

Minutes of Department Head Meeting September 12, 2012

2:00pm Meeting called to order by Robert Mack

Roll Call: Mr. Mack, Mr. LaHote, Mrs. Haar, Mr. Hrosko, Ms. Violi, Kraig Gottfried, Chief Hetrick, Lieutenant Pellek, Chief Brice, Grant Garn and Robert Warnimont. Mr. Britten was absent

Recreation: Bob Warnimont told the Trustee the two balers are in and the electric was installed by Stahl. Next week they will be hooked up and will be ready to run. Warnimont mentioned that re-cycling is next Saturday but the new balers will not be used until October.

Warnimont mentioned an email from Marge Pugh (copy in file) he gave all the Trustees concerning her desire to operate hot dog vending cart. She would like to locate it at the Scheider Rd. soccer field during practice and games. This issue was discussed and Mack commented that it is the School Boards property and we wouldn't have much say. Brice mentioned that it would have to be inspected by the Fire Inspector.

Fire / EMS: Chief Brice mentioned the Motor Vehicle Accident billing contract and said he will ask for approval of the agreement next meeting. Brice also mentioned the Auto Aid Agreement on the Tanker Trucks.

Brice told the Trustees the house that was filled with trash at Broad & Roosevelt has now been torn down by the Health Department.

Brice told the Trustees the Fire Department is observing the 50th anniversary. There will be an open house on Saturday October 6th. They will do a side by side burn like last year and a turkey fryer demonstration. They will also have a table with levy information on it and would like the Trustees to man it.

Bob Warnimont then mentioned he received a letter from the Attorney General's office about BINGO licenses. The Attorney General would like everyone to attend a session on the license process as the rules have changed. Warnimont said the only cost would be the gas. Mack stated that the cost should come out of the foundation side where the monies from the BINGO are deposited.

LaHote asked if the dumpster at Station 2 was still needed and Warnimont said it was. He said it is used for all the trash from the ball fields. Gottfried said that trash collected from Buttonwood is also put in the Station 2 dumpster.

Maintenance: Kraig Gottfried told the Trustees he submitted for Issue one monies last week.

Hrosko then brought up ***Resolution 2012-11 Authorizing Township Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission (OPWC) State Capital Improvement and / or Local Transportation Improvement Program(s) and to Execute Contracts as Required.*** **LaHote made a motion (seconded by Mack) to approve the Resolution. All Yes Motion Approved**

Hrosko asked Haar to sign a letter (copy in file) to Wood County Engineer Ray Huber informing him of Perrysburg Township's willingness to make available 50% matching funds, in relation to the Ohio Public Work's Commission Issue 1 grant, for the Perrysburg Township 2013 Roadway Resurfacing Program, Project #10G00077.

Gottfried asked for a short executive session for contracts.

Police: Chief Hetrick told the Trustee the Chevy Tahoe will be arriving in the next few weeks and it will need all new equipment. The cost of the equipment is \$9,510.00 and he will ask for a PO for it next week.

Hetrick submitted the latest car mileage sheets (copy in file). He noted that one car is at 95078 miles and another is at 90730 miles. He also stated that the warranty only covers the cars up to 100,000 miles. It was discussed that after the warranty period there could be repair cost incurred. Gottfried will put together some repair cost estimates.

Hetrick said he would like to move forward on the alert CAD/Records System. He would take the funds out of the seized funds. He stated the system needs to be replaced as our current system is outdated and failing. Hetrick discussed the different entities that are going on it and the cost. This was tabled until a future meeting when all Board members are present.

Hetrick gave the Trustees a K-9 usage sheet (copy in file). Hetrick said the K-9 X has found a lot of narcotics.

Lieutenant Pellek said they had received approval for the October 1, 2012 through September 30, 2013 Speed Grant in the amount of \$42,000.00. Pellek asked if it was ok to accept it and was told it was.

Assistant Administrator: Rosanna Violi told the Trustees the fall newsletter will be published next week. Articles for the newsletter were discussed.

Violi went over the "action list" to eliminate any un-necessary items. Among the items discussed was the ending of the maintenance's summer hours. Gottfried said the will resume the five day/ 8 hours on Monday September 24th.

Violi said the Moving Ohio Forward Grant Steering Committee met twice so far on the issue of properties that will receive a portion of the tear down grant monies. She said they will be meeting again in two weeks. The Township had submitted two properties but one has already been torn down. It was discussed if the property at Bates and River Rd should be submitted and it was decided it should not be. No demolition monies will be awarded until the beginning of 2013 and that property needs to be cleaned up now. The Township had received a bid for \$12,000.00 from Klum to tear down the structure, remove all debris and fix up the property. They are willing to still honor that bid. LaHote said he was in favor of moving forward on the property. **LaHote made a motion (seconded by Mack) to approve moving forward on the Bates & River Rd property. All Yes**

Motion Approved

The 2012 Holiday party was discussed and it was decided to do an employee survey on the various options. Violi will do the survey.

Administrator: John Hrosko told the Trustee Mark Frye from Palmer Energy Company sent the *Master Agreement to Provide Certified Natural Gas Services to a Governmental Aggregator Resolution 2012-13* to be signed. Hrosko said that Solicitor Walt Celley is ok with the agreement. **LaHote made a motion**

(seconded by Mack) to approve the Resolution and Agreement. All Yes

Motion Approved

Hrosko asked for an executive session for personnel hourly contract policies

Zoning: Grant Garn told the Trustees they had to set the date for the Zoning change hearing on Barrington Place II (ZC2012-01) within 30 days. . **LaHote made a motion (seconded by Mack) to approve October 3, 2012 at 6:30. All Yes Motion Approved**

Garn said that as an FYI the Zoning Commission moved their meeting from Monday October 8, 2012 to Tuesday October 9, 2012 @6:00pm. Garn said that ABC Auto Auction is looking to expand in the back and Kohl's is looking to make a small parking lot expansion.

Garn said the Zoning Commission is also talking about looking to approve a "sunset" provision to site plans for possibly one year. Mack said he thought five years was more realistic. Garn said they are also looking into square foot provisions.

Office: Shirley Haar – no report

Craig LaHote mentioned the Baz Group looks into communication cost and reviews them for savings. He suggested we have them come in to see what they could do for the Township.

LaHote made a motion (seconded by Mack) to adjourn into executive session for personnel hourly contract policies, hiring, real estate and legal matters with the Attorney. All Yes Motion Approved

LaHote made a motion (seconded by Mack) to adjourn executive session and to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Bob Mack - Chairman