

Minutes of Department Head / Administrative Meeting August 11, 2008

7:00am Meeting called to order by: Gary Britten

Roll call: Mr. Britten, Mr. Mack, Mr. Hrosko, Mr. LaHote, Chief Stribrny, Chief Dimick, Kraig Gottfried, Grant Garn and Robert Warnimont
Deputy Chief Brice was absent

EMS: Deputy Chief Brice - absent

Fire: Chief Dimick told the Trustees that he has a quote from Tower Maintenance to remove the small dish on existing tower and install it on the new tower. To install one inch conduit to top of tower for dish antenna and siren head, fabricate a custom bracket for the siren electronics and wire up siren head at a cost of \$4,685.00. The Trustees looked at the quote. Dimick said Tower Maintenance can start fabricating the bracket right away if the Trustees approve the quote. It was decided to allow Tower Maintenance to proceed but to have the quote formally approved at Monday night's meeting.

Dimick told the Trustees the Department would like to send Ronnie Bloomfield to Emergency Apparatus Maintenance Symposium sponsored by the Ohio Fire Academy in Reynoldsburg at a cost of \$385.00 for the class and \$190.00 for the hotel. Dimick said he ran this by both Bloomfield and Gottfried (his supervisor) and both were fine with it. The symposium runs from September 22nd through the 26th. Dimick will bring this up at Monday night's meeting.

Next Dimick brought up the issue of Troy Bernhard going to Paramedic school. When this was brought up before there was no issue with the Township paying for the school but there was an issue about creating overtime because of it. Bernhard is willing to shift shifts so no overtime will be created. Monclova Township is willing to pay ½ the cost of the school so the cost to Perrysburg Township, with books should be no more than \$3,000.00. The Trustees gave their tentative approval (class starts next week) and this will be brought up at Monday night's meeting.

Dimick then informed the Trustee that Congressman Latta will be coming to their grill night on August 26th at 7pm. His PR man called and said Latta wants to take a tour of the station, watch them train and talk about the effects of gas prices today. Dimick invited everyone at meeting to come.

Maintenance: Kraig Gottfried told the Trustee that this week Stawser is going to start doing some micro-surfacing on Tracy, Dunbridge and Latch roads. The second thing Gottfried brought up was last week Hrosko and LaHote sat in with FedEx on the turn lane at J and Third St. It sounds like they want to get that project started pretty soon. Gottfried said he was unaware that the project was going to start this year. We received that grant from ODOD (Ohio Department of Development) for \$75,000.00 but he had the \$75,000.00 in the 2009 budget. Gottfried said that last week he received a call from Bill G from FedEx and he is concerned about their sanitariums (the sanitariums are privately owned by Ampoint) being possibly over lapped by the culverts. Gottfried forwarded him on to Ray Gluke from Manikin Smith. Gottfried said his main concern is us putting in for that grant money to cover the \$75,000.00 for next year's budget; he does not have enough money in this year's budget to pay for it. Hrosko told Gottfried that there is some wording in the grant LaHote found after the last meeting that we need Donahue to investigate. Britten asked how we were going on the other aspect of

that project and Hrosko asked if he meant the JEDD. Britten said yes and Hrosko said we were going to discuss that with Donahue today also. LaHote said there is a pole that needs to be relocated and we possibly should look at widening the road to put in a turn lane in where the employees will be turning in. Depending on what happens with this project, we may have to go to the auditor's office and ask for \$75,000.00 to be appropriated for the project this year.

Police: Chief Stribny told the Trustees he just wanted to bring it to their attention that one of the new 2008 Dodge Chargers (unit 414) was involved in an accident Friday. The accident was caused by drive inattention on the part of the Officer, who ran a red light, and is being handled by the Rossford Police Department. No one was hurt in the accident, the cars were drivable and the cruiser probably can be repaired in-house.

Stribny said Ron Matter assistant supervisor from Penta Career center called and Stribny has a meeting with him to get the new SRO's contract. Stribny will bring this back up at Monday night's meeting. Mack reminded Stribny that Rachel Bernhard is the current SRO and will continue to be the SRO at least until 1-1-2009. She has some kind of an educational program she is doing on her own and she has been advised that she will have to make a decision at that point in time if she is going to continue on with her educational concerns outside the agency. If she is, she will be removed from the school and put back on the streets. If that happens, Patrolman Jason Reel will replace her. He has experience as the SRO as he filled in for Bernhard when she was on maternity leave. Stribny said they indicated they are having a school bus meeting and he has been invited. Stribny asked if the Buck Rd. bridge would be open in time for school to start. Britten said it would be opened by the end of the week.

