

Minutes of Department Head March 23, 2009

8:00am Meeting called to order by: Bob Mack

Roll call: Mr. Britten, Mr. LaHote, Mr. Mack, Mr. Hrosko, Chief Stribrny, Chief Dimick, Deputy Chief Brice (@8:10), Kraig Gottfried, Grant Garn and Robert Warnimont

8:15am Bid Opening for Public Safety Expansion & Renovation Project Gear & Hose Storage System Haar said there were two bids to open. The first bid was from Van Wert Fire Equipment for \$13,992.20 and the second bid was from Warren Fire Equipment Inc and was for \$14,082.00. **Britten made a motion (seconded by Mack) to approve the bids as read. Mack- yes Britten – Yes LaHote – Abstain Motion Passed**

10:30 Linda Wilson from Goodermont's (never showed up)

Recreation: Bob Warnimont said the Maintenance men did a tremendous job down at Buttonwood Park where they cleared away 3 ½ to 4 ½ foot of sand washed up over the road by the flood. They fixed up some holes and made it look great. Warnimont is going to take the broom down there and sweep off the road. Warnimont said he talked to Ken Rieman from Solid Waste and he said we will not be able to have a drop off center here like we wanted to have. There is no money in the budget for it. Also they may have to stop taking glass because they are having trouble with their machine.

Warnimont said that Bowers should be in this week to work on the ball fields.

Maintenance: Kraig Gottfried told the Trustees the company we usually work with on the annual roadside cleanup has gone out of business (Labor Works). He went out and got a couple of quotes. Labor Ready quoted a price of \$13.60 per hour and Cardinal Services quoted a price of \$10.45 per hour. He said he would like to start next week. **Britten made a motion (seconded by LaHote) to do the roadside pick up next week , hire Cardinal services and approve a PO not to exceed \$4500.00. Mack – abstain Britten – Yes LaHote – Yes**

Motion Approved

Gottfried said that Buttonwood is gated off. He says he receives calls about doing away with the gates and wondered if we could do away with them. Stribrny said the Park Board put the gates up because of flooding and to keep people from launching boats there. He said someone would need to look and see if any of the old Trustees gave the Park permission to put the gates up. Stribrny also reminded the Trustees that once the gates would be opened up the Police/Fire/EMS and Maintenance departments would have to deal with any problems that arose from it. Dimick said the gates were also put up to deal with parking problems. The area would have to be posted; no parking and no launching boats. Warnimont will talk with the Park Board and with the area land owners.

Gottfried said he was going to put some picnic tables at the end of the road in Buttonwood.

LaHote asked Gottfried if we are having any problems with stop signs being stolen and Gottfried said no. LaHote said the County and State put stickers on the back of their signs saying it is a felony to steal the signs.

Police: Chief Stribrny said he had some items on Property Room.com and they have received a check for \$26.86. He will be listing more items on it in the future. He also said he has some items on GovDeals right now.

Stribrny said he received another reimbursement check on the NBI (Northern Boarder Initiative) grant for the time period 12-22-08 to 2-22-09 in the amount of \$2,063.00. Stribrny then said he received a call from Homeland Security and they have a MARCS radio which is encrypted for watercraft purposes and they wanted to know if he was going to get one for the boat. ODNR have never mentioned this to Stribrny. NBI is making the commitment that if he gets the radio he would only have to pay for the antenna installation. If we only use it for emergency use, there would be no monthly charge.

Stribrny said for the second time he has an issue with the light bar brackets on the Chargers coming loose. The manufacture is aware of this and sending new brackets. The car is out of service again today because of this.

Stribrny said that on the COPS grant we need to move on it. We can only put in for wages and benefits but no overtime. He has three people working on this (it is 33 pages) and the administration office. On one of the past COPS grant we somehow did not figure in certain increases over the three year period. We have already caught that and they are figuring it out the best they can given contracts only go for another two years. The cut off is on April 14, 2009 at 11:59pm. If it is late it will not be considered. We do not know when this will be awarded, may be this year or next. If it comes in during 2009, we are looking at going through 2011 and then picking it up for a year afterwards. Britten asked if we put in for 2 or 3 do we need to take all three. Stribrny said there is a lot of paperwork to do to drop one later (before the start of the program) if it is decided the officer is not needed. Stribrny said the Trustees need to know that a lot of agencies are applying for this and if we say three and then only take two, someone else could have had the other officer but now will not get him/her. Stribrny then said on the retirement question the Trustees had for him, the answer is; one officer in 2011, one in 2013, one in 2014 and himself sometime between 2011 and 2012. Therefore if we ask for and take three it will cover this year's retirement plus two future retirements. Britten said he would like to put in for two. LaHote and Mack they would like to put in for three. After a brief discussion Britten said he could go along with three.

Britten made a motion (seconded by LaHote) to put in for three. All Yes Motion Passed

Stribrny gave the Trustees a second reading on the equipment requests. On the weapons he has enough in the drug fund to take care of them. Britten said since it is there we might as well use it. The total cost would be \$179.00 for each Glock with our trade in. The new weapons will hold more rounds and have a bigger grip. On the Tasers he still has a lot of questions. He would like to have a Master Instructor come in to a future meeting and give a 20 to 30 minute presentation on them. On the issue of the rifles, they would like to get 6 new ones. This is an Officer safety issue as some of the older ones are starting to have malfunction issues. Stribrny will be getting the numbers together and get back to the Trustees with them.

Fire: Chief Dimick told the Trustees the new truck is supposed to be delivered today.

