

## Minutes of Regular Meeting: April 7, 2021

4:00 p.m. Call to order of telephonic regular meeting by Chair, Gary Britten

### Pledge of Allegiance

**Roll Call:** Mr. Britten, Mr. Mack, Mr. Schaller, Ms. Haar, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, Ms. Hemminger, Mr. Warnimont and Marvin Conner.

**Approval of the amended agenda: Mr. Mack moved to approve the agenda as presented, Mr. Schaller seconded; all yes, motion carried.**

**Approval of Meeting Minutes: Mr. Mack moved to approve the meeting minutes of March 3, 2021 and March 17, 2021, Mr. Schaller seconded, all yes; motion carried.**

**Maintenance:** Mr. Hoffmann reported that brush pick-up was going well. Curb work will start next week, and there is a road paving bid scheduled for this coming Tuesday. Mr. Britten discussed Lakevue Drive; a storm sewer may be needed. Mr. Hoffmann mentioned that it should be a half and half project with the city of Perrysburg. Mr. Britten would like TID or OPWC money for this project. Mr. Britten asked about the mechanic's hours and how charging the appropriate departments was going, Ms. Haar stated that she was behind in charging the departments. Mr. Hoffmann said that the department was doing more mechanic work than ever. Mr. Britten stated that this saves the township money. Mr. Schaller discussed the need to hire for the department as headcount had been reduced in a prior year, and has never gone back to "normal". He feels the department needs an additional employee. Mr. Britten stated that the budget doesn't support another person.

**Fire/EMS:** Chief Brice presented two candidates for hire as part-paid firefighters. He introduced Joe Burnhauser and Colin Drake. He proposed a start date of April 18, 2021 for both candidates, stating that starting pay for Mr. Burnhauser would be \$21.14/hour, and Mr. Drake \$14.79/hour. **Mr. Mack moved to hire both candidates, Mr. Schaller seconded; motion carried.** The Red Cross was requesting use of the training room for a blood drive in June. This would not be the "battle of the badges" but use of the facility to benefit the blood banks. Chief Brice felt that this request meshed with the mission of the department well. The proposed dates in June are June 4, 2021 or June 22, 2021. **Mr. Schaller moved to approve the use of the training room for a blood drive in June; Mr. Mack seconded; all yes, motion carried.** Chief Brice gave an update on the grass rig. They are having clutch problems and fluid leaks, they took it to Bronde's Ford, who said it needed replaced. Chief Brice had Jobe McMillin (Roads department) talk to the mechanic at Bronde's, and Jobe felt the work should proceed. Chief Brice requested approval of a PO to Bronde's in the amount of \$7000. **Mr. Mack moved to approve the PO, Mr. Schaller seconded; all yes, motion carried.** Chief Brice submitted stats – he stated that January, February and March have been the busiest months on record, with 183 runs in March with 148 EMS, the rest are fire. He also presented MVA/EMS billing reports for the trustee's signatures. Discussion on the rise of runs followed.

**Police:** Chief Hetrick discussed the need for vehicles for the department. Two approved PO's 2020 were not filled as the dealership could not obtain the vehicles, so the Chief requested four 2020 Dodge Durango police pursuit vehicles at \$34,841 each for a total PO of \$143,364. One of the vehicles will be purchased from the drug fund monies, and with approval we should have them within two weeks. Mr. Britten asked Ms. Haar if money needed to be re-appropriated for the police department due to the cancelation of the prior PO's – Ms. Haar responded that the re-appropriation was in the works. **Mr. Mack moved to approve the PO, Mr. Schaller seconded;**

**all yes, motion carried.** Mr. Mack asked about extended warranties, Chief Hetrick stated that Chrysler no longer offers extended warranty on police vehicles. Chief Hetrick stated that they had previously purchased the equipment to outfit two vehicles, so was requesting a PO to P&R Communications in the amount of \$20,300.86 to outfit the remaining two. **Mr. Mack moved to approve the PO to P&R Communications, Mr. Schaller seconded; all yes, motion carried.**

**Recreation and Recycling:** Mr. Warnimont stated that they were finishing mulch at Starbright Park, and he wants to add a sand pit with white sand. Mr. Warnimont talked with Dane Bower on digging a pond, Mr. Bower will be digging a couple ponds this year, so we can go look at them once dug. Mr. Schaller stated that he spoke to Dallas at DK and found that if we downsize the pond some, it would be less expensive. We might have to haul dirt away for a 1 acre pond. Drainage for Simmons Park was discussed. Mr. Schaller heard from Fin, Fur and Feathers would like to bring their archery buyer to visit the layout of the archery range next Wednesday; he felt that they were interested in participating. He feels that we should make a decision on where to start, and whether it should be bid. Discussion continued. Strata of the pond location will be investigated for depth, discussion followed on where to obtain the information.

