

Minutes of Department Head Meeting June 27, 2012

2:00pm Meeting called to order by Robert Mack

Roll Call: Mr. Britten, Mr. Mack, Mr. LaHote(2:03) , Mrs. Haar, Mr. Hrosko, Ms. Violi, Chief Hetrick, Lieutenant Pellek, Chief Brice, Kraig Gottfried, Grant Garn and Robert Warnimont (2:05).

Fire / EMS: Chief Brice talked about the property at Broad St. He said the Health Department is aware it is being used as a garbage dump. The inside is packed about half full of trash. The Health Department is putting this out to bid on July 16th. They will open the bids on July 30th and hope to have it down by mid August. Brice said he received an EMS grant for \$3,500.00.

Brice told the Trustees the Union asked to use the station / kitchen for a pancake breakfast. The Trustee questioned using a Township facility for a Union event. Brice said they want to use it on August 19th. The Trustees told Brice they need to think about it.

Police: Chief Hetrick told the Trustees that the Police department had enough confiscated I phones to turn into Verizon for credit to pay for the new phones. Hetrick told the trustees that Solicitor Celley did the final MOUs for the SWAT team and gave the Trustees copies of it to look at.

Hetrick talked about the estimate that DMC gave to install some software on the server. He said they estimated it will take 8 hours at \$125.00 per hour. Hetrick said he thought the DMC bills were awfully high. Brice said he thought so too. He said that the last time they set up new computers DMC's cost was as much as the new computers cost. Violi also thought their bills were high and that they were getting more expensive. LaHote said that DMC didn't seem that high to him. It was then discussed if the Township should consider hiring an IT person.

Maintenance: Kraig Gottfried told the Trustees the second round of mowing was wrapping up.

Gottfried talked about the Issue I work. He said nothing can be done until the packet comes out on July 1st.

Gottfried said that the pot holes on Hufford Rd that are because of the repair job will be fixed soon.

Zoning: Grant Garn gave the Trustees drawings of the proposed change to Barrington Place 2 (copy in file). He said the issue will go to the Wood County

Planning Commission on July 10th. Zoning Commission meeting will be on Monday July 16th @ 6:00pm for a site plan review and Zoning change on Barrington Place 2. Garn said the Board of Zoning Appeals will meet on July 19th @6:00pm on a rear yard setback on a proposed new home in Perrysburg Heights. The issue of the type and placement of the trees in the proposed Barrington Place 2 complex was discussed with the trustees voicing concerns about them. Garn will take their concerns to the Zoning Commission.

Garn gave the Trustees a list (copy in file) of proposed changes to the Zoning Resolution.

Recreation: Bob Warnimont gave the Trustees two proposals (copies in file) from Bowers Asphalt. The first one is for the removal and replacement of the asphalt sidewalk and pad. The quote for this was \$7,300.00. The second quote was for the new walking path around the park. It was broken into two parts as follows; excavating the walkway with removal of debris and an 8” 304 aggregate base @ \$24,000.00 and the paving of the walkway 2.5” with 448-1 asphalt concrete @ \$22,000.00. There is a \$750.00 additional charge if not paved at the same time as the aggregate and if the asphalt concrete is reduced from 2.5” to 2” there is a deduction of \$4,000.00. Warnimont would like to put in for a grant this year for the sidewalk replacement and the first half of the walking path. It was discussed if the path is put in with 304 stone that it should be covered with screenings to make walking easier until it is paved. Warnimont asked permission to apply for the grants. **Britten made a motion (seconded by LaHote) to allow Warnimont to apply for the grant. All Yes Motion Approved**

Warnimont said the City of Perrysburg is working on the re-cycle round-up bills.

Assistant Administrator: Rosanna Violi told the Trustees she is working on the new addition of the newsletter. She said if anyone had any information for it to get it to her.

Violi said the new computers are starting to come in and wanted to know if once they are installed if the old ones can be put on GovDeals. The Trustees said yes. Violi said she has been talking to Officers Molter and Glass who work with the Fraternal Order of Police. They requested to put a link to the FOP on the Township web site. Violi was told that if it is legal to do so it would be ok. Violi will do some checking on this.

Violi said she had to look up a reimbursement policy for the police for a grant application. The one the Township has is from 1992 and is very out dated. She said there is one from Clemens & Nelson from last year that has not been approved. It will be given to Solicitor Celley to review.

Administrator: John Hrosko went over the action sheet. Some items were removed and some delayed for a year. There will now be two sheets; one for current items and one for items tabled until next year.

Hrosko said that the signage wanted by residents at SR795 and Wyandot would actually be on Rossford property. Hrosko will tell the residents to contact Rossford.

Hrosko said that after looking into the various security measures for the entryway in the Trustee's office he found out the cost would be prohibitive.

Hrosko told the Trustees the Fort Meigs Cemetery Board finance committee meeting is June 28th @ 9:00am.

Hrosko gave some other meeting dates.

Hrosko reminded the Trustees they need to look at the estimated revenues by the next meeting. These need to be passed at the July 18th meeting to be sent to the County Auditor by the 20th.

Bob Warnimont told the Trustees that Rick Yost from the Juvenile Court in Bowling Green contacted him. He has six kids in need of community service. They would come in with a supervisor and could do things such as weeding and mulching. Warnimont said he would get the trustees more information if they were interested. The Trustees said ok.

Office: Shirley Haar – no report

LaHote made a motion (seconded by Britten) to adjourn into executive session for Personnel wage policies. All Yes Motion Approved

Britten made a motion (seconded by LaHote) to adjourn executive session and to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Robert Mack - Chairman