

Minutes of Regular Meeting: October 6, 2021

4:00 p.m. Call to order by Chair, Gary Britten

Pledge of Allegiance

Roll Call: Mr. Mack, Mr. Britten, Mr. Schaller, Ms. Nelson, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, and Mr. Warnimont.

Approval of amended agenda: Mr. Mack moved to approve the amended agenda, Mr. Schaller seconded; all yes, motion carried.

Approval of Meeting Minutes: Mr. Britten asked for a motion to approve minutes from September 15, 2021. Mr. Schaller moved to approve the minutes, Mr. Mack seconded, all yes; motion carried.

Maintenance: Mr. Hoffmann stated that the paving projects have been completed successfully. The contractors were good to work with.

Fire/EMS: Chief Brice met with the ASR User group as well as Mr. Celley, and DC Rodriguez. The group is made up of Perrysburg Township, Perrysburg City, Rossford City, Northwood City and Lake Township. Due to increased costs and a plan for the future, the user group agreed to increase the dues to \$10,000 per year for each entity (to be split here between Police and Fire), effective 2022 through 2026. I am asking for approval and for authority for Mr. Celley to sign on the township's behalf. Mr. Mack moved to approve the changes to the ASR MOU, Mr. Schaller seconded; all yes, motion carried. Chief Brice started a discussion on Comfort Suites on Helen Drive and the number of false alarms generated by the company. I had billed them in September 2020 for excessive false alarms and after discussion with Mr. Britten and Mr. Celley, waived the charges. They have continued to have issues, and in July I sent them another invoice for five false alarms in one month in the amount of \$1200; and the manager has again asked for leniency. The manager thought he could pay \$600. Mr. Britten asked if they had implemented fines or deposits on the rooms as previously suggested. Chief Brice stated that he had asked, but not heard back prior to the meeting. Comfort Suites found a smoke alarm that was malfunctioning and have not been renting that room since. Mr. Britten would like to hear back on the fine issue, so the issue was tabled until the next meeting. Ms. Nelson asked if the alarm drop fees were published on the website; Chief Brice stated, no, and that some of the website information needed to be updated. Chief Brice reminded the public that there will be a drive through Chicken BBQ October 16, 4:00 until gone. Chief Brice asked for approval of PO's to both Motorola Solutions for radio upgrades in the amount of \$14,290 and to P&R for radio reprogramming, PM and addition of new features in the amount of \$1750. He discussed wanting to get 800 megahertz paging and get off VHF completely. He discussed the upcoming changes planned by Lucas County and the extra layer of security they are adding. Mr. Schaller asked about the number of radios; the Chief responded, that there were probably 34 needing upgrades and an additional 15 mobile radios. Mr. Schaller moved for approval on the PO's to Motorola Solutions and P& R for the radio upgrades, Mr. Mack seconded; all yes, motion carried. Chief Brice stated that the Red Cross has asked to hold a blood drive in the training room for December 29, 2021 Both Chief Hetrick and I are OK with it, so no issues. Mr. Mack moved for approval of the blood drive on December 29, 2021, Mr. Schaller seconded; all yes, motion carried. Chief Brice informed the board that the department had received a donation from the Rossford Eagles on Lime City Road, in the amount of \$4000. The Eagles have been a continuing supporter of the Fire and Police departments. Mr. Mack asked for a copy of the letter so he could express his thanks to the Eagles. Chief Brice stated Alex

Pinkerton wished to go from full-time effective October 30, 2021 back to part-time as he was going back to school. Mr. Britten asked the feelings of the board. **Mr. Schaller moved to approve the request, accepting Alex Pinkerton's change in status, Mr. Mack seconded; all yes, motion carried.** The chief submitted statistics for September as well as EMS/MVA billing reports for the third quarter of 2021. Mr. Mack asked if COVID was driving the EMS runs up. Chief Brice did not think that was the case. Chief Brice presented a PO to Phoenix Safety Outfitters for new turnout gear for four firefighters in the amount of \$11,500. **Mr. Mack moved to approve the PO, Mr. Schaller seconded; all yes, motion carried.** Chief Brice continued sharing pictures of a water leak in the training tower as well as the janitor's closet on the north west corner of the tower. He discussed a quote from Spieker General Contractors in the amount of \$4540. Matt Hoffmann, Dan Kervin, Marvin Conner and Chief Brice had met with Spieker and investigated the issue prior to developing the quote. Mr. Mack asked if drainage is moving away from the building. Mr. Hoffmann stated yes, it was more the third floor of the tower seeping through the block wall. **Mr. Mack moved to approve the repairs and the PO to Spieker, Mr. Schaller seconded, all yes, motion carried.**