Stribny said he has to start work because of the fire department construction on the video cameras. This was part of the bid and he asked which of the Trustees has the contract. The three Trustees all said they do not have the contract. Stribny said it was through Torrance Sound and he believed it exceeded \$10,000.00.

Stribny will contact Torrance Sound and see if he can get a copy of the contract. We will need to revisit this shortly because according to the main contractor here, they figured it in on the removal and replacement of the two cameras on the west side, sealing one off and replacing the other one on the south side. Stribny contacted Torrance Sound to make sure it doesn't mess up our system. They said the same thing the electrician said that we would get an alarm telling us that we had a loss. It will re-set itself.

Next Stribny told the Trustees he looked into the question about ABC Auto Auction and our vehicles are sold at the public auctions.

Stribny told the Trustees was that he needs to steal from one Marine Patrol account and put it in another Marine Patrol account. Stribny said he found in the Marine Patrol contract the following "Any transfers of fund from one category to another that exceeds 15% of the category total requires written approval from the Chief of the Division of Watercraft". Stribny wants to remove \$2,500.00 out of salaries and put it in the Marine Patrol Supplies (for fuel). This is well under 15%.

Mack made a motion (seconded by LaHote) to approve this transfer. All Yes Motion Approved

The last thing Stribny brought up was the 1999 Crown Vic that is being used as a detective's car. This was discussed at the last meeting and since then Stribny received a price for repairing it. The quote he was given from the maintenance department is \$2,919.05, Kelly Blue book on the car is only \$3,050.00 in fair shape and the car actually has 70,653 miles on it. Stribny said his suggestion is to unload

the car. Stribrny placed a call to Chevy who has the state bids to possibly pick up another police vehicle. Stribrny would take that car and move his current car down to the detective. If a new police car is not available without a long wait, he would start looking for a good used car. He will bring this up at Monday night's meeting. Along the same lines Stribrny said the maintenance department has cleaned up the couple of old vehicles that were taken out of service and they will be sold through GovDeals to see what they bring. Also the Camaro that was a confiscated vehicle and used as an under cover car is also being sold. It is being replaced by a 2000 GMC vehicle, which was also confiscated. This vehicle needs some minor work at a cost of \$850.00.

Britten told Stribrny that he was told by the family of Kevin Emch that the Police and Fire/EMS did an outstanding job in the recent emergency situation. Unfortunately it did not work out but the family was very happy about the response time and what they did for him.

Zoning: Grant Garn told the Trustee that the Zoning Commission has a meeting tonight (08-11-08) and they will be discussing the traffic study for Rt. 20 and Thompson Rd. Britten and Mack said they would try to attend the meeting. LaHote said he was not available. It was discussed that two Trustees can attend a meeting, without violating the Sunshine Law, to gather information and ask questions if they do not discuss business with each other.

Garn said the Board of Zoning Appeals will meet next week and be hearing an appeal (as they have already been turned before) on a LED billboard. The petitioner wants to put the billboard in the parking lot of the French Quarter. It is in the overlay district and is not replacing an existing billboard. It would be the second sign in the parking lot (only allowed one), it would be a good size sign as they are asking for 350 feet for the base, it would be 35 feet in the air and over by the ditch near Heartland

Garn asked the Trustees to approve more hours for Nathaniel Kirsch, who is currently allowed 16 hours. The possibility of hiring him was discussed at the last meeting in executive session when Britten was absent. The Trustees would like to discuss it again today in executive session with all three Trustees available.

Britten asked Garn to check on a complaint from a resident about a house which is the 4th house on Neiderhouse Rd. west of Thompson. The complaint says he is running a business out of the house and that Waste Management comes every Wednesday morning at 4:30am to empty the dumpster. The house has a very long driveway the between the noise of emptying the dumpster and the back-up beeper it is disturbing the whole neighborhood. Garn will check into this.

Recreation: Bob Warnimont told the Trustees that at Starbright Park they took out all the stone around the equipment and replaced it with special playground mulch. At Monday night's meeting he will be asking the Trustees to approve the purchase of 40 pieces of 4 foot by 12 inch edging at a cost of \$33.00 per piece. This is the type of edging they are using at the park that we bought with a park grant. Unfortunately we are short 40 pieces to complete the job. Warnimont said that the sidewalk at the park needs to be re-blacktopped. They will look into doing this in either late fall or early spring.

Warnimont also said they are removing the stone around the equipment at Station II and replacing it with the mulch also. All the mulch was covered by the 2007 park grant.

Warnimont told the Trustees the ball season is winding down but we will have one fall league.

