

Minutes of Department Head Meeting January 14, 2008

3:00pm Meeting called to order by: Gary Britten

Roll call: Britten Mack, Hrosko, Chief Stribrny, Chief Dimick, Deputy Chief Brice, Grant Garn, Kraig Gottfried and Robert Warnimont. LaHote was absent.

Zoning: Grant Garn reported the Zoning Commission is having their meeting tonight (January 14, 2008) @ 6:00pm to discuss wind turbines for individuals. Garn then said there is a Board of Zoning Appeals meeting next month for Wal-Mart to discuss them changing their signs.

Garn said he had someone call him today that wanted copies of all his letters to the Trustees on the Neiderhouse properties zoning change. Mack asked Garn what the meter says on their 30 days and Britten replied the 16th (of January). Britten said he received calls saying that they were walking the neighborhoods and not telling the people the whole story, just telling them what they wanted them to hear. They were telling the people since the Township passed the high density; they would like to see it less and if you would too, would please sign this petition. Britten said one lady passing went to a gentleman's house and he explained how this worked to her and she walked away and said she had been given some false information and was done passing the petition. Grant said he tried to tell the lady who came to his office that two of the parcels are not considered high density but medium density and the other is listed as high density. Britten said they don't care if it gets annexed to the City because they think they will just go to the City and the City will reduce the zoning. That is what another guy who called Britten said they told him. Mack said if we hear this kind of stuff we need to make sure the people really understand. Britten then said the one thing we need to find out is if they do get enough signatures, can we spend Township money to advertise the truthful facts. Hrosko said he would make a few calls to see what kind of information we can put out there. Britten said can we legally put something out, which is not saying to vote against it, but says this is the information you need to know before you vote. Britten went on to say if they get enough signatures to file this with the Board of Elections, you may see two developers go to the City of Perrysburg next week and file annexation papers. It was discussed how many signature it would take to place it on the ballot and Britten said he thought it was 8% of the registered voters who voted in the Governors race. It was also discussed if this does make it to the ballot, Can all registered voters in the Township vote on it or just the ones in the zoned areas. Mack said that it is kind of crazy for the people in the sub divisions to sign the petition because it is like "Gee ok we don't want anymore neighborhoods like our very own" and Britten agreed. Brice asked Britten to explain to him how, if these potential new subdivisions would be annexed how that takes Lowe's and that area. Britten said "If Brian McCarthy sold all his lots in Emerald Lakes, all the lots since he started that that he sold, that is how many signatures he has. Way back when he had a 100 but I'd bet he has close to 150 now. If he has 150 different signatures that only he can enforce, well, with that goes along with 149 other properties he can take kicking, screaming, yelling ranting and raving into the city. So they can then go up to 20 and go down 20 taking Lowe's and the rest. They will also go up Scheider Rd. where the houses are going to be". Britten went on to say that "about the water line what the people don't know is they sat there and said the waterline is going to go down Thompson Rd. to Neiderhouse but if they annex that into the City and all that goes they are going to bring the waterline down 199 to Neiderhouse to Thompson and tie that all in. They sat in that joint

meeting we had and Jon Eckel said that they are talking about putting a sub-station for sewer and stuff right there by the water tower. That is in their master plan and that was three or four years ago.” Mack said “Another thing it is important for people to understand we could have solved this once and for all because of the fact this property was in kind of the master plan for residential for Wood County and they could have said that back when they first did not get what they wanted when they came to us, they could have then sued us. They could have said this is in the master plan and you guys dealt us a bad deck of cards and we don’t like the zoning we got and we are going to sue you. Then we could have fought it and said we defend our decision. But another choice we have and a lot of communities do, is they would have what is called a consent decree. Where we would say ok to avoid litigation or because we think that the Township would not win in court, we are going to consent to your needs, the consent decree, and give you what you want. If we would have done that, which we could have very easily done, it would have saved them a lot of time and money. But we said no, we want to take it back through the public process to make sure the neighbors have input which we think they definitely got their share of input from neighbors, and they definitely made significant changes. If we would have taken the first route and given them the zoning they wanted through the lawsuit, that is not subject to a referendum. So we had an opportunity to end this and not even worry about a referendum but we thought that it would be best for the residents of Neiderhouse road to feel like they have some input in the public process and make the people go through their day through the planning process. They did that. I think they made a lot of changes to accommodate those neighbors but I suppose if the referendum were to prevail, we would be kind of kicking ourselves, but that is the way it works. We thought we were doing the right thing.” Britten said “I guess what bothers me and scares me and I don’t know whether it will happen is, if they get enough signature to get this on and then they say ok we are not going mess with it and wait to take a chance till November, we will annex this to the City. Now that referendum since the property will be in the City means nothing, correct? Or will it still go to a vote?” Mack said he wasn’t sure how that would work. Britten then said “if it wouldn’t go for a vote, they already have certain zoning. Well, they sure aren’t going to go to the City and ask for any less zoning. So they basically what they got they aren’t going to get any less than that now, even if it goes to the City. And like Bob said I was a firm believer in not going with a lawsuit, it didn’t seem right.” Mack then added that a lawsuit would have seemed “like a backroom deal. That would have really made the people on Neiderhouse Rd. kind of recoil and be disgruntled and we didn’t think that was the right way to do it. I would have less of a fear than Gary, if they get enough signatures to take it to a vote, I think the developers, my sense is, they would actually wait until for the outcome because they know the property and then lots which eventually someday they going to want to sell, to be successful the lots will be worth more in the Township than they are in the City. Almost all of them are in Perrysburg City school district. So those lots would be desirable building lots because they are Perrysburg schools in Perrysburg Township. If they have any brains they know that there are plenty of lots available that that have been platted that they compete against that are in the City. They want to have something that other developers don’t have. I think that patience on their end will be a virtue and hopefully we will work through the referendum successfully if we get to that point.” Britten said “I hope you are right.” Mack and Britten said if anyone runs into people on the street or wherever that have concern have them call one of the Trustees.

