

Minutes of Regular Meeting: March 3, 2021

4:00 p.m. Call to order of telephonic regular meeting by Chair, Gary Britten

Pledge of Allegiance

Roll Call: Mr. Britten, Mr. Mack, Mr. Schaller, Ms. Haar, Mr. Celley, Mr. Hoffmann, Chief Brice, Ms. Hemminger, Mr. Warnimont. Chief Hetrick entered the meeting at 4:22 p.m.

Approval of the amended agenda: Mr. Schaller moved to approve the agenda as presented, Mr. Mack seconded; all yes, motion carried.

Maintenance: Mr. Hoffmann requested approval of a PO to Compass Minerals for \$56,000 for salt. **Mr. Schaller moved to approve, Mr. Mack seconded; all yes, motion carried.** Mr. Hoffmann also had a PO request to J&L Mechanical Services to replace an air make-up unit in the Fire Department for a cost of \$2622. **Mr. Mack moved to approve the PO to J&L, Mr. Schaller seconded; all yes, motion carried.** Next, Mr. Hoffmann requested approve of a PO to Wood County contract for 2021 for road work in the amount of \$50,000. **Mr. Mack moved to approve the contract with the county; Mr. Schaller seconded, all yes, motion carried.** He also asked to certify the mileage as stated by the county as 79.213 miles of roads. **Mr. Schaller moved to approve the mileage from the county, Mr. Mack seconded; all yes, motion carried.** Mr. Hoffmann presented a "Then and Now" PO to DGL for work at Simmons Road Park in the amount of \$4000. A discussion of the need for survey staking followed. Mr. Hoffmann will contact Mr. Sisco at Wood County and ask if he can do the survey staking, in the event he cannot, then DGL will be asked to do so. **Mr. Schaller moved to approve the PO to DGL for \$4000, Mr. Mack seconded; all yes, motion carried. Mr. Schaller moved to approve a PO to DGL for survey staking in the amount of \$1300 if it is needed, Mr. Mack seconded; all yes, motion carried.** Mr. Hoffmann stated that the proposed curb work for 2021 is ready to be bid the proposed road work for 2021 has been sent to the county for review.

Fire/EMS: Chief Brice stated that it was time to appoint members to the dependency board, Mrs. Harbauer had agreed to serve and the Chief felt certain that Mr. Retzel would agree as well. He recommended re-appointing them to the board as the trustee's selections. In addition there are two members selected by the fire department, and then collectively the board chooses one additional member. **Mr. Mack moved to approve the re-appointment thanking the members for their commitment, Mr. Schaller seconded; all yes, motion carried.** Chief Brice presented monthly and annual stats for the board's signatures; the total runs for the year were 1929 which is the busiest year on record despite two slow months due to COVID.

Chief Brice presented training requests for two full time firefighters to go to the "swift water" rescue course at the Ohio Fire Academy in March. The tuition and room and board would be \$800. **Mr. Schaller moved to approve the training request, Mr. Mack seconded; all yes, motion carried.** Chief Brice had a second training request; he requested approval to send three full time staff to Crash Course Village in Dayton for a one day class on "Power Tool Maintenance". The chief felt that this knowledge was somewhat lacking in the department. The department had tried to host the class, but due to lack of interest (in the area) was not able to do so. The cost of the training is \$650. **Mr. Schaller moved to approve the training request, Mr. Mack seconded; all yes, motion carried.** Chief Brice also had a PO request for additional radio equipment for his vehicle, wireless headsets for use at complicated scenes. Two headsets and associated equipment are requested to Atlantic Emergency Solutions (formerly Findley Fire) in the amount of \$4669. **Mr. Mack moved to approve the PO, Mr. Schaller seconded; all yes, motion carried.**

Police: Chief Hetrick presented 2020 year end stats. He stated the department had a very busy year ending just under the busiest year with a total of 18,881 calls. Chief Hetrick also read a letter of resignation from Dispatcher Morrisa Morrin. He asked the board to approve her resignation with last day as January 29, 2021. **Mr. Mack moved to accept her resignation, with thanks for her service, Mr. Schaller seconded; all yes, motion carried.** Chief Hetrick asked permission on behalf of both he and Chief Brice to seek a replacement. The board gave their tacit approval to seek a replacement Dispatcher.

