

## Minutes of Department Head Meeting January 28, 2008

**3:00pm Meeting called to order by:** Bob Mack

**Roll call:** Mack, LaHote, Hrosko, Chief Dimick, Deputy Chief Brice, Grant Garn, and Robert Warnimont. Britten, Chief Stribrny and Kraig Gottfried were absent.

**Maintenance:** Kraig Gottfried - absent.

**Police:** Chief Stribrny - absent

**Fire:** Chief Dimick reported that on Monday night at the regular meeting he was going to ask the Trustees to approve a service agreement with Pneumatic Engineering. They service our breathing air compressors each year. Another thing Dimick will be asking for approval of on Monday night is the purchase of 12 sets of turn-out gear at a cost of \$1200.00 per set. The final thing Dimick said he would be asking for Monday night is the passing the Resolution Adopting the Current Edition of the Ohio Fire Code.#2008-02

**EMS:** Deputy Chief Brice said they are currently trying out a power-lift cot from Stryker which will lift up to 700 pounds. Brice said he would keep the Trustees informed.

**Zoning:** Grant Garn reported the Zoning Commission will be having their meeting February 11, 2008 for a formal review for the Speedway station at the corner of Thompson and Rt. 20 and also for the Perrysburg Township Fire Department building. They also will be reviewing Tracy Creek apartments for a major/minor change to their PUD. The commission will then have an informal review for the "Put-Put on Rt. 25 and for the business going into the former Mr. Beefy's because they want to add an outdoor patio.

Garn told the Trustees the Zoning Commission wanted to know what the Trustees feelings are concerning re-doing the Zoning Book. It was discussed that there are some changes that need to be made. Garn said that before Poggemeyer worked on the book at probably at some point they would be called in to help with the updates.

Next Garn talked about the Comprehensive Plan and asked the Trustees how they want to handle it. Did they want to put it out to bid? Garn said that thee doesn't appear to be anyone locally, such as Lake Township or the County who wants to work with us on the plan.

Garn asked for a short executive session for possible litigation..

**Recreation:** Bob Warnimont talked about moving 16 trees away from the new building site. Some would be move over to Station 2 and some could be relocated to along the side of Station 1 and the rest would be relocated to Starbright Park. Warnimont said we had 78, 7400 pounds of recycling for 2007 and this is up from 42, 756 pounds in 2003.

Warnimont said Hrosko told Gottfried and him that the shelter house is going to stay where it is, so they will now have to work on getting it anchored down and fixed back up. He will bring back to the Trustees what the cost will be.

**Administrator:** John Hrosko said he is still receiving calls on the Gas Aggregation issue. Columbia gas did admit that the cards were sent out late. LaHote said he too had been contacted over that issue also.

Hrosko gave the Trustees a letter he wrote to sign pertaining to the \$75,000.00 DOD grant.

Hrosko mentioned that on the new Fire building we are waiting for a new estimate to come back on the combined sewage pit in the back with the new system going into the building. Also when he and Vetter were at the Police building on they noticed there are a couple of glass panes that need to be replaced, the side door needs to be replaced and there is some other minor work to be done. Hrosko said he asked Vetter to price out the work.

Hrosko said he is still waiting for bids on the radio equipment and radio tower. Hrosko asked for a short executive session concerning personnel promotions. Hrosko said he has a meeting with Tim Ayers on health insurance and at that meeting he would like to have the Department Heads and possibly also a department rep sit in the meeting.

Hrosko told the Trustees there is a training meeting with Computol on the 7<sup>th</sup> to work on the new web site.

**Office:** Shirley Haar said she gave everyone a flyer from Stautzenberger College (copy in file) concerning using students to work on office duties. These students do not get paid but do get graded. Haar said they need to get 180 hours over 11 weeks. Haar said if any one was interested please let her know.

Next Haar said she gave the Trustees information from the Perry Corporation (copy in file). Perry is trying to get the Township to use their services to digitally archive records by scanning them into a computer data base and having them searchable by date or words. The cost is rather high for the equipment and training. It was decided to do nothing with them at least until after the Schultz Company comes in on the records policies etc.

Haar said she gave the Trustees a copy of a Resolution establishing Video Service Provides Fees. The Trustees will need to pass this resolution to continue receiving fees from the Cable Company. This Resolution was sent to Haar by Time Warner. After some discussion it was decided the Trustees would like to have more time to read it and to gather some further information on it. Mack said there is a man named Tom Dawson at Buckeye Cable who is their government liaison and he should be called about this. Haar will try to call Mr. Dawson before the next meeting and the Trustees will read the resolution and decide how they want to do the revenues.

Mack made a **motion** (seconded by LaHote) to go into executive session for discussion of personnel contracts and wages and pending or imminent litigation. No business will be conducted after the executive session. All Yes Motion passed

LaHote made a **motion** (seconded by Mack) to leave executive session. All Yes Motion passed

LaHote made a **motion** (seconded by Mack) to adjourn. All Yes Motion passed