

Minutes of Department Head Meeting January 23, 2013

2:00pm Meeting called to order by Craig LaHote

Roll Call: Mr. LaHote, Mr. Britten, Mr. Mack, Mrs. Haar, Mr. Celley, Chief Brice, Acting Chief Pellek, Kraig Gottfried, Kelly Hemminger and Robert Warnimont

Trustee LaHote said he wanted to thank all the department Heads for their input for his speech on the state of the Township at the Perrysburg Chamber of Commerce luncheon. He said it was a pleasure to give the talk.

Assistant to Administrator: Rosanna Violi told the Trustee the Moving Ohio Forward program has 12 properties moving on to the next step. The Township has six on the list but none are moving to the next step because the owners do not live on the property and have not been contacted so far. Violi said they are trying to find their phone numbers so the owner can be called.

Maintenance: Kraig Gottfried told the Trustees the Township still has 463 net tons of salt in storage with Cargill. He asked the Trustees to approve a PO in the amount of \$4,167.00 to Cargill for storage fees (\$9.00 per ton). This will be a "Then and Now" PO. **Britten made a motion (seconded by Mack) to approve the PO. All Yes Motion Approved**

Fire / EMS: Chief Brice told the Trustees he will be asking at the next meeting for approval to fix the malfunctioning siren. The proposal from Federal Field Services is for a narrowband board upgrade at \$1,850.00 and an external receive antenna at a cost of \$125.00. Total cost of \$1,975.00.

Brice asked for an executive session for personnel hiring.

Police: Acting Chief Pellek asked the Trustees to approve transferring \$7,000.00 from the local drug fund to the SWAT account. Appropriating the monies for the SWAT account were approved in 2012 for 2013 but the transfer was not. **Britten made a motion (seconded by Mack) to approve the transfer. All Yes Motion Approved**

Celley showed the Trustees a report on the SWAT team activity and said the SWAT team is a very dedicated group of individuals.

Pellek said he will be asking the Trustees to approve the purchase of two new vehicles at the next meeting. He said two of the Chargers are around 103,000 miles. It will take 12-16 weeks to order and receive the new vehicles. Pellek said he received a quote of \$23,547.00 from Charlie's Dodge which is under the state price of \$23,557.00. Pellek said he will be able to use some of the equipment from the old vehicles on the new vehicles but not all of it.

Recreation: Bob Warnimont told the Trustees he had a meeting with Celley, Gottfried and Victor on the cardboard recycling. Celley is going to work up an agreement. Warnimont told the Trustee he put copies of the 2012 recycling report (copy in file) in their mailboxes.

Zoning: Kelly Hemminger told the Trustee she had hoped to have the furniture quote for them today but had not received it. She said she would have it for the next meeting.

Administrator: Walt Celley told the Trustees he is in the process of re-establishing the Finance Committee. Beverly Koenig is willing to be on it again. Celley asked for a couple of additional name. It was suggested he contact David Pruss and Bill Irvin who were on it before and ask them if they would like to be on it again.

Celley mentioned that our property and casualty insurance expires in April. He asked the Trustees if they would like him to send out RFPs or are they comfortable with Brooks. Britten said it never hurts to get quotes.

Celley asked for an executive session for personnel hiring and for appointment of a public official.

Office: Shirley Haar asked the Trustees to approve the 2013 Revenues (copy in file). **Mack made a motion (seconded by Britten) to approve the Revenues and to send the Certificate of the Total Amount from all Sources Available for Expenditures and Balances to the County Auditor. All Yes Motion Approved**

Haar asked the Trustees to approve the 2013 Appropriations dated 1/18/13 (copy in file) in the amount of \$11,342,250.00 and to approve *Resolution 2013-02 the Annual Appropriation Resolution* (copy in file). **Mack made a motion (seconded by Britten) to approve Resolution 2013-02. All Yes Motion Approved**

2:30 Mack made a motion (seconded by Britten) to adjourn into executive session for hiring and Personnel – appointment of a public official All Yes Motion Approved
Further business will be conducted.

3:10 Mack made a motion (seconded by Britten) to adjourn executive session and re-enter regular session. All Yes Motion Approved

Mike Timbrook and Mark from the 199 Soccer Club joined the meeting. Mr. Timbrook was asked by the Trustees to come back to a meeting to further discuss what the Township could do to help the soccer club. It was discussed that the Perrysburg Youth Soccer Association went back to the city and left the 199 Soccer Club with about a \$25,000.00 shortfall. The soccer leagues are growing and the fields and surrounding land use were discussed. Mr. Timbrook said that he had met with Jon Eckel from the City and that the City is repairing the goals. They have also picked up trash that was dumped in the parking lot. Warnimont asked if they had thought of selling advertising on the fence (such as the City has done). Mr. Timbrook said they currently have six local businesses doing sponsor signs facing the fields. Mr. Timbrook said that they did have a business donate the pipes for two swing gates that will need to put up. It was suggested that Mr. Timbrook talk to Penta or Owens and see if the students could do it as a project. Britten said that he thought the Township wouldn't be able to help by giving them money but could do little things like helping with upkeep of the parking lots, building the gates or donating stone for the parking lots. Re-grading the parking lots are a yearly event and fixing the ruts in the driveway are a constant expense. This was discussed and LaHote said that maybe paving just the driveway should be considered. He suggested that they talk to Bowers on this. LaHote

asked if there were any grants available and Mark said there is a continuing improvement grant available but it would have to go through the Township. Warnimont said he would do some checking with ODNR for grants. He also said that Violi could help write the grant request. Mr. Timbrook said someone had donated ball lights for the field. The cost of the installation and the cost of actually running them was then discussed.

LaHote suggested someone talk to a company and see if anyone has an interest in naming rights for the field. Mark said he had talked to Fifth Third and was waiting to hear back from them.

Mack said the school is paying taxes on the fields and should apply for an exemption. The school would save a lot of money and could possible help the club with the savings. Mack said he would talk to Tom Hostler.

Further discussion of how the goal would be to make the fields a muti sports complex and how they would like a shelter house was held. When it is time to grade the parking lot they will call Warnimont. Also if they need help with the gates they should call Warnimont.

Britten made a motion (seconded by Mack) to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Craig LaHote - Chairman