus on February 12, 2009 at a cost of \$45.00. **Britten made a motion (seconded by LaHote) to allow Garn to attend the seminar. All Yes Motion Approved**

Next Garn brought up an article (copy in file) in the Sentinel concerning the Heights. What concerned Garn was the City made it sound like the Township wouldn't work with the City when it came to doing road work on roads that would/could be annexed soon. Garn said this is the second time Mayor Evans has

brought this up. Gottfried said that also bothered him because they have tried to work out that issue with the City before with no results. Hrosko suggested that the Chairman of the Board (Mack) issue a rebuttal on this Tuesday night at the meeting.

Maintenance: Kraig Gottfried told the Trustees about some upcoming bills that will cross their desks. He also told them the old Crafcoc sealer sold at auction for \$12,132.00. Haar asked him if when an item is placed on GovDeals he would list the department head's name as the primary contact rather than Hrosko's or hers. So much of the time she knows what is up for bid but none of the details of the item. Gottfried said he would do that.

Gottfried mentioned he would be at the Stormwater meeting on the 11th from 10am to 3pm. He also mentioned the survey on Thompson road might get done this week.

Next Gottfried said he received a letter from a resident who lives on Duxbury and who is concerned that when the department plows the road they are pushing the snow into her yard. Gottfried explained that the trucks are not going into her yard nor are they creating damage to her yard. They push the snow back away from the edge if the road in case of another snow fall. If they didn't push it back some, in the event of another heavy snow they would never be able to get through. He warned the Trustees she might call them because she did not like his answer.

Administrator: John Hrosko reminded the Trustees we have a 10:00 meeting this morning for HSA health Insurance negotiations with the Health Committee and their Labor attorney.

Hrosko said he, Stribrny and Haar went over to Master Chemical where they have the Teltronics ShorTel phone system installed. The system is very impressive. LaHote said it is rated #1. Hrosko went on to say the Nortel system we currently have is getting obsolete and that Nortel has filed Chapter 11. This means even if we were to go with that system in the new building we would probably get no support on the system. Hrosko also said he is checking into what the rates would be if we bundle the internet and phones together with Buckeye Cablevision. It could possibly save us quite a bit of money. Britten mentioned we will have to spec out the ShorTel system and get it bid out. We will have to put it in the paper and out on the web site. Hrosko said he would get hold of the salesman and take care of this.

Office: Shirley Haar told the Department Heads the Trustees have requested a loose agenda for department head meetings so they can have an idea what is coming up and if we have outside speakers coming in. The Trustees also requested we start having old business that was tabled brought up so we do not forget it. Haar then mentioned that still to be decided on is the issue of buying food for extended Fire/EMS training, or extended fires or for training for the Police department. We also have to get back on the cremation policy and all the other tabled policies. Haar also mentioned we have yet to decide what to do about the tanks at Station 2. After some discussion if the fuel is still good, it was decided it still is useable and that Fire/EMS and Maintenance would start using it up until the tanks are empty. When they are completely empty, it will be decided on if they then can be removed.

Haar told the Trustees she would be missing the February 23rd department head meeting and the March 1st regular meeting because she is going to be out of town.

Haar said Hrosko will cover the meetings for her and Johnson and Kerr will cover the office duties.

The last thing Haar brought was the Wood County Economical Dinner and asked who was going to it. Mack said to hold up on reservations as the Trustees are having second thought on reserving a table.

LaHote made mention that when using the copier everyone should be aware to set the copier to black copies unless color it needed because it is one cent for black and white and ten cents for color.

LaHote said last week at the conference he talked to a Township who has a refuse contract in place for their entire township. They have recycle, garbage, trees and yard waste for \$15.00 a quarter. They had two or three companies bid on it and it is a lot cheaper for the residents. LaHote said he had a copy of their contract and would let the Trustees see it.

Next LaHote said he noticed on the Historical Societies sire that Perrysburg Township has an anniversary coming up on May 9th. He said he thinks the founding year was 1823. LaHote said it might be nice to be able to have the grand opening of the new building on that date. Brice asked just what the Trustees had in mind for the grand opening. Warnimont said there are some traditions involved in opening a new Fire station and he is working on that. Also Warnimont said the target date to have the grand opening and have tours of the building is the last Saturday in June. This issue will be discussed further at future meetings.

Bob Mack said he talked to a lot of people at the conference and Perrysburg Township is pretty blessed to have growth in the Township when so many areas in the state are getting devastated by plant and business closings.

Brice brought up a stack of overdue run bills and wanted the Trustees to go through them to determine what ones to send to collection. It was decided that Brice can determine if they are “current” or not and that anything determined to not be current should be turned over to OMNI.

Brice told the Trustees he wanted to talk about going to do the final inspection on the new truck and the penalty monies. Brice said Dimick wasn't able to be at the last meeting and should hear from the Trustees what they want to do about the truck and getting paid for the penalty clause. Mack said “We know the contract we signed, and we know the penalty provision. I think we want to see some type of reconciliation statement from them saying this is what we are going to get as a penalty before we take delivery or accept the truck.” Britten said that was correct and asked if this is something they could fax to us so the Trustees can look at it before Dimick and Brice go down there. Dimick said the salesman is supposed to be here today (2-9) so they will talk to him about it. Dimick said the question he has is “are you going to turn down the truck because of \$31,000.00 penalty that you guys already paid for? That truck is paid in full. You are not going to accept it because you are not going to get \$31,000.00?” Mack replied that is a performance penalty and they defaulted so they owe it to us. Hrosko asked if they still owe it under that bankruptcy filing. Mack said we never got a notice stating that dept was discharged. Hrosko said he thought that what the Trustees were asking Dimick and Brice to do was get something in writing so after we get the Truck; if they refuse to pay it we can litigate it. He didn't think the Trustees were saying not to take delivery of the truck. Britten said we need to have something in

writing. LaHote said they just want to make sure that they do not try to get them to sign something that says they do not have to pay the penalty.

10:00 am Britten made a motion (seconded by LaHote) to adjourn into executive session for personnel health insurance and hiring a solicitor. No further business will be conducted. All Yes Motion Passed

11:45am LaHote made a motion (seconded by Britten) to adjourn out of executive session and regular session. All Yes Motion Passed

Shirley a. Haar –Fiscal Officer

Bob Mack – Chairman