

## Minutes of Department Head Meeting March 13, 2013

### 2:04 p.m. Meeting called to order by Craig LaHote

**Roll Call:** Mr. LaHote, Mr. Mack, Mr. Britten, Mrs. Haar, Mrs. Hemminger, Chief Hetrick, Lt. Pellek, Mr. Gottfried, Chief Brice, Mr. Warnimont, and Ms. Violi, all present. Mr. Celley was absent.

#### **Fire/EMS:**

Chief Brice mentioned a few unexpected bills which will come in.

- First the dryer over in the Fire/EMS Department is not working. Chief Brice and Dan Kervin both decided it would be more cost effective to purchase a new one than to fix the current one. It will be about \$400.
- Secondly a face piece used for fit testing unexpectedly stopped working and will need to be repaired. This should cost between \$600-\$700.
- Finally more uniforms need to be purchased.

Chief Brice discussed a letter from the Board of Elections asked to use Station 2 for the election in May. The Board had no issue with this. **Mr. Britten made a motion to approve the use of Station 2 for the May 2013 election with Mr. Mack seconding. All Yes. Motion Passed.**

Finally, Chief Brice deferred to the Chairman for the announcement of the new Deputy Fire Chief. Mr. LaHote announced the appointment/promotion of James Rodriguez as the new Deputy Fire Chief effective April 1, 2013 at an hourly wage of \$33.65. **Mr. Britten made a motion to approve the appointment of James Rodriguez to the position of Deputy Chief with Mr. Mack seconding. All Yes. Motion Passed.** Mr. Britten commented that there were two candidates and both were extremely qualified. Mr. LaHote stated it was great to be able to promote from within. Deputy Chief Rodriguez will formally be introduced at an April meeting.

#### **Police:**

Chief Hetrick mentioned the cancellation of the Citizens Police Academy for Spring 2013. There was a lack of applicants. Discussion ensued on ways to increase participation and Mr. Mack thought it might be worthwhile to team up with other local governments in northern Wood County and have a joint academy.

#### **Recreation:**

Mr. Warnimont presented a flyer which illustrates about the monthly recycling. There have been issues about certain plastics brought to recycling which are not accepted and the flyer is intended to inform the public about what is acceptable. Ms. Violi has uploaded it to the website and Mr. Warnimont will distribute at recycling this month. Mr. Warnimont also stated recycling drop off may switch to the west side of the complex. Stay tuned for more information. Mr. Warnimont mentioned an email he received from Mike Timbrook about the soccer fields. The Trustees had not received it so Mr. Warnimont will make sure they are sent the information.

Minutes of Department Head Meeting March 13, 2013

The Wood County Park District annual mandatory meeting for those wishing to apply for a grant is April 8. Ms. Violi will attend on behalf of the Township.

**Fiscal Officer:** Mrs. Haar asked for an increase to the estimated certificate of resources for the Zoning Professional Fees. This increase is in the amount of \$11,500. ***Mr. Britten made a motion to approve the increase to the estimated certificate of resources with Mr. Mack seconding. All Yes. Motion Passed.***

Mrs. Haar then made a purchase order request for the Perrysburg Area Chamber of Commerce in the amount of \$500. This will cover any future luncheon officials will attend. Mr. Mack discussed how it felt it was important to have a Township presence at these luncheons. ***Mr. Britten made a motion to approve the purchase order in the amount of \$500 to the Perrysburg Area Chamber of Commerce with Mr. LaHote seconding. All Yes. Motion Passed.***

**Trustees:** Mr. Mack gave an update on the Wood County Board of Health meeting he attended and then gave the folder, with all the information, to Mrs. Haar. Mr. Mack also stated he would attend the Tax Incentive Review Council meeting as well as the TMACOG Transportation Summit (where the Turnpike Director will speak)

**Mr. Britten moved to adjourn. Mr. Mack seconded. All yes. Meeting adjourned at 2:35 p.m.**

---

Craig LaHote, Chairman

---

Rosanna Violi