Recreation and Recycling: Mr. Warnimont stated that work on Simmons Park has started. He has a PO request for stone for a driveway off Simmons Rd to entrance to the Archery path and the Archery path as well. Mr. Schaller spoke briefly on stone needed. He had a quote from Cardinal Aggregates for \$5000. After discussion Mr. Warnimont asked for approval for a PO to Cardinal Aggregates for \$6000. **Mr. Mack moved to approve the PO to Cardinal Aggregates for \$6000 Mr. Schaller seconded; all yes, motion carried.** Mr. Schaller discussed working with Bass Pro and Fin, Fur and Feather on the project. Mr. Warnimont discussed finishing Starbright Park with safety surface through the Wood County Park Grant. Mr. Britten continued the discussion on Simmons Park and a boundary (fencing) on the south side of the property.

Zoning: Ms. Hemminger did not have a report. Both Zoning Commission and Board of Zoning Appeals meetings for January were canceled, but both will have annual organizational meetings in February.

Administrator: Mr. Celley presented the 2021 township calendar. **Mr. Mack moved to approve the calendar as presented, Mr. Schaller seconded; all yes, motion carried.**

Approval of Meeting Minutes: December 16 regular meeting, December 28 special meeting, January 6 regular meeting. **Mr. Schaller moved to approve the meeting minutes as presented, Mr. Mack seconded; all yes, motion carried.**

Fiscal Officer: Ms. Haar would like to appropriate money for the police department to the 225 account in the amount of \$7,821 and to the 234 account for \$5,904, and amend the tentative budget accordingly. **Mr. Mack moved for approval, Mr. Schaller seconded; all yes, motion carried.** Ms. Haar asked for approval of check reports distributed via mailboxes for November and December 2020 and January 2021. **Mr. Schaller moved to approve the check reports, Mr. Mack seconded; all yes, motion carried.** Mr. Britten asked about Huntington Bank credit cards, so that bills can be paid through cards and card rewards earned. Ms. Haar is in the process of getting a vendor list to the bank. The permanent budget needs to be approved in March.

Trustees: Mr. Britten started a discussion on participating in the Sentinel-Tribune progress report. Both Mr. Schaller and Mr. Mack supported participating, and a brief discussion followed. Mr. Celley will coordinate efforts to participate. Mr. Britten also discussed the boring permit application for White Rd. Mr. Britten's concern was degradation of the roadway (Northbound lane). He asked his fellow trustees their opinions. Mr. Schaller suggested a mill and fill once the roadway has settled. Mr. Mack addressed Chief Hetrick about patrolling New Belleville ridge Cemetery, and discouraging keeping golf carts and ATVs out of the cemetery. Chief Hetrick responded that he would bring it to patrols attention. Mr. Mack discussed the Clothes Bin collection point at the township. He reached out to the owner, and he reported he has collected over 23,000 lbs. from the township and returned over \$1600 to the township. Mr. Mack would like to designate the proceeds to a Simmons Park fund, and promote the Clothes Bins in the township toward that end. A brief discussion followed.

Ms. Hemminger stated that the correct address for Simmons Park is 27869 Simmons Road.

Mr. Warnimont reports that a he will be meeting with Game Time on maintenance of playground equipment. He also reported that a survey is coming from WC Solid Waste, and asked that the trustees keep an eye out for that report.

Public Comments: Mr. Britten asked for public comments, hearing none, he asked for a motion to adjourn.

Mr. Schaller moved to adjourn, Mr. Mack seconded; all yes, motion carried. Meeting adjourned at 4:51 p.m.

Shirley A Haar –Fiscal Officer

Gary Britten -Chairman