Dimick told the Trustee he needs to get a new copier/scanner/fax for the new station and will get them three quotes.

EMS: Deputy Chief Brice talked about getting an extended warranty for the new life squad. He will be doing some checking on different plans and prices and report back at a future meeting.

Zoning: Grant Garn told the Trustees he was contacted by the Zoning Inspector from Rossford about getting together to compare notes on signage so we have similar signage. Garn said they have different kind of signage then we do and he thought they were just looking to get information. Hrosko said he pretty much told them already we are not interested.

Garn said that for Glenwood Schools a proposed building (see map in file) is located on property that is 2/3 in the Township. Garn said they are planning on starting the athletic field soon, maybe in May or June 2009. The City of Rossford asked for a joint meeting of our Zoning Commission and their Planning Commission on the site plan for the joint area. The part in Rossford would have to follow Rossford Zoning and the part in the Township would have to follow Perrysburg Township Zoning. LaHote said although he hates to lose any part of the Township but it would make sense to innate voluntary annexation to the City of Rossford. It would be silly to have it in both entities and go through having buildings partly in City and partly in Township. This would create problems. The Trustees said they would handle talking to them.

Garn said on April 12, 2009 the Zoning Commission is having an informal review on the Sunoco Station. George Orvatz is also going to the Board of Zoning Appeals on a couple of issues.

Garn said on the Record Retention scanning he has had one bid so far. Perry Corporation will be calling him back. Garn said that when the Fire/EMS department moves over to the new building he would like to move the current Zoning offices into the current Fire offices.

Garn said at the Board of Zoning Appeals meeting the garage on Lime City Rd. passed, on the signage issue on Starbright they asked for a legal opinion and the lot split was turned down.

Britten asked if a resident could keep chickens in Starbright and Garn said that zoning says that is not allowed.

Administrator: John Hrosko said the HAS health forms need to be turned in today. He said so far the participation has been good so far.

Hrosko said at the April 6th meeting he will be asking the Trustees to pass the new contract for the Woodmont lighting district. The cost will go from \$2440.68 a year to \$2489.23.

Hrosko asked the Trustees to sign the Computer Policy (copy in file) passed last week. The Trustees signed it.

Hrosko said Stribny gave him an email from an owner of a business in Cedar Creek Business Park who has concerns about the right turn only coming out of Cedar Park onto 795. Their concern is that when they turn right onto 795 and go to Oregon Rd., where they are permitted to do a u- turn, people will not be paying attention resulting in accidents. Also this has the potential to create a long back-up on 795. These concerns need to be addressed with ODOT. Stribny said he told a woman who called it is an ODOT project and the safety concerns are being looked into.

Hrosko said Gottfried brought in a Resolution for salt bidding with the Ohio Department of Transportation. Hrosko said he revised it some and was asking the Trustees to pass it today. **Britten made a motion (seconded by LaHote) to pass Resolution #2009-05 (copy in file). All Yes Motion Passed**

Hrosko told the Trustees he received two letters from Jack Hilbert the FedEx attorney concerning the changes to the drawings on the intersection in Ampoint. Wood County did not want to bid those changes. Hilbert is going to have Rudolph Libbe bid those changes and get the numbers to us. The letter Hrosko received indicated that if the project goes over the \$75,000.00 grant from ODOD, FedEx will then reimburse the Township for the difference. Hrosko asked the Trustees to sign the document.

Hrosko then told the Trustees that there is a tour of the Comfort Suite on Helen Dr. on March 30th at 1:00pm.

Hrosko asked for all the bank account forms to be in his office by March 31st.

Office: Shirley Haar said she wanted to bring up the issue of mailbox replacements. Awhile back Britten brought in a paper that showed the County only pays for galvanized mailboxes that cost about \$7.00. Haar asked if this was something the Township should decide on as we just replaced a mailbox for \$58.00. Gottfried said that was because it was hit by a snowplow and we can't replace a \$58.00 mailbox with a metal \$7.00 one. Britten said the County has always just replaced a mailbox with a metal one no matter what the down cost. If we change now there will be a lot of hollering and screaming by residents. The County talked about changing their policy, but decided to leave it alone. It would be a nightmare if we did not replace a mailbox with the same kind as we hit.

Gottfried said he forgot to tell the Trustees the dump truck we sold on GovDeals sold for \$11,275.00 and went to Chicago.

Warnimont said he wanted to bring up the Cremation Policy. Fort Meigs Cemetery would like to have a copy of the Resolution the Trustees passed. Haar said it was not passed yet. A copy of the Resolution was given to the Trustees to look at again. A couple of changes were suggested for the final version. Britten said there is talk about a cremation plot for this type of cremation burial. The Trustees will study the revised Resolution and it will be discussed at a future meeting. .

Haar said she would like to bring up the tanks at Station II again. It was discussed if they are still needed. Warnimont said he will have them sticked to see how much is still in them and report back. He said as far as he was concerned the diesel tank should go but the gas should be kept for now. Haar will find out how much it will cost to pump out the tanks.

The issue of "training" or "extended fires" food was discussed. It was decided to leave it up to the discretion of the Department Head to decide when it is ok to purchase it.

Britten made a motion (seconded by LaHote) to adjourn into executive session for personnel contracts and possible or pending litigation No further business will be conducted. All Yes Motion Passed

LaHote made a motion (seconded by Britten) to adjourn out of executive session and regular session. All Yes Motion Passed

Shirley a. Haar –Fiscal Officer

Bob Mack – Chairman