

Minutes of Department Head Meeting March 27, 2013

2:00 p.m. Meeting called to order by Craig LaHote

Roll Call: Mr. LaHote, Mr. Mack, Mr. Britten, Mrs. Haar, Mr. Celley, Mrs. Hemminger, Chief Hetrick, Lt. Pellek, Mr. Gottfried, Chief Brice, Mr. Warnimont, and Ms. Violi, all present.

Mr. LaHote asked if there were any additions to the March 27, 2013 agenda. Discussion over additions ensued. Mr. LaHote asked if there was a motion to approve the amended agenda. ***Britten made a motion to approve the agenda (Mack seconded). All yes. Motion approved.***

Mr. Wade Gottschalk from the Wood County Economic Development Commission presented a proposed Enterprise Zone Agreement between Perrysburg Township and Lako Tool which is located in Cedar Business Park. Mr. Gottschalk is requesting a 10 year 100% tax abatement on the new addition. Mr. Lou Montano, General Manager for Lako Tool, spoke and gave details on the company. It has been in the area since 1973 and manufactures food packing equipment. Mr. Celley then presented Resolution 2013-05. ***Mr. Britten made a motion to approve Resolution 2013-05 Enterprise Zone Agreement with Lako Tool (Mack seconded). All Yes. Motion Passed.***

Maintenance: Mr. Gottfried discussed a current truck that is rusted out and has over 130,000 miles. He would like to begin looking on replacements and asked the Board for approval. The Trustees had no issue with proceeding with quotes for a new pickup truck.

Mr. LaHote opened the Public Hearing regarding the Petition for Street Lights in Emerald Lakes Plat 3. There were no individuals willing to speak. Mr. Celley presented Resolution 2013-06. ***Mr. Mack made a motion to approve Resolution 2013-06 Levying an assessment for street lights in Emerald Lakes Plat3. (Britten seconded). All Yes. Motion Passed.***

Fire/EMS: Chief Brice discussed the desire to hire a full time firefighter for the department. Mrs. Swihart was not replaced after her retirement last year but five part time members were hired. Chief Brice has narrowed the candidates to two and will present his recommendation at the April 10 meeting. Chief Brice then submitted a resignation letter of Jay Grechowiak, a volunteer firefighter. ***Mr. Britten made a motion to approve the resignation of Mr. Grechowiak with Mr. Mack seconding. All Yes. Motion Passed.*** Mr. Celley then presented the wage agreement for Deputy Chief Rodriguez. The information was presented at the last meeting and this was the formal agreement. ***Mr. Britten made a motion to approve the wage agreement for Deputy Chief Jim Rodriguez with Mr. Mack seconding. All Yes. Motion Passed.***

Police: Chief Hetrick asked for an executive session for personnel hiring and discipline.

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- Zoning:** Mrs. Hemminger mentioned the Board of Zoning Appeals approved a variance for a property on East River Road. Further, she presented a resignation letter from a Board of Zoning Appeals member- Elsie Hetman. Mr. LaHote read the letter. Mrs. Hemminger stated the vacancy on the Board had been posted and she received one letter of interest already.
Finally Mrs. Hemminger discussed the Township issued cell phone in the Zoning Department. She does not have a need for it and would like to get permission to turn it in and save the Township some money. The Board didn't have a problem with it.
- Recreation:** Mr. Warnimont presented the check from Solid Waste in the amount of \$12,512.
Mr. Warnimont also discussed the future of the Shelter House located behind Town Hall and his desire to move it to West. There is still money in the account to use for purchasing concrete. The Board is open to details and moving the structure.
Finally Mr. Warnimont mentioned that Vic from Woodland was getting ready to make the move to do cardboard up at the Township.
- Asst to Admin:** Ms. Violi presented an example of name badges per request of Mr. LaHote. Mr. Warnimont then suggested a man he knows who lives in the Township and will work talk to him about what he can do in terms of name badges.
- Admin:** Mr. Celley asked if the elected officials would be interested in attending the dinner put on by the Wood County Engineer's office on April 18. All elected officials and Mr. Celley will attend.
Mr. Celley discussed the need for an environmental study of the school property the Township recently purchased. The study should be approximately \$2,000. Mr. Celley will present quotes at the April 10 meeting.
Next, Mr. Celley presented the property and casualty insurance renewal quote. Mr. Celley sent out RFPs to multiple agencies: three declined to bid and three sent in a quote: HCC (current carrier) at \$100,688, Wells Fargo at \$100,000, OTARMA \$60,000 (but this is a pool and long term commitment). Mr. Celley discussed coverage as well as the renewal premium with John Heer from Brooks Insurance. Mr. LaHote suggested research OTARMA over the next year but the Board would like to stay with the current carrier. **Mr. Mack made a motion to approve the insurance renewal in the amount of \$100,688 (Britten seconded). All Yes. Motion Passed.**
Mr. Celley then mentioned the Rossford Business Fair and everyone had good comments about the event.
Finally Mr. Celley presented a letter from a gentleman involved with the Boy Scouts locally. The letter details praise for Mr. Warnimont and the recycling program held at Perrysburg Township. Mr. Mack then

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discussed encouraging local Boy Scouts working towards their Eagle Scout to consider Perrysburg Township for a project.

Fiscal Officer: Mrs. Haar presented check reports for March 12, March 13, and March 20, 2013.
Mrs. Haar asked for approval of the February 6, March 6, and March 13 meeting minutes. ***Mr. Britten made a motion to approve the meeting minutes with Mr. Mack seconding. All Yes. Motion Passed.***

Mr. Britten made a motion to go into Executive Session for personnel hiring, discipline, and pending litigation with Mr. Mack seconding. All Yes. Motion passed. Further business will be conducted

Mr. Mack made a motion to go back into Regular Session with Mr. Britten seconding. All Yes. Motion passed.

Mr. Celley turned the floor over to Teletronics. Todd Walsh and John McRedmond (Director of Managed Services) gave a presentation about full spectrum IT services. Discussion centered on the reactive (break/fix) and proactive (managed services).

Mr. Britten made a motion to go into Executive Session for personnel hiring and discipline with Mr. Mack seconding. All Yes. Motion passed. Further business will be conducted.

Mr. Mack made a motion to go back into Regular Session with Mr. Britten seconding. All Yes. Motion passed.

Chief Tom Brice's wage agreement was presented and his new wage was set at \$82,000 and is effective April 1, 2013.

Mr. Britten moved to adjourn. Mr. Mack seconded. All yes. Meeting adjourned.

Craig LaHote, Chairman

Rosanna Violi