

**Minutes of Perrysburg Township Board of Trustees Regular Meeting
September 19, 2012**

6:01 p.m. Meeting called to order by Mr. Robert Mack

Pledge of Allegiance

Roll Call: Mr. Mack, Mr. LaHote, Mr. Britten, Mr. Hrosko, Ms. Violi, Mr. Gottfried, Chief Brice, Chief Hetrick, Mr. Warnimont, Mr. Garn were all present. Mrs. Haar was absent.

Mr. Mack asked if there was a motion to approve the minutes of the August 15, 2012 Regular meeting minutes. **Britten made a motion to approve the minutes (LaHote seconded). All yes. Motion approved.**

Mr. Mack asked if there was a motion to approve the minutes of the August 22, 2012 Department Head meeting minutes. **Britten made a motion to approve the minutes (Mack seconded). LaHote abstained. Motion approved.**

Mr. Mack asked if there were any additions to the September 19, 2012 agenda. Discussion over additions ensued. Mr. Mack asked if there was a motion to approve the amended agenda. **Britten made a motion to approve the agenda (LaHote seconded). All yes. Motion approved.**

Maintenance:

Mr. Gottfried made a purchase order request for a 2013 snow plow and dump truck. Mr. Gottfried stated the two top bids were from Stoops Freightliner and Kiestner at \$133,507 and \$143,575, respectively. Mr. Gottfried gave some details on both and asked for the Trustees to go with the Stoops Freightliner bid. Mr. Mack asked if there was money in the budget and Mr. Gottfried stated there was. Mr. LaHote asked to discuss this item further before making a decision. Discussion ensued over the timeline of the quote (no one was definite on how long the quote was good for) and the options if this item was tabled. After a lengthy discussion it was decided to table this for a future meeting.

Fire/EMS:

Chief Brice made a purchase order request to increase a blanket purchase order for medical supplies. Chief Brice stated Captain Bugbee has spent a lot of time researching ways to save on medical supplies. **LaHote made a motion to approve the increase in the blanket purchase order by \$2,500. (Britten seconded). All yes. Motion approved.**

Next, Chief Brice asked for approval to send Matt Homik down to the Ohio Fire/EMS Expo for a course. The course costs \$165 and one night in a hotel costs (not to exceed) \$125. **Britten made a motion to approve sending Matt Homik to a course. (LaHote seconded). All yes. Motion approved.**

Then, Chief Brice stated the mutual aid agreement between Lake, Troy, and Perrysburg Townships for tanker use was finally ready for approval. Chief Brice detailed the tremendous benefit this agreement would have for the community. **LaHote made a motion to approve the mutual aid agreement for tanker use. (Britten seconded). All yes. Motion approved.**

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Chief Brice then presented Resolution 2012-15 for approval. This resolution is for motor vehicle billing. Chief Brice discussed instances where accidents occur in the Township and individuals involved are not Township residents thus the Township is spending resources and getting no return. He continued and stated Perrysburg Township would not be the first entity to do this; Van Wert has been doing this for a long time. **Britten made a motion to approve Resolution 2012-15. (LaHote seconded). All yes. Motion approved.**

Next, Chief Brice presented a contract with Medicount Management for motor vehicle billing collection. Mr. Celley has reviewed this contract and Medicount accepted the Township's counter offer of 15% collection rate. **Britten made a motion to approve the contract with Medicount Management for motor vehicle billing collection. (LaHote seconded). All yes. Motion approved.**

Finally, Chief Brice brought up the topic of personnel hiring. Due to Kris Swihart's retirement the Department began looking for a replacement. There was a committee of five individuals and they have made a unanimous decision after a lengthy interview process. They are prepared to make a recommendation to the Board of Trustees to hire this individual upon his passing of medical and psychological exams. Discussion ensued over the hiring process. It was decided that Chief Brice will send the Trustees the resumes and this issue will be discussed at a future meeting.

Police:

Chief Hetrick presented the Detective Report from September 4 – September 19 (copy in file). Activity included: multiple cases of credit card fraud.

