

Minutes of Department Head Meeting March 10, 2008

3:00pm Meeting called to order by: Gary Britten

Roll call: Mr. Britten, Mr. Mack, Mr. LaHote, Mr. Hrosko, Chief Stribrny, Chief Dimick, Deputy Chief Brice, Kraig Gottfried, Grant Garn and Robert Warnimont

Fire: Chief Dimick - no report

EMS: Deputy Chief Brice told the Trustees he will be asking them to approve the purchase of some new portable radios. One radio is broken and one radio vanished. Brice will also look at the overall situation to see if we need to order more than those two.

Brice told the Trustee he and Dimick would be meeting with the dealer from Lifeline on Wednesday to see the first set of drawings on the new ambulance.

Maintenance: Kraig Gottfried reported we are in good shape regarding road salt because we received an additional 110 tons today and expect the last 75 tons shortly.

Gottfried also reported we had a dump truck go into a ditch on Five Point road on Saturday. He was plowing and pulled over to let a car go by and slid into the ditch. The driver was not hurt but went to the hospital, got checked out and had his post accident drug testing done to cover us. BJs towing brought out their monster tow truck and got him out.

Police: Chief Stribrny told the Trustees that they should start seeing the newest cruiser in service soon and they also will be seeing some equipment bills, including a new light bar soon.

Stribrny reported that we are having some problems with the canopy system on the tower and is meeting with Bender about it. When the testing was done there was a company that had permission to have some equipment on the tower also but had not installed their equipment yet. Now they have their equipment there and we are interfering with each other. It has something to do with the timing of the signals and can be corrected with an \$800.00 part. Being we are the last to get permission to place our equipment on the tower, we will have to buy the part. Also although we have a verbal agreement with Jerry Greiner, an engineer named Bill Berber said we should have an agreement in place by resolution. This will be handled for the next meeting.

Stribrny asked since the Trustees approved the dispatcher's contract and the Dispatchers and the Union have already passed it, can he now post the new hire wages. He was told he can.

Stribrny said that for the Trustees information, at Monday night's meeting he will be asking to start the process of ordering two new police cruisers. One of the vehicles being replaced is at 121,000 miles, one is at 109,000 and a third is at 104,000. Britten asked what kind of vehicle they are looking at and do the guys like the Chrysler Chargers better than the Fords and Chevys? Stribrny said they do like the Chargers but it will cost more to out fit them the first time. Britten asked Stribrny to do a poll of the officers to see which vehicle they prefer for their first and their second choice.

Zoning: Grant Garn said he received a zoning change request to take to the county concerning changing the zoning of 4.8 acres right in the middle of the Henry

property from R-3 to R-4. It will go to the Board of Appeals for a conditional use for senior housing.

Garn reported the Zoning Commission will be meeting on tonight, March 10th @ 6pm to do site plan reviews for the following; 1. Perrysburg Township's Fire and EMS new building 2. American Roadhouse's (on Oakmead) outdoor patio and 3. The Perrysburg Tennis Center on Progress Dr. On the American Roadhouse patio issue there is some concern it may cause a parking problem requiring additional parking spaces.

Garn then told the Trustees the Ohio Township Association is putting on four monthly seminars on Zoning, being held in Blacklick, Ohio at a cost of \$45.00 per seminar. He will bring this up at Monday's meeting

Recreation: Bob Warnimont told the Trustees the Perrysburg Little League will begin practicing in late April so he would like to start looking for ball field help. He will bring this up at the next meeting.

Warnimont said he went to an open house last Friday at Crosby Equipment and looked at a Kubota BX-Series Diesel tractor at a cost of \$15,000.00. This is something Warnimont would like to put on his future wish list when it comes time to replace our current tractor.

Administrator: John Hrosko said they are going to shoot for the 19th of March @ 9:00am to hold the Health Committee meeting that was previously cancelled. Next Hrosko said Vetter came in today with some final figures for the new Fire/EMS building. The numbers were higher than he thought they would be because of some changes that have to be made. Hrosko will bring this back at the next meeting.

Hrosko told the Trustees that Julie Orwitz came in with a mock up of a Township newsletter. This is something that was talked about some time ago. Hrosko said he thought it was a little expensive for a quarterly newsletter at \$6,890.00 including the mailing to residential areas. We would just supply them with the information and they would do all the rest. What Hrosko thought might work is have them put it together but not mail it. We could then post it on the web site and have some copies available in the office. LaHote said his concept was we could do one or two printed ones, with the web site displayed on them, then print a few hundred of them and make them available at retail places. Then people could get on a subscribers list and have them mailed to them. This is something to think about and bring up at a future meeting.

Hrosko said he had gotten three quotes to do the pictures for the Web Site. The first one was a verbal quote of \$350.00, the second was from New Images, who would come out with a stool and shoot the pictures for \$125.00 and the third was from Summerfield Photo, who would do the shoot, retouch the pictures if necessary and make a CD of them. However Summerfield Photo is Hrosko's neices' shop. Warnimont said Portrait Innovations does a nice job and Hrosko said he called them but they would not come out. Everyone would have to go to their studio. The Trustees want some additional information and all the quotes to be in writing. Hrosko will bring this back up Monday night.

Hrosko asked for an executive session for possible or pending litigation.

Hrosko said Becky Swisher from Hylant was coming in at 4:00 to talk to the Trustees.

Hrosko told the Trustees of his upcoming meetings.

Office: Shirley Haar brought up the burial agreement and Britten said his opinion and the he thought the Board's as well, is to take the burial part out completely. The Township would only pay for indigent direct cremations. Britten said he has a joint cemetery board meeting on the 13th and they will be discussion this issue. The family, if there is one, of the deceased would then be offered the cremains. The Township has to figure out what to do if no one claims the cremains. Britten said what may be an option would to have a plot to bury the cremains in, sort of a multi burial plot. This issue will be put on hold until after Britten's meeting. Haar asked the Trustees if one of them would swear her in at the next meeting and they said they would.

Mack said we should set a date for a special executive session to go over some much needed things. **Mack made a motion (seconded by LaHote) to set Monday April 17th @ 5:30 for a special executive session meeting for pending or imminent litigation, acquisition of real estate, wages for personnel and possible personnel evaluations No public business will be conducted prior to the regular meeting at 7:30pm.** All Yes Motion passed

LaHote made a **motion** (seconded by Mack) to go into executive session for discussion of land acquisition. Further business will be conducted after the executive session. All Yes Motion passed

Mack made a **motion** (seconded by LaHote) to leave executive session and re-enter regular session. All Yes Motion passed

Becky Swisher from Hylant Insurance who is the administrator for The Ohio Plan insurance came in and discussed the Township's insurance coverage. Ms. Swisher gave a copy of the insurance plan (copy on file in Trustees office) to the Trustees to review along with her. There were a few areas on the policy that needed to be updated such as the vehicle list. After discussing some of the coverages it was decided Ms. Swisher would take the inland marine portion and put everything that is listed, that is under \$4,000.00 and make just one lump sum total. She also is going to find out how much we would save by upping our deductibles and what it would cost to increasing our upper limits on the insurance from 6 million to 10 million.

LaHote made a **motion** (seconded by Mack) to go back into executive session for discussion of land acquisition. No further business will be conducted after the executive session. All Yes Motion passed

5:36 pm Mack made a **motion** (seconded by LaHote) to adjourn out of executive session. All Yes Motion passed

5:36 pm Mack made a **motion** (seconded by LaHote) to adjourn. All Yes Motion passed

Shirley a. Haar –Fiscal Officer

Gary Britten - Chairman