

Minutes of Regular Meeting: May 19, 2021

Mr. Britten addressed the masking issue prior to the start of the meeting. Per the CDC the mask order has expired, and if you are fully vaccinated you no longer need to wear a mask. We are not masked tonight, so wear a mask at your own discretion.

4:00 p.m. Call to order of regular meeting by Chair, Gary Britten

Pledge of Allegiance

Roll Call: Mr. Britten, Mr. Mack, Mr. Schaller, Ms. Haar, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, Ms. Hemminger, Mr. Warnimont and Mr. Conner

Approval of the amended agenda: Mr. Mack moved to approve the agenda as amended, Mr. Schaller seconded; all yes, motion carried.

Special Presentation: Chief Brice read a letter from State Representative Haraz Ghanbari of House District III expressing his condolences on the passing of Chief Paul Edward Eckel. Chief Eckel's daughter Cathy and son Jerry were present at the meeting.

Approval of Meeting Minutes: Mr. Schaller moved to approve the meeting minutes of May 5, 2021, Mr. Mack seconded, all yes; motion carried.

Maintenance: Mr. Hoffmann discussed a PO to Northwood Door that was approved at the last meeting. Roadwork is moving forward.

Police: Chief Hetrick presented monthly stats for April.

Zoning: Ms. Hemminger requested a public meeting be set for June 2, 2021 at 4:00 p.m. to hear ZLA2021-02 a zoning change application for 12.16 acres on south side of St. Rt. 20 west of the auto auction. **Mr. Mack moved to set the hearing for ZLA2021-02 for June 2, 2021 at 4:00 p.m., Mr. Schaller seconded, all yes; motion carried.** Ms. Hemminger also stated that she had spoken to Bill Irwin, and he has agreed to serve as an alternate member of the Board of Zoning Appeals. **Mr. Mack moved to appoint Mr. Irwin as an alternate on the BZA, Mr. Schaller seconded, all yes; motion carried.** She stated that she still needed an alternate member for each board. Mr. Mack stated that he had a candidate for the Zoning Commission, and Mr. Britten had spoken to a candidate for the BZA that will be dropping something off.

Administrator: Mr. Celley presented the agreement for the LED street lighting that is going in for the PCHA, which is in addition to the work order. It is a standard agreement that will be paid by a grant the PCHA received. He asked for approval. **Mr. Schaller moved to approve the agreement, Mr. Mack seconded; all yes, motion carried.** Mr. Celley also spoke briefly on the cybersecurity issue through Perry ProTech. Those with VPN access will have a two-step authentication process. Going forward there will be a new password policy; 90 day password updates will be required. The cybersecurity breach was expensive, so there will be fees (as much as \$50K), but our insurance will cover the costs.

Fiscal Officer: Ms. Haar stated reports were in the trustee mailboxes for signatures.

Trustees: Mr. Britten stated that the ad for the Messenger Progress Edition was on the agenda. He stated that the full page ad is \$500 which is what we usually do. **Mr. Schaller moved to approve a full page ad for the Progress edition of the Messenger, Mr. Mack seconded; all yes, motion carried.** Mr. Mack spoke briefly on the traffic stacking situation on Holiday Lane.

He stated "this too shall pass". He feels once Starbucks on Holiday Lane is fully staffed and opened on the inside that should alleviate the situation. Another Starbucks is opening in Perrysburg on 65, as well as a Biggby coffee which will be on French Quarter Square. Holiday Lane has extra wide lanes from the elimination of a second turn lane, so there is room for an additional turn lane if it is needed. The engineer from the city is looking at the situation. Discussion followed. Mr. Britten said he was glad the city is looking into it, and then we may need to approach the county. Once we hear from the city, we will discuss it again. Mr. Britten read two retirement letters into the record. Becky Johnson retired from her position as financial secretary for the township. **Mr. Schaller moved to accept Ms. Johnson's retirement resignation, Mr. Mack seconded; all yes, motion carried.** Mr. Mack read his response to Ms. Johnson's letter. Mr. Britten continued, reading the retirement notice from Fiscal Officer Shirley Haar. **Mr. Schaller moved to accept Ms. Haar's retirement letter, Mr. Mack seconded; all yes, motion carried.** Mr. Britten stated that he would call the Board of Elections in the morning and find out how the board should proceed.

Public Comments: Mr. Britten asked for public comments. Ellen Swartz, 9971 Parliament Place, had sent a petition around her neighborhood concerning replacing the sidewalks which are in terrible shape. People walk in the streets as the walks are not usable. She understands that the individual homeowners are responsible for the costs. I have 17 signatures out of 25 asking to have the sidewalks replaced. Mr. Britten stated that curbs are currently being done, and if the township does the sidewalks and bills the neighbors, it reduces the funds available for replacing curbs and paving roads. Ms. Swartz also mentioned that when the curb contractor came to the subdivision, she only had 12 hours' notice that she could not park on her property for seven days. She felt that lack of communication from the township caused her great inconvenience and distress. Mr. Britten stated that the contractor's normally notify residents, and since this contractor ran about 6 weeks later than expected, it was his responsibility. In future, Mr. Hoffmann will ask contractors to give more notice. Donna Burke, 9938 Parliament Place, and I am here to agree with Ellen. I have lived on the street for 20 years, and I can't use the sidewalks either. Discussion followed.

4:43 Mr. Britten asked for a motion to adjourn to Executive Session to discuss employee compensation, and employment, stating that there probably won't be any business following Executive Session. **Mr. Schaller moved to adjourn to Executive Session, Mr. Mack seconded; all yes, motion carried.**

Mr. Britten entertained a motion to come out of Executive Session, **Mr. Mack moved to return to regular session, Mr. Schaller seconded; all yes, motion carried.**

Mr. Schaller moved to adjourn, Mr. Mack seconded; all yes, motion carried. Meeting adjourned.

Shirley A Haar –Fiscal Officer

Gary Britten -Chairman