Secondly, Chief Hetrick made a request for a purchase order to purchase new equipment for the Chevy Tahoe. New equipment is needed because of the new vehicle model. **Britten made a motion to approve the purchase order for \$9,510 (LaHote seconded). Mack abstained. Motion approved.**

Recreation:

No report

Zoning:

Mr. Garn gave a recap of the Board of Zoning Appeals Meeting held on September 18. A variance was approved for the silos Hinkle Manufacturing are using. Mr. Mack commented that he thought the silos had been there for a while. Mr. Garn stated there was a mix up with Wood County Building. A woman who worked there told a representative from Hinkle Manufacturing that Ampoint Industrial Park was unzoned and wouldn't need a permit. This is incorrect as Ampoint is zoned and thus there needed to be a hearing.

Mr. Garn then gave some information details. October 3 is the Public Hearing for the Zoning Change. October 9 is the date change for the next Zoning Commission meeting. Mr. Garn also presented the Zoning Report for August. Finally, Mr. Garn and Dave Kuhn, from Feller Finch, have been working on updating the Zoning Resolution.

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Office:

Mrs. Haar was absent but Ms. Violi reported. She presented the check reports from August 17, 22, 30 and September 17 as well as the bank report and cash position report from August.

Ms. Violi also presented Resolution 2012-12 for approval. This resolution is the annual resolution accepting amounts and rates by the budget commission. **LaHote made a motion to approve Resolution 2012-12. (Britten seconded). All yes. Motion approved.**

**Asst to
Administrator:**

Ms. Violi mentioned the Ohio Township Association scholarship for 2013 is now available. There are three scholarships available to high school seniors who will attend an Ohio college or university in the fall of 2013.

Administrator:

Mr. Hrosko presented Resolution 2012-14 regarded in the electrical aggregation. It is a yearly contract. **LaHote made a motion to approve Resolution 2012-14. (Britten seconded). All yes. Motion approved.**

Mr. Hrosko also asked for an Executive Session for hourly employee policy and contracts.

Trustee:

Mr. LaHote discussed some IT issues. There are two areas: desktop and network/server issues. Mr. LaHote believes the Board needs to give the office staff a little more guidance on how to approach these issues. The Board had approved the usage of Mr. John Appt for desktop issues. There was some confusion because around the same time conversation began about larger IT issues and who should handle them. It was decided that the office would contact Mr. John Appt and have him begin looking at the desktops and issues related to the workstations.

Mr. LaHote then brought up the levy on the November ballot. He stated that absentee ballots would be sent very soon. Thus it would be very important for the Board to give Chief Brice guidance on types of changes if the levy failed. There should be discussion on a spectrum of things from continuing to fund from the General fund to no longer allowing transfers from the General Fund. Mr. Britten agreed that talking about this sooner rather than later was a good idea. Discussion ensued over various options. Mr. Britten stated one of his issues is with the third ambulance; is it needed, especially with the mutual aid agreements?

FILE STOPPED. The memory card was full and thus the rest of the meeting was not recorded.

More discussion occurred between the Board and Chief Brice. The topic of hiring a new person was brought up. Chief Brice stated he would like to know the Board's thoughts on this if the levy didn't pass. Discussion ensued over part time workers.

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Mr. Britten and Mr. LaHote agreed this was uncharted territory for the Township. Mr. Britten stated the Township may have to change the way we do business.

Mr. Mack asked about sending fire truck on EMS calls. Chief Brice went into detail on reasons for this including: safety, fire truck is an excellent block, also the extra personnel just in case. It was decided that added a list of reasons on the website may help the public understand why the truck goes on calls.

Mr. Warnimont then added there will be an Open House on Saturday October 6 from 11:00 a.m. – 3: 00 p.m. There will be a side by side burn like last year as well as a turkey fryer demonstration.

Public Comments:

None

Mr. LaHote moved to adjourn into Executive Session with the possibility further business will be discussed; Mr. Britten seconded. All yes. Motion Passed.

No further business was discussed after Executive Session. Mr. Britten moved to adjourn. Mr. LaHote seconded. All yes. Motion passed.

Mr. Robert Mack, Chairman

Rosanna Violi