

Minutes of Department Head Meeting February 25, 2008

3:00pm Meeting called to order by: Gary Britten

Roll call: Mr. Britten, Mr. Mack, Mr. Hrosko, Grant Garn and Kraig Gottfried. Mr. LaHote, Mrs. Haar, Chief Stribrny, Chief Dimick, Deputy Chief Brice and Robert Warnimont were absent

Police: Chief Stribrny – absent

Recreation: Bob Warnimont – absent

EMS: Deputy Chief Brice – absent

Fire: Chief Dimick – absent

Office: Shirley Haar – absent

3:15 Buttonwood Fishing Bid Hrosko opened the only bid received (copy in file) on the Buttonwood Fishing location from James K. Dorfner of Dorfner's Farm. The bid amount was \$176.00. Mack made a **motion** (seconded by Britten) to accept and approve the bid. All Yes Motion Approved

Maintenance: Kraig Gottfried said Labor Works and Renhill gave us a proposal for our road side pick-up next month. Labor Works' came in at \$10.45 (the increase was due to minimum wage going up) and Renhill came in at \$11.77. Gottfried will bring this up at Monday night's meeting for approval. Gottfried asked if the Trustees had received any calls or emails about mailboxes and they said they had not. Gottfried said he only had one and he went out and fixed the pole.

Zoning: Grant Garn reported he went over to Feller Finch to look at their system for coping documents. They gave Garn the name of the place they use. Garn also talked to Zone Pro (they do our Zoning computer programming and they said they have a section where we can download stuff. Mack said he had information from Ricco on state purchase of scanning equipment and would get it to Garn.

Garn asked for an executive session for the land acquisition.

Hrosko said Garn dropped off copies from DGL Consulting Engineers, LLC on prices for Traffic Impact Studies (copy in file). The Trustees will look this over and talk about it at a future meeting.

Mack asked if the problem with Don Smith and the lights at Best Buy got solved and Garn said it is pretty much resolved.

It was also noted that the gates on the "trucks only" road are now being kept shut and locked. The road running in front of Best Buy and Office Max was discussed as far as it being dedicated to the Township.

Administrator: John Hrosko gave the dates of his upcoming meetings and dates of his contract negotiations meeting dates.

Hrosko mentioned the Harborside Great Chili cook off is on March 13th at 1:30.

Mack made a **motion** (seconded by Britten) to go into executive session for discussion of land acquisition. No business will be conducted after the executive session. All Yes Motion passed

Mack made a **motion** (seconded by Britten) to leave executive session. All Yes Motion passed

Mack made a **motion** (seconded by Britten) to adjourn. All Yes Motion passed

Shirley a. Haar –Fiscal Officer

Gary Britten - Chairman