

Minutes of Department Head Meeting August 8, 2012

2:00pm Meeting called to order by Robert Mack

Roll Call: Mr. Mack, Mr. Britten, Mr. LaHote, Mrs. Haar, Ms. Violi, Kraig Gottfried, Lieutenant Pellek, Chief Brice, Grant Garn and Robert Warnimont. Mr. Hrosko and Chief Hetrick were absent

Zoning: Grant Garn told the Trustees the next Zoning Commission meeting is August 13th @ 6:00 pm. They will have a continuation of the public hearing on Barrington Place II. Garn said Mr. Oravec had his meeting with the neighbors (about 8 showed up) and it went very well.

Garn said the Board of Zoning Appeals will meet on August 21st @ 6:00pm and as of now will have four hearings: an addition (non-conforming) on Hufford, a privacy fence in the front yard on Starlight, an accessory building setback on East River Rd and the height and pitch of a structure on J St.

Garn brought up the issue of sidewalks in sub-divisions and said he had the sidewalk resolution. Garn said he issues permits for sidewalks in sub-divisions but the Zoning Resolution doesn't address the specs (grade, base, depth and etc) on how they need to be built. This was discussed and it was decided that the specs need to be addressed in the Zoning resolution. It was also discussed that the Zoning resolution needs to address the issue of the water lines going from the tap to the house. The right base is often not used and the ground sinks around them.

Garn told the Trustee he wants to go to a Code Enforcement meeting in Columbus on August 16th.

It was then discussed that fire hydrants are being covered up with bushes and stuff by property owners. These need to be visible so the fire department can see them. Violi will put something in the next newsletter on this.

Britten asked since the Wood County Engineer is no longer doing inspections, how are we doing them and who calls out the inspectors to a project. He said he had received a complaint on the cut that was made on Simmons Rd.

Gottfried said he had received a call from the builder last week and was told Bowers was paving the cut. Gottfried said he wasn't aware they had made a cut and that they should have pulled a road cut permit. It was then discussed that no one inspected the backfill and it is now too late to do so since it has been paved. Gottfried said the builder told him North West Water and Sewer did not want to inspect it. Gottfried said he is going to find out why it was not

inspected. It was discussed that the road cut permit fees should be based on the width of a road as it is more costly to fix a wider road than a narrow one. LaHote stated that there should be a form every builder is given previously to starting a project that details the steps they need to follow on a project and all the contact phone numbers. Garn will make up the form. Garn said that Feller Finch was out on the project for the inspections and then left when the part they inspect was done. Garn also stated that if the cut was made for a sewer line it is Northwest Water and Sewers responsibility to inspect it. Garn said that he has come to the conclusion by what he has seen so far, collecting the 2% fees is not enough. He mentioned 4% would be more like the total needed.

Fire / EMS: Chief Brice talked about the Motor Vehicle Accident billing contract and said he realized it is a lot more work to do accident billing but he thought Medicount's fees were too high at 20%. Britten said to ask them if they would lower them to 15%. Residents would be billed but residents would only be responsible for what insurance paid.

Maintenance: Kraig Gottfried told the Trustees the specs for the new dump truck are on the web site. He said the bid opening will be on August 22nd at 2:05pm.

Gottfried talked about the problems he had with the pump station on Thompson at the Lakes of Woodmont. Gottfried said water drains into the pond at Woodmont, which then drains into the pond at Lakes of Woodmont. In the recent storm lighting took out the pond pump and water was not being pumped out. Gottfried said he made a call to several people before he was told the pump station was turned over to the County. Gottfried call Glenn Agler at the County and talked to him and he told Gottfried the station was locked due to a resident turning off the pumps. Gottfried had a key so he went in and turned on the 2 extra pumps. They ran for 24 hours and were still pumping. It was then discussed all the different area that flow into that pond and it that station could handle it all. Garn said that he had been told years ago that the pond and station could handle all the planned projects. Britten said that in the future the Township should not let any further developments dump into this.

Recreation: Bob Warnimont asked the Trustees to approve a Po in the amount of \$11,000.00 to A&L Compaction Service for the two bailers and their

set up. **Britten made a motion (seconded by LaHote) to approve the PO. All Yes Motion Approved** Warnimont said that Stahl Electric will come in and put in the needed connections.

Police: Chief Hetrick - absent Lieutenant Pellek had nothing to report.

Assistant Administrator: Rosanna Violi told the Trustee she wanted to give a summary of a meeting for John Hrosko. She said Hrosko, Detective Scott Moskowitz and herself had a meeting to discuss the computers. In the meeting they discussed all the things Moskowitz does on the computers and how this takes him away from his other duties. It was also discussed that with DMC we always are getting different techs and they have to be shown where everything is. It was mentioned that in the City of Bowling Green they have an IT officer. This officer only goes out on the road when it is absolutely necessary; other than that he is their IT person.

Administrator: John Hrosko - absent

Trustee Britten needed to step out of the meeting

Office: Shirley Haar asked the Trustees to approve sending to the County an increase in the 2012 appropriation for the Road & Bridge 204 account in the amount of \$26,000.00. This was money the Township received from the insurance company for the damages to the dump truck last winter. **LaHote made a motion (seconded by Mack) to approve sending the increase to the County.**

LaHote - yes Mack - yes Britten - absent for vote Motion Approved Haar told the Trustees about a program sponsored by Ohio Firefighters Union called the OAPFF 457(b) Deferred Compensation Plan. Haar said she was approached by a firefighter who wanted to know if the Township would approve starting that plan for the employees (all employees are able to join not just firefighters) who wanted to join it. Haar gave the Trustees information on the plan and said she would bring it up at the next meeting.

LaHote made a motion (seconded by Mack) to take a five minute recess. LaHote - yes Mack - yes Britten - absent for vote Motion Approved

Britten made a motion (seconded by LaHote) to return to regular session. All Yes Motion Approved

Britten made a motion (seconded by LaHote) to adjourn into executive session for personnel hiring. All Yes Motion Approved

Britten made a motion (seconded by LaHote) to adjourn executive session and to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Bob Mack - Chairman