

Minutes of Administrative Meeting July 11, 2011

2:00pm Meeting called to order by Gary Britten

Roll Call: Mr. Britten, Mr. Mack, Mr. LaHote, Mrs. Haar, Mr. Hrosko, Chief Hetrick, Tom Brice and Scott Moskowitz.

Police: Chief Hetrick told the Trustees he has the quotes for the car switch over now and for the two new replacement cars. Detective Moskowitz said that due to the changes in the Dodges there are some things we will need to purchase for the new cars. Hetrick said that Marvin Conner will do the painting on the new cars in house. Both of these issues will be brought to the Monday night meeting. It was discussed that we will have to purchase some new radios. Britten suggested we go with Radio Hospital through the County because the County is working with them and getting discounts based on the number of radios ordered such as 30/60/90 and etc. Hetrick said he already has talked to them and is getting a price.

Office: Shirley Haar told the Trustees she needed three “Then & Now” POs approved at this meeting in order to pay some bills. She asked the Trustees to approve a “Then & Now” PO for Frank Gates for our group Workers comp in the amount of \$10,199.00, also a “Then & Now” PO to Floyd Weatherspoon who was the arbitrator in the Butch English case and it would be in the amount of \$1,673.44 and the last one is to the Cambridge Homeowners Association in the amount of \$4,500.00 for Association dues for the 3rd quarter. **LaHote made a motion (seconded by Mack) to approve the three “Then & Now” POs. All Yes Motion Approved**

Fire / EMS: Chief Brice told the Trustees he will be asking them to approve the purchase of software for the laptop computers Monday night. Brice spoke briefly about what the software does and the cost.

Brice also told the Trustees that at the Monday night meeting he will be asking to purchase two sets of mattresses and box springs for the vacant bedrooms. He said Perrysburg Mattress was the lowest at \$400.00 each and that includes a frame also.

Administrator: John Hrosko asked the Trustees to sign the union contracts tentatively approved at an earlier meeting. The Trustees signed them. Hrosko told the Trustees that in the process of changing the HSA accounts from PNC to Huntington there is some additional information the bank needs from a few employees. Hrosko said one officer needs to give the bank his wife’s social

security number and he is refusing to give it, two other employees gave bogus social security numbers to PNC but Huntington needs the real number, another employee gave a PO Box number and they need a home address, another employee refused to give a phone number and that is required, and three other employees need to give their wives social security numbers. It was discussed how this situation is going to be handled. It was decided to ask Solicitor Celley if we can require an employee to use a certain bank for an HSA account the Township funds. If not maybe the Township would have to have two banks handling the HSA accounts. Britten said he wanted to go on record saying he hated to see a couple of dozen employees screw up everything for the other 60. Hrosko said he didn't know if any of the employees needing to get specific information to Huntington were refusing to give it other than the one refusing to give his wife's social security number. Britten said the way he was looking at it is that you get one or two that do not want to play as far as he was concerned his vote would be not to fund the accounts at all. If the officer wants to come to the Trustees and explain what the reason is why he cannot give the information, that would be different that just refusing to comply. Brice said that for all but that one employee he didn't think it will be an issue to get the information. Britten said if that becomes the case then the trustees will need to call him in and discuss the issue.

Mack made a motion (seconded by LaHote) to adjourn into executive session for contracts All Yes Motion Approved No further business will be conducted.

LaHote made a motion (seconded by Mack) to adjourn executive session and to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Gary Britten - Chairman