

Minutes of Department Head Meeting August 22, 2012

2:00pm Meeting called to order by Robert Mack

Roll Call: Mr. Mack, Mr. Britten, Mr. LaHote (2:30), Mrs. Haar, Mr. Hrosko, Kraig Gottfried, Chief Hetrick, Lieutenant Pellek, Chief Brice, Grant Garn and Robert Warnimont. Ms. Violi was absent.

Bid opening for dump truck: Haar read the following bids;
Kinstle Western Star / Sterling Truck Center \$143,575.00 \with an option price of \$151,900.00
Stoops freightliner/ Henderson Trucking Co \$133,507.00
Freightliner of Toledo \$130,519.00

Britten made a motion (seconded by Mack) to approve the bids as read. All Yes Motion Approved

Maintenance: Kraig Gottfried told the Trustees that the walk through for emerald lakes Plat 3 is tomorrow (August 23) at 3:00.

Fire / EMS: Chief Brice said he thinks we have come to an agreement with Lake and Troy on the auto aid agreement on tankers. Brice will bring this up at the next Trustees meeting.

Brice talked about the Motor Vehicle Accident billing and said Medicount would lower their fees to 15%.

Brice asked for a brief executive session for personnel hiring

Police: Chief Hetrick told the Trustees he placed some items on GovDeals and on PropertyRoom.com Lieutenant Pellek had nothing to report

Recreation: Bob Warnimont told the Trustees that he had Stahl Electric come in and they will come back out after the bailers arrive next week and put in the needed connections. He said they will be going on the west wall of the old bays.

Zoning: Grant Garn told the Trustees the Board of Zoning Appeals will meeting was last night (August 21st @ 6:00pm) for the four hearings: an addition (non-conforming) on Hufford which passed, a privacy fence in the front yard on Starlight which was denied, an accessory building setback on

East River Rd which passed and the height and pitch of a structure on J St which was continued. There was some discussion on the fence for Starlight because this is a corner lot that technically has two front yards not a front yard and a side yard. Britten commented that he feels the front yard should be the side the front door is on and that the other side should be a side yard. There was also some discussion on the zoning on Hufford road that is incorrect. Garn said the Trustees could initiate a zoning change. Garn will get together the necessary paperwork.

Garn told the Trustees the Zoning Commission will be meeting on Monday for a hearing on the PUD on Barrington Place II. Garn said the drawings differ on sidewalk placement. Britten asked Garn if he would get the paperwork together that shows all the steps that have been taken from when this was agriculture to present. Garn said he would get it for Britten.

Garn said he attended the CODE meeting and picked up some good information. He said the demo part was on how to get monies for demolition rather than on how to go about doing permits for demolition. Garn said that some places do charge for permits. The Trustees said they felt it would be a good idea to have permits even with a minimal charge..

Mack talked about the problems concerning the trucks with the house that is being built on East River Rd along the bend. Hetrick said he has talked to them already.

Garn said that concerning the historical home that was torn down on East river Rd; he was told the owner is planning to build a new house there. Mack said that he had spoken with the owner and that he is going to build there.

Assistant Administrator: Rosanna Violi – absent

Office: Shirley Haar asked the Trustees if they were planning to attend the Wood County Township meeting on September 5th and if so were they going to cancel or postpone the Trustee meeting on September 5th. **Mack made a motion (seconded by Britten) to cancel the Trustee meeting on September 5th so the Trustees and Fiscal Officer could attend the Wood County Township meeting. All Yes Motion Approved**

Haar passed out some sheets (copy in file) to all the departments that showed where their accounts stand. The sheet projects what the rest of the year's payrolls will cost and what the ending figures will be. Some accounts will be in the negative due to not collecting as much tax revenue as originally projected. Haar said she and Johnson would be available to go over the sheets

with any department that want to discuss them. Britten cautioned the departments that for 2013 some serious cuts need to be made in the expenses due to revenues being cut.

Administrator: John Hrosko said he wrote a letter to Compass to terminate our agreement with them. He said it is not being used by the employees. Hrosko said he and Gottfried toured the old school on Lime City Rd. and it was a real eye opener. Gottfried took some pictures of it which he will email to the Trustees. Hrosko said the building is missing windows so the elements are getting in and the inside is a mess.

Hrosko said that he had checked and the paperwork on the property on Bates and River Rd was done properly. We can legally have the house demoed and removed and also the car removed. Gottfried will check with the contractors to see if the price they gave us last spring is still valid and get back with the Trustees. Gottfried will also have him look at the school and give us a price for that also.

Trustee Mack talked about a letter he received from the Rossford Transportation Improvement District (RTID) requesting a grant of \$10,000.00 from Perrysburg Township. They also are asking the Wood County Board of Commissioners and Rossford for a similar grant. They stated that it is imperative they get the grants in 2013. Mack will copy the letter for the other Trustees and this will be discussed at a later meeting.

Mack then brought up the need to appoint RTID board members. After a brief discussion of who this should be it was decided to nominate Bob Mack and John Hrosko for the positions again. **Britten made a motion (seconded by LaHote) to appoint Bob Mack and John Hrosko to the RTID board again. LaHote – yes Britten – yes Mack – abstain Motion Approved**

Hrosko asked for an executive session for personnel policies.

Britten made a motion (seconded by LaHote) to adjourn into executive session for personnel hiring and personnel policies. All Yes Motion Approved

Britten made a motion (seconded by LaHote) to adjourn executive session and enter back into regular session. All Yes Motion Approved

3: pm John Austin and Todd Walsh from Teltronics Inc. came in to speak to the Trustees. Walsh told the trustee that Teltronics Inc. currently handle the phone system for the Township but they have other services they can offer the Township. John Austin said that they work with large companies on their technological needs. They gave the Trustees some papers (copies in file) that show the full spectrum of managed services Teltronics Inc. does. Mr. Austin discussed the various aspects of data management and IT services they can provide. After the discussion it was decided they would do an information study at no cost to the Township for about five days and pull together some budgetary numbers for the Trustees. Hrosko and Violi will get together on Monday (8-27) and call Mr. Austin concerning the study.

Shirley A Haar –Fiscal Officer

Bob Mack - Chairman