Fire/EMS: Deputy Chief Brice asked for feed back from the Trustees on Standard Operating Guidelines for the Incident Command System he sent them. This is part of EHS's master plan to have all the municipalities adopt a Standard Operating Guideline. Brice and Dimick looked it over and it is very similar to what we already have in place except with the addition of the forms at the back. Dimick and Brice decided to take out what they have in theirs and insert theirs and it probably will have some benefit to everyone. They took the County plan and Perrysburg Townshipized it. Brice said he typed up a resolution for the Trustees to approve, if they have no objections, at the Tuesday night meeting.

Next Brice said they redid the HIPPA policies for the Township, more or less the Fire/EMS department and tried to isolate the Fire/ EMS department from the rest of the Township essentially to protect the rest of the Township because in Brice's opinion Fire/EMS is the portion directly involved with the treatment of health care. Brice explained he did not actually write the policies but purchased them and adapted them to our needs. Mack said we need to be careful not violate any of the open records laws with these policies and maybe we should get Linda Holmes to look them over. Stribrny said he didn't know if Linda Holmes was the one to look them over, but would recommend a firm out of Columbus the Police department has used to look over documents on a case to case basis. They are very well informed about the records law, and in fact they taught a class in Public Records Law Stribrny attended. Brice said he also went to that class and found it interesting although there are some things the State Law says that directly contradict HIPPA and he isn't sure how State Law can trump Federal Law. Haar said that as long as we were talking about the Public Records Law, Bob from The Shultz Company did email her back and said they would not have a problem with using the contract for service as Linda Holmes changed it. They are the company that will come into the Township and make up a Public Records Policy, set up record retention schedules, make up the posters and get us in compliance. The cost would be a maximum of \$7,500.00 and they would be at the Township for one day. Haar asked the Trustees to look over the contract she gave them a while back and then this will be addressed at Tuesday's meeting.

Brice told the Trustees he would like to add an additional user to his Ram Software package. The cost would be \$995.00 plus a yearly contract fee of \$100.00. The additional use license would be a great help to the Fire/EMS department. Brice will bring this up Tuesday night.

Next it was discussed if it would be beneficial to hire a collection agency to try and collect some of the "uncollectible" ambulance bills. They would have better resources to track down people and some people would respond better to a collection agency than to us. The charges would vary from case to case. Maybe we should only go after the people who receive a check from their insurance company for their bill but then do not pay us but keep the money. Also maybe it is iffy to go after Township residents who already do pay taxes to the Township. Further information will be looked into and this will be discussed at a later date.

Brice then said that for the Trustees information his wife is going to Honduras on a mission for a week starting February 18th and during that time he needs a little flexibility on his hours because he will need to attend to his children.

Brice then said that on Thursday and Friday they are meeting with Vetter about the new Fire/EMS building and they also will be meeting with Bender and Tower Maintenance on moving the towers for the new building.

Brice asked for an executive session for pending or imminent litigation and for personnel contracts.

Brice asked permission to put the old Fire Inspectors car on GovDeals so it can be sold. He will bring this up Tuesday night.

Maintenance: Kraig Gottfried told the Trustees that they would be seeing some bills from Armstrong Mechanical Services for about \$1,920.00 because the greater went out on the 16th and again on the 18th and he had to have it fixed.

Police: Chief Stribrny reported he will not be at the next meeting on the 22nd because he will be on vacation. He will have John or Shirley do anything he has for the meeting. He may have the November stats ready for the meeting. Stribrny said he has been talking to the Fire/EMS department on the long awaited security camera upgrades and he gave the Trustees some information to look at that they came up with. A couple of the areas they are looking at are another monitor for the dispatch area, a new camera looking at the tanks over at maintenance once they are installed and moving the camera that is blocked by a tree. They also may have to upgrade to another recording machine as our may not be able to handle all the cameras.

Stribrny said some of the MARCS radios are starting to come in.

Stribrny asked what is going on with the Township web site and Hrosko told him Computol is now doing the changes to the old one and building the new one. The new one hopefully should be operating in February of early March.

Stribrny thanked the Trustees for meeting with Detective Sergeant Gates and asked if they could tell him anything yet. Mack said that the next time the board was all present they would be meeting do further discuss the issue and should have some information soon for him (Stribrny).