Administrator: John Hrosko told the Trustees that last week he received a letter from Penta in support of their Grand Opening and new school. The Sentinel is going to do a special ad section and Hrosko thought it would be nice if Perrysburg Township took a spot and at least posted their logo. The ads run from \$25.00 to \$250.00 with \$50.00 and \$120.00 in-between. Mack said he had received the same letter at home. It was decided to place a \$50.00 ad to show our support. Hrosko will bring this up at Monday night's meeting

Hrosko told the Trustee that he received a call from Dave Molnar stating the tower was hit by lightning at one point. Hrosko said he has been dealing with Steve Kennedy from Hylant and we have been waiting for Mr. Molnar to get us this letter. Hrosko said he already received one from Bender. Kennedy has been in touch with Bender and they are going to put the new repeater in and see how functional it is. If there is still problems further research will be done. Hopefully we will get \$2,500.00 less the deductible to purchase the new repeater. LaHote said he was going to call Bended because there are some new regulations concerning the grounding of the Tower.

Britten asked if we were all set concerning the trucking of the stone to the maintenance department Hrosko said Gottfried was told last week about it.

Gottfried said they dumped some of it in the back but some of the rock is the size of footballs some is smaller. Gottfried was told the contractor hopes to be able to use some of it when they re-do the parking lot and hopefully they will be able to either use it or get rid of it somehow as he didn't see where he could use much of it. Britten said his thought was to use in the grassy areas back of the maintenance department in the area they store vehicles and equipment in. Gottfried said they were going to use road grindings for that area. Britten asked if the grindings couldn't be used over the rock and Gottfried said it was pretty big. He said he would have to see how much it hauled over there and what is left over.

Hrosko said that at Monday night's meeting he would be bringing up the renewal of Dr. Lewton's contract. He also will be bringing up the cell phone policy for approval. The amended policy was sent to the union attorneys a few weeks back and there has been no feedback from them.

Hrosko said Mack brought that Belmont Country Club is looking at an extension of their liquor license. It seems that once they cross Ford Rd. their current license does not cover. The back two holes therefore are not covered. They will have to submit their request through the Liquor Control Board. Then the Liquor Control Board will send a letter to Stribny requesting information about Belmont and if he has had any liquor problems with them. Mack said he had actually received a call from Bill Beehee who is president of Belmont and he said they may have worked out something with Randy Gardner, where they are changing something in Columbus. Apparently this course is not alone in this problem.

LaHote asked Stribny how the Boarder event went over the weekend and Stribny told him Friday went fine. He did not know about Saturday.

Hrosko told the Trustees that Attorney John Donahue and Assistant Prosecutor Linda Holmes will be here today at 9:00am for an executive session. Hrosko then said that at Monday night's meeting DHC Properties is supposed to come in to ask for an abatement but he did receive a call from Mr. Susor who probably will file a 45 day delay on that due to some circumstances.

Hrosko informed the Trustees the State Auditors have left. They will back a couple of times for information and for the exit conference.

Stribrny said he forgot to mention that on the 18 they will be doing the change over and will have a period of about 20 minutes when the Police department will have no power, phones radios and etc. The dispatchers will have cell phones and all calls will be routed to another agency during this period. There will be a mass media release on this.

Office: Shirley Haar asked the Trustees to approve a PO in the amount of \$13,500.00 to cover this years audit cost. This is up \$1,030.00 from the audit two years ago. **Mack made a motion (seconded by LaHote) to approve the PO.** All Yes Motion Approved

Haar brought up a letter (copy in file) that was received concerning a property on Gloria St. This property needs to be inspected and the owner contacted to either clean it up or have his renters cleans it up. Among the problems listed in the letter are overgrown grass and weeds, trash all over, stuff filled with standing water, mosquitoes, flies, rats, and neglected dogs they do not clean up after. The writer states there are children who play in the yard. Copies of the letter were given to the Trustees, Administrator and Zoning Inspector. Garn will go out and inspect the property and then contact the owner. Garn will update the Trustees and Haar. The next issue was the crossing guard at Hileman and Fort Meigs who told us last year that she only crosses one Township child. Three of the four corners are in the City and that makes it a City intersection. This is something we need to look into because it is a City intersection. Stribrny said there are still Township residents crossing there and a past Board of Trustees were the ones that were originally notified of that and the desire of the residents to have a crossing guard there. He said he doesn't know who originally contacted the Township, when they were contacted or who started this. Britten said JD was probably involved and Stribrny said retired Lieutenant Joe Zelinski was also probably involved in that and he could contact him to see how this came about. Britten said it probably was a combination of the police departments, school board and residents who got it started. Warnimont said he thought a group of parents came to a meeting and asked the Trustees for a crossing guard. Stribrny said he would see what information he could find out. Britten said maybe Hrosko should contact Ron Mosser over at the bus garage. Mack said that was a good idea and also carbon copy the City Safety Service Director and say "hey we have been providing this service for years and the area is being absorbed by the city. We are questioning the rational of the Township to continue providing funding for the crossing guard". Hrosko will handle this.

