

## Minutes of Regular Meeting: December 16, 2020

**4:00 p.m. Call to order of telephonic regular meeting by Chair Joe Schaller**

### **Pledge of Allegiance**

**Roll Call:** Mr. Britten, Mr. Mack, Mr. Schaller, Ms. Haar, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, Ms. Hemminger, Mr. Warnimont.

**Approval of the amended agenda: Mr. Mack moved to approve the agenda as amended, Mr. Britten seconded; all yes, motion carried.**

**Approval of Meeting Minutes: Mr. Mack moved to approve the minutes for the December 2, 2020, Mr. Britten seconded; all yes, motion carried.**

**Maintenance:** Mr. Hoffmann requested approval of the curb replacement project for 2021. He has worked with the county engineer's office to compile, and with approval will be ready to bid the work. **Mr. Britten moved to approve the proposal, Mr. Mack seconded; all yes, motion carried.** Mr. Hoffmann discussed a hot water leak in the wall of the Administration building. There is no hot water in the restrooms other than the handicapped restroom. The leak is not visible, hidden in the block wall, but there isn't any water damage at this point.

**Fire/EMS:** Chief Brice presented monthly statistics for November 2020. The month was a little slower than usual, but we are still seeing Covid cases. Wood County should start seeing vaccinations for first responders next week.

Chief Brice requested a PO for replacement of the self-contained breathing apparatus (SCBA) covered by the FEMA grant we got earlier this year. We received \$301,000; we are responsible for 5% of the cost to replace all the SCBA gear. We understand that the cost is going up 3% or more after the first of the year, so it is currently out for bid. We anticipate the project coming in under \$325,000. It is going to be a little more than the grant, as there were accessory items needed that the grant did not cover. Chief Brice requested approval of a PO up to \$325,000 with the vendor to be determined at the time of the bid opening. **Mr. Britten moved to approve the PO up to \$325,000, Mr. Mack seconded; all yes, motion carried.** Mr. Mack requested the low bidder be recognized at the next meeting.

Chief Brice also requested approval of a PO for the annual expense to Stryker for maintenance of the cardiac monitors and CPR equipment. (This used to be Physio-Control or Medtronic, but is now handled by Stryker) for \$5722.20. **Mr. Mack moved to approve the PO, Mr. Britten seconded; all yes, motion carried.** Chief Brice also requested approval of a Then and Now PO to Stryker repairs to the power load devices done earlier this fall in the amount of \$5519.90. **Mr. Britten moved for approval, Mr. Schaller seconded; two yes, motion carried.** Chief Brice requested a PO to Huntington Bank in the amount of \$4000 for credit card purchases they have made and will have to make before the end of the year. **Mr. Britten moved to approve the PO to Huntington Bank, Mr. Schaller second; two yes, motion carried.**

**Police:** Chief Hetrick submitted November statistics, patrol stats indicated a very busy month.

**Recreation and Recycling:** Mr. Warnimont stated he purchased ten trees from Longnecker's Nursery in Michigan at Starbright Park. He was also approved for a Wood County Parks grant in the amount of \$4000 so that mulch can be added to Starbright Park to complete the project. Mr. Warnimont stated that recycling is looking good since the elimination of cardboard.

**Zoning:** Ms. Hemminger stated that new members were needed for both Zoning Commission and the Board of Zoning Appeals. Currently she has a need for an additional two members on the ZC as well as one Alternate, and for the BZA she needs two members as well as two alternates. She has spoken to current members and requests approval to reappoint Chuck Ore as an alternate on the Zoning Commission for a one year term; as well as moving Linda Wilker from an alternate to a member of the BZA for a five year term. **Mr. Britten moved to approve the request, Mr. Mack seconded; all yes, motion carried.** Ms. Hemminger reported on the BZA meeting held yesterday, (12-15-2020) stating Ward Trucking on 28603 Glenwood Road was granted approval of a high-tech (high voltage) 10 foot high security fence to protect the contents of their trailers. One of the conditions of approval is training for police and fire to access the building safely. Mr. Britten asked to reach back out to the former Moser's market owners to re-file with the planning commission to get that access road approved as a public rather than private road. Mr. Celley responded that he would look into it after the first of the year.

**Administrator:** Mr. Celley stated that the tablets approved by the board have been received and are being distributed.

**Fiscal Officer:** Ms. Haar stated the tentative appropriations for 2021 needs to be approved. She asked for approval of the 2021 tentative budget in the amount of \$13,201,918.52 for 2021. **Mr. Mack moved to approve the tentative appropriations for 2021, Mr. Britten seconded, all yes; motion carried.** Ms. Haar reported that more Cares Act money came in **\$65,947.28** and will be distributed to police and fire. **Mr. Britten moved to split the funds equally between Police and Fire, Mr. Mack seconded; all yes, motion carried.** Revised appropriations for the Cares Act money will need to be sent to the county; as well as to appropriate to the 202 account \$1575. Also need to appropriate \$290,042.62 to the 211 account and increase revenue to 211 account. **Mr. Britten moved to approve the request; Mr. Mack seconded, all yes, motion carried.**

**Trustees:** Mr. Schaller discussed a re-appointment to the Wood County Port Authority for an additional five year term. Mr. Tony Knight has served since the inception of the port authority; while Mr. Knight does not live in the township, he as a business here. **Mr. Mack moved to re-appoint Mr. Tony Knight to serve a five year term commencing January 1, 2021, Mr. Britten seconded; all yes, motion carried.** Mr. Mack received a letter from Haraz Ghanbari on noise mitigation for the turnpike. I will share the letter at the next meeting; it is a very thorough response. Mr. Schaller shared that the BOT purchased blankets as a Christmas gift for employees and volunteers, a brief discussion on distribution followed. Mr. Schaller asked for any additional business. No other business was discussed.

**Public Comments:** Mr. Schaller asked for any public comments; hearing none, Mr. Schaller asked for a motion to adjourn.

**Mr. Britten moved to adjourn, Mr. Mack seconded; all yes, motion carried.**

Meeting adjourned at 4:37 p.m.

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Shirley A Haar –Fiscal Officer

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Joe Schaller -Chairman