

Minutes of Department Head Meeting May 8, 2013

2:00pm Meeting called to order by Gary Britten

Roll Call: Mr. Britten, Mr. Mack, Mrs. Haar, Mr. Celley, Chief Brice, Deputy Chief Rodriguez Chief Hetrick, Lt. Pellek, Kraig Gottfried, Kelly Hemminger and Robert Warnimont
Mr. LaHote arrived late at 2:05

Maintenance: Kraig Gottfried told the Trustees the maintenance department will begin their summer hours (10 hours per day Monday through Thursday) on Monday May 13th.

Fire / EMS: Chief Brice asked the Trustees to approve a PO in the amount of \$956.85 to Boundtree for job shirts. **Britten made a motion (seconded by Mack) to approve the PO All Yes Motion Approved**

Brice mentioned that Beluska Graphics donated \$250.00 to the Fire Foundation to be used toward their annual banquet.

Brice told the Trustees he emailed them the March Medicount reports.

Brice told the Trustees the department is having issues with bariatric patients. He stated that in almost all cases of bariatric patients they have to call in a unit from the City. Brice said that he is looking into some possible solutions and will bring this back at a future meeting.

Police: Chief Hetrick mentioned that Beluska Graphics also donated \$250.00 to the Police Department to be used toward a family event.

Hetrick told the Trustees he had a quote for purchasing the equipment for the new cruisers. The total cost will be \$11,020.00

Hetrick said that the dispatchers are requesting the windows in the dispatch center be tinted. He said he had a quote from Marygrove Awnings of \$1,450.00 installed. The Trustees asked him to look into having maintenance install the film. Hetrick stated that Police and EMS/Fire would split the cost.

Recreation: Bob Warnimont told the Trustees recycle round up went very well. Violi will post pictures on the web site.

Warnimont also mentioned the City and Township joint cemetery meeting on 5-07-2013 also went well and was very short.

Zoning: Kelly Hemminger told the Trustee the Zoning Commission meeting will be on May 13, 2013 and the Board of Zoning Appeals will meet on May 21, 2013.

Administrator: Walt Celley told the Trustee he had two quotes (copy in file) for the awning for the Trustees office door. The best price was from Marygrove at \$1,282.50. After a brief discussion it was decided to pick out a color that would complement the new safety building.

Britten made a motion (seconded by Mack) to approve the purchase of an awning for the Trustees door from Marygrove at a cost of \$1282.50 All Yes Motion Approved

Celley told the Trustees that the 53rd Great Lakes Promenade which is affiliated with the American Legion is having a dinner on June 8, 2013 at the French Quarter. They have requested a speaker. Either Britten or Mack will speak.

Celley said he was contacted about a fence at the Perrysburg Community Center. It is an old fence that is freestanding and serves no purpose. The fence needs to come down and they requested permission to remove it. The Trustees said it was ok for them to take it down.

Celley discussed the Jefferson St project the City of Perrysburg wants to do. They would like to pave the street, at their cost, but need the Township to sign the grant request application. Celley will do a Resolution for the next Trustees meeting.

Celley told the Trustees he will be taking the old Zoning Ford Explorer to the auto auction on Thursday.

Office: Shirley Haar told the Trustees the payment to TD Auto Finance was sent certified on April 26, 2013 and arrived in their office in Kentucky on the 6th of May. This will pay off the 2009 Dodge Ram truck and allow them to send the Township the title.

2:25 – five minute break

2:30 resumed with Perry ProTech in attendance

Linda Wilson and John Dankworth from Perry ProTech came in to speak to the Trustees. Mr. Dankworth explained the two levels of support they can provide. It was decided to start with the Advanced level with the option to upgrade to the Ultimate package if it would be needed. The Township can request ShoreTel to transfer the phones to Perry ProTech. DMC would be given 90 days' notice. **Britten made a motion (seconded by Mack) to enter into an agreement with Perry ProTech for one year under the Advanced Package with the understanding that the package can be upgraded if need be. The cost is \$1,471.00 per month. All Yes Motion Approved** Celley will request ShoreTel to transfer the phones to Perry ProTech and give DMC 90 days' notice.

Britten made a motion (seconded by Mack) to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Craig LaHote - Chairman