Haar brought up the old copier that was in the fire department. Britten said it doesn't work right. This copier has been sitting unused for about two years and was on the list posted for sale a year ago. At that time no one bid on it.

Warnimont would like to have the copier to use out of his house for making copies of the food give away's paperwork. He would like to try to get it working.

Stribrny said the Police department also has one that was not sold either.

LaHote made a motion (seconded by Mack) to allow Warnimont to purchase both copiers for the token amount of \$1.00 each. All Yes Motion Approved

Britten said he received a phone call from a citizen a week ago Friday in reference to seeing an employee of the Township, in a Township vehicle at the bank in the City. This was during working hours when they should have been working. The caller wanted an explanation why and Britten said he did not have one to give him. Britten said we need to be careful and we need to pass it along to the employees that there are people watching. They do not need to be there during working hours.

Warnimont said stopping to cash a check isn't that much different than stopping to buy a cup of coffee. Britten said he was just saying someone called and complained and wanted to know why they using Township gas and Township time to do their personal business. Stribrny asked if he would say if it was on the Police side. Mack said it didn't really matter, the point is very appropriate. They are watching. Britten said he would let the Department Head know who the complaint was on after the meeting. Mack said he and LaHote also get these calls and calls saying the car was left running or the truck was left running. People are concerned about their tax dollars. They make our phones ring which they are entitled to do because it is their money.

Garn said that mainly in the Heights there are half a dozen or more structures that need to be torn down. It is getting to the point for one of them that Garn heard through the grapevine and told Dimick; the people have put a 5 gallon can of kerosene on the property waiting for someone to burn it down for them. He said he cannot go on the property to see if this is true or not. Garn said that perhaps the Trustees should consider setting up a fund for tearing down properties. With these abandoned properties in total disrepair and the people presumably long gone nothing is being done about them. LaHote asked if the County didn't promise to do a certain number of them a year. Garn said he was going to bring that up because you know how you hear things, well sure the County does but they also say "there are some Townships that have a lot of money. Why aren't they paying for tearing down stuff because there are other Townships that do not have money to work with?" In the Heights it is just not houses but mobile homes also and it is a big job to tear these down and haul them away. There is a place on Neiderhouse that may have or going to be going up for Sheriff Sale and the neighbors are talking about buying the place just so they can control the problems. They are aware that having a nuisance hearing on the property is not a quick procedure. LaHote asked Garn how close is the one if someone takes up the five gallon can offer to other structures. Garn said there is a good house very nearby. The owner of the one that is abandoned remove the aluminum siding. Mack said we need to be a little bit vigilant when we hear a rumor like that. Maybe we should let the Police and Fire Departments know. We do not need those kind of hazards in our neighborhoods. Britten agreed. Garn said this is the only one he has heard something like that about. Garn said there is already a burned out structure in the Heights that the owner promised to tear down but has done nothing about. Garn acknowledged that it is an expensive project to tear something down but the Trustees really should consider setting up a fund for this. Britten said we almost have to set up something in the budget, what with this nuisance stuff to cover that, if we have to. Even though we have a contingency fund, if we know we are looking at these issues we really should set something up for it. LaHote asked if any of the tear down cost could be put on the tax duplicate and Britten replied all of it could be. However you still have to have the money upfront to tear them down. We would have to wait until the property transfers before we would collect anything. We could wait years for the money. Garn said he didn't know what happens if a property goes on the tax rolls and then somebody buys it at a Sheriff's sale. Britten said he is afraid the situation is going to get worse. LaHote asked if a property goes to Sheriff Sale does that wipe off the dept. Mack said you have taxes and assessments and then asked if an assessment like that goes before a mortgage, or a federal tax lien. This should be checked with Holmes. Britten said he thought the Township was guaranteed their money at some point in time.

8:45am Mack made a motion (seconded by LaHote) to adjourn into executive session for personnel hiring, real-estate and pending or possible litigation with Attorney John Donahue and Assistant Prosecutor Linda Holmes. No further business will be conducted. All Yes Motion Passed

11:30am LaHote made a motion (seconded by Mack) to adjourn out of executive session and adjourn. All Yes Motion Passed

Shirley a. Haar –Fiscal Officer

Gary Britten – Chairman