Police: Chief Hetrick stated that the Police Department had received two donations in the last month, as Chief Brice stated, they got a generous donation from the Rossford Eagles, as well as a donation of various items collected for first responders from Calphalon Corporation; which the Fire department received as well.

Recreation & Recycling: Mr. Warnimont stated that the trustees had Resolution 2021-07 to approve for the parks grant. **Mr. Mack moved to approve Resolution 2021-07 authorization and submission of the application to participate in the WCPD local improvement of parks, Mr. Schaller seconded; all yes, motion approved.**

Zoning: Mr. Britten discussed an issue between residents on Belmont Farms Road. Ms. Moore had stated to Mr. Britten that in 2011 this same issue was dealt with, and it has reared its head again, but has been an on-going issue.

Administrator: Mr. Celley spoke about a Toledo Edison project to replace all street lighting with LED lighting eventually. They are asking for agreement that when one of the lights goes out they will be replaced with LED lighting. **Mr. Mack moved to approve the LED street lighting agreement with Toledo Edison, Mr. Schaller seconded; all yes, motion carried.**

Fiscal Officer: Ms. Nelson presented a participation agreement for UAN – the stated financial processing system for the fiscal office. She stated that the office was in the process of getting all the accounts in order to transition to that system. The monthly fee will be \$325 per month beginning January 1st, 2022. **Mr. Mack moved to transition our accounting platform to UAN in conjunction with the auditor of state, Mr. Schaller seconded; all yes, motion carried.**

Mr. Mack moved to pass a resolution accepting the amounts and rates as determined by the budget commission authoring the necessary tax levies and certifying to the county auditor.

Trustees: Mr. Britten discussed the office upgrade; the office staff had submitted a list of things they would like to have changed as they preferred to stay in the office. The list included new windows that open, fix the walls, paint both inside and out, new ceiling tiles, replace flooring as well as clean and paint the exterior of the building. Mr. Britten stated that Poggemeyer had determined that there were issues with the metal framing of the structure. Mr. Britten suggested Maintenance pop out some ceiling tiles and take a look. Mr. Hoffmann stated that he was not a Professional Engineer, and since Poggemeyer had submitted their opinion, did not feel

adequate in making a determination. Mr. Britten asked the board to take some time in the next two weeks to review the opinions received in the past on repairs to the building. The issue was tabled.

Mr. Britten asked Mr. Celley on how the township could spend the ARPA funds that were received. Mr. Celley stated that there is not a simple answer to that question, and will be determined as applications are made for various projects. Mr. Celley did submit the request from PHC to the grant qualifiers; which would be eligible. Discussion followed. The money is meant to go into the community. Mr. Britten asked if it could be used for park improvements. Mr. Celley stated that it could be used for existing park improvements, but were unsure about developing a new park with the funds. Mr. Schaller asked if we had until 2026 to spend the funding; Mr. Celley responded yes, the deadlines were five years out. Mr. Britten spoke briefly on the issue of splitting the mechanic's wages over the various departments; stating that it would need to be approved by the state tax authority, so some ways off.

Public Comments: Mr. Britten asked for public comments, hearing none, **Mr. Mack moved to adjourn to Executive Session for the purpose of discussing employee discipline, Mr. Schaller seconded; all yes motion adjourned.**

Mr. Schaller moved to close Executive Session at 5:30 p.m., Mr. Mack seconded; all yes, motion carried. Meeting adjourned.

Meeting adjourned at 5:30 p.m.

Hannah Nelson – Fiscal Officer

Gary Britten -Chairman