Stribrny said that if anyone asked how come they did not have a retirement party for Annie to tell them it will be held when Marilyn Smith retires in May. They had requested that their parties be held together. Annie is thinking of coming back part time to dispatch in a couple of months. On a similar note on January 21, 2008 Stribrny will complete his 30th year with the Township.

Stribrny said he needed to add the Dare account to his 2008 budget so the can use that money in 2008.

Stribrny said the last two updates he had for the Trustees were; he is about to take a cruiser out of service as it has 113,000 miles on it and he is hoping to get something going on the car that Officer Reel was driving when it was hit, so it can be fixed.

Recreation: Bob Warnimont reported he has received a request for funding for 2008 from the Perrysburg Arts Council and will bring it up Tuesday night.

Warnimont said he is hoping to get through a Solid Waste Grant a new chipper with a clam bucket on it. He will keep the Trustees informed.

Warnimont said it is that time of year again when we need to get the ad in the paper concerning the Buttonwood fishing permit. He will bring this up at Tuesday meeting.

Next Warnimont said he talked to Hrosko about having to move all the playground equipment out of the way of the new construction and about the possibility of having to move some trees. Warnimont said now it the time to start moving them. Hrosko will talk to Vetter about walking the property along with Warnimont and look at these two issues.

The last thing Warnimont mentioned was that recycling is Saturday the 19th.

Administrator: John Hrosko said he was asked for permission for the Oakmont Homeowners' Association to use the meeting hall March 23rd for the Homeowners'

Association meeting. After some discussion it was decided not to allow them use of the meeting room because that would then open it up to every group in the Township to use and we decide before not to do that.

Hrosko gave the Trustees the dates of his meetings, his meetings with Vetter and with the Union Reps on contract negotiations.

Office: Shirley Haar talked about the budget and said Hrosko has been given most of the budget changes and is working on them. If anyone has any changes to the expense or revenue side of the budget they have to have them in to Hrosko this week as the budget has to be finished so it can be passed at Tuesday's night meeting. With that said Haar told the Trustees they would not have any checks to sign Tuesday night because the bills can not be paid until the budget is passed and in the computer. If the budget gets approval Tuesday it will be sent to the County and entered in the computer. At the Department Head meeting the Trustees will be then given the checks to be signed. The check list will be available at the next regular meeting for the Trustees to sign and for the public to read.

Haar said the new Payroll system is complicated and she appreciated everyone's cooperation on it. She said the Department Heads did a very good job doing their part and now it is up to the payroll company to iron out the minor problems.

Britten asked what the cost of the program is and Haar said that it is supposed to be the same as the last company's. We are going to talk to them because a couple of the charges we have had so far have been higher. The cost of the payroll should be about \$8,200.00 per year.

Mack said Jason Sisco would like people to attend the seminar on Storm Water and such Wednesday from 6 to 8 at the Wood County Planning Commission. Mack will be attending.

Mack said he learned that a company in Cedar Business is leaving and moving to Oregon. They are leaving behind a nice building and Mack feels it won't be long until something new is in it.

The TMACOG general assembly meeting has been changed so it no longer is in conflict with the OTA convention in Columbus. The meeting is now set for the 29th of January. Mack and Garn are going.

Mack then offered to drive to Columbus for the convention if anyone wanted a ride.

Mack said he wanted to share some information he and Hrosko got at the TID Board meeting last Friday. Miller Diversified received some money from a state grant that the TID got for transportation improvement districts. This road is either South Meridian or South Compass road that will go behind Giant Eagle and will run close to the Township. Then our goal would eventually work with the people who want to develop the Henry property to run the road all the way to Lime City Rd. This would take more traffic off Route 20. This is something we are working in conjunction with Rossford on and at the Friday meeting Mack suggested to the board that they helped put the road in through Rossford so how would the Board feel about helping put it in through Perrysburg Township, like Perrysburg Township wants. Everybody who was there was very supportive of the idea.

Mack said he, LaHote and Britten got a letter from Mayor Finkbeiner asking them to a reception on the same night the Township has a Department Head meeting. Mack said he and LaHote also have a cemetery board meeting that night so they definitely will not be able to go. Britten said he could not attend either so Mack will send a letter of regret from the three Trustees.

Mack asked who was going to attend the Chamber luncheon on Wednesday. In the past all the Department Heads have attend the luncheon on City and Township day. The luncheon is Wednesday the 16th at 11:30 and the cost is \$14.00 per person. Haar will make a reservation for Mack, Britten, Haar, Brice, Dimick, Gottfried, Garn, and Warnimont. If someone from the Police Department can make it she will add them also.

Mack made a **motion** (seconded by LaHote) to go into executive session for discussion of personnel contracts and pending or imminent litigation. No business will be conducted after the executive session. All Yes Motion passed

Mack made a **motion** (seconded by LaHote) to leave executive session. All Yes Motion passed

LaHote made a **motion** (seconded by Mack) to adjourn. All Yes Motion passed

Shirley a. Haar –Fiscal Officer

Gary Britten - Chairman