**Zoning:** Ms. Hemminger submitted a Zoning report. She has a zoning change for Hufford Rd, which will result in a public hearing. She threw out some tentative dates in May – May 5, or May 19th. Date will be determined at the next meeting. BZA will be reviewing a fencing issue on Neiderhouse Road, as well as a proposed gym for Perrysburg Heights requiring a setback variance. Mr. Britten requested Ms. Hemminger speak to Bill Irwin about rejoining the BZA (he was not interested in participating in virtual meetings. Ms. Hemminger stated that once meetings were no longer virtual she would do so. Mr. Britten stated that there were two applicants for one for the Zoning Commission, Ed Fisher on Georgia Rd and one for the BZA, Craig Binnicker on Walbridge Road. Mr. Schaller stated that he looked at both of them and had no issues with either. Mr. Warnimont stated that he knew them as well. **Mr. Britten moved to hire Ed Fisher for the Zoning Commission for a five year term (He asked Ms. Hemminger for term limits, 5 years for member or a 1 year for an alternate member), Mr. Mack seconded, all yes; motion carried. Mr. Schaller moved to appoint Mr. Binnicker for a five year term, Mr. Mack seconded; all yes, motion carried.** Ms. Hemminger will reach out to the applicants.

**Administrator:** Mr. Celley presented the OTARMA Casualty and Property insurance renewal. The cost is \$95,276 for the year, with a \$6233 rebate, so under \$90,000. We have had a few claims and I have been happy with how they have been handled. He recommended renewal with OTARMA. Mr. Mack asked if they had regional representatives in NW Ohio, Mr. Celley stated that he did not believe so, that everything was run out of the Columbus location. **Mr. Mack moved to approve the renewal, Mr. Schaller seconded; all yes, motion carried.** Mr. Celley stated that Care Works Comp (Our MCO and TPA for BWC) is now part of Sedgwick Company. Personnel has not changed going to Sedgwick. They are also asking for renewal of enrollment in the retrospective rating group. We usually get additional requests for other group retrospective programs, but did not receive any this year. **The cost of renewal is \$8955 which is about what we paid last year. Mr. Mack moved to approve the renewal to Sedgwick, Mr. Schaller seconded; all yes, motion carried.** Mr. Celley met with one of OTARMA Risk management consultants on IT policy; he gave some sample policies in regard to tweaking our policies going forward. Mr. Britten mentioned going back to the planning commission on the 1100 block of the Fremont Pike. Mr. Celley has been in contact with Andrew Kolmar in regard to this issue and he has forwarded the issue to the prosecuting attorney's office.

**Fiscal Officer:** Ms. Haar stated that reports were in mailboxes ready for signatures. Mr. Britten asked where she was at with Huntington Bank (re: credit card rewards). Ms. Haar stated that

the bank is checking out all the vendors, and will provide a list of who we can act with. Mr. Britten wants the Finance Committee to begin meeting again. He stated that when the bank gives her an answer, then we will get the meetings going again.

**Trustees:** Mr. Mack stated that the bill allowing township police on interstate highways is re-surfacing. He received a request from Mr. Ghanbari to update our letter of support for the bill. Mr. Mack read the letter into the record. The trustee's circulated the letter for new signatures. Mr. Schaller gave praise to the Police and Fire during a recent family loss, Officer Cryan, specifically, was very professional and responsive. A discussion on Verizon phone service followed. Service has been less than expected lately. Mr. Celley will reach out to the Verizon representative.

**Public Comments:** Mr. Britten asked for public comments, Mr. Warnimont talked about traffic stacking at the Starbucks location on Miller Road. Discussion followed. Hearing no other questions, he asked for a motion to adjourn.

**Mr. Schaller moved to adjourn, Mr. Mack seconded; all yes, motion carried.** Meeting adjourned at 5:07 p.m.

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Shirley A Haar –Fiscal Officer

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Gary Britten -Chairman