

Minutes of Department Head Meeting May 22, 2013

2:00pm Meeting called to order by Gary Britten

Roll Call: Mr. Britten, Mr. Mack, Mrs. Haar, Mr. Celley, Chief Brice, Deputy Chief Rodriguez, Kelly Hemminger and Robert Warnimont

Mr. LaHote arrived late at 2:05 Chief Hetrick, Lt. Pellek and Kraig Gottfried were absent.

Maintenance: Kraig Gottfried –absent – Walt Celley mentioned that 5 or 6 contractors toured the old school on Lime City yesterday.

Fire / EMS: Chief Brice told the Trustees he is still pursuing the grant with the City of Perrysburg for the Radio System. This would be the same system the Police are on. Brice said they are looking to involve Northwood, Rossford, Lake Township and Allen Clay. Brice then discussed how the system would work.

Police: Chief Hetrick – absent – no report

Recreation: Bob Warnimont told the Trustees Andrew Kalamar and Joe Fawcett from Wood County were out to see his bailer operation. They were very happy with the facilities.

Warnimont told the trustees that next year the Recycle Round-Up is going to be held at Perrysburg City as our facility is getting too small.

Warnimont thanked the Trustees for allowing the use of the Fire building for Chief Wehde's wake last Friday.

Zoning: Kelly Hemminger told the Trustee the Board of Zoning Appeals met on May 21, 2013 over the issue of a fence variance on River Rd. The owner wanted to put up a 6 foot fence along his property line on River Rd. This request was approved. The owner also wanted to put up a 6 foot shadow box fence along the side of his property. At the owners request this variance was tabled until next meeting.

Assistant to the Administrator; Rosanna Violi told the Trustees she was getting a list together of items to put on GovDeals.

Violi told the Trustees she has been researching Township History and discovered there isn't a source from which to get a complete list of Township Trustees and Clerks. She finished researching old Township minutes to compile a list. Since 1827 there have been 120 Trustees and since 1848 there have been 39 Clerks. It was discussed if plaques with all the names should be purchased. Violi said she had one quote of just over \$1000.00 for three that would each hold 100 names. She will get a couple more quotes. The history of the Township was then discussed.

Administrator: Walt Celley asked the Trustee to pass a resolution concerning the **Pick-Up of Payroll Contributions for Police and Fire Pension Fund**. This would be **Resolution 2013-07** and is necessary because the member contribution rate is going up in 2013, 2014 and again in 2015. **Mack made a motion (seconded by Britten) to pass Resolution 2013-07.**

All Yes Motion Approved

Celley talked about the Campaign Sign Policy and asked if it should be put on the agenda for June 5, 2013. It was then discussed how to define what is the right-away, how to enforce and who would enforce it. It would have to be on a complaint basis. This will be discussed at the next meeting.

Celley said he will have a Resolution for the Jefferson St project the City of Perrysburg wants to do ready for the Trustees at the June 5, 2013 meeting.

Celley then brought up the summer meeting schedule. The possibility of eliminating one or two meetings was discussed. This will be further discussed at the next meeting. It was also discussed to close the Township offices on July 5th. This also will be discussed at the June 5, 2013 meeting.

Next Celley discussed the old ConAgra building. In January the company requested the water be shut off due to leaks. They were told at that time no employees could work in the building and flammable chemicals could not be stored there. Inspector Feeney has been trying to work with them but they will not work with him nor answer the door. They have employees there and are storing chemicals in the building. Feeney issued a citation to them on May 1, 2013 and the certified mail was accepted May 9, 2013. It was stated that this is a very dangerous situation and the Township would like to persuade them to comply. The situation was discussed as was having the Law Director file an order to secure the building and vacate it. Celley asked the Trustees to approve starting action on this. **Britten made a motion (seconded by Mack) to give the Administrator the authority to do what he has to do to get this building secured and the problems resolved. All Yes Motion Approved**

Mack said he was involved with selling to one of the partners and they have gone bankrupt. This is a huge safety factor and needs to be dealt with aggressively.

Office: Shirley Haar reminded the Department Heads that the 2014 Revenues are due into the office by June 3, 2013. Then the Trustees need to look them over before they are due at the County on June 20, 2013

Bob Mack said he met with a man today who spoke very highly about Fire Inspector Keith Feeney.

Mack said in Am Point they are replacing all the sewer lines and that it is a very substantial project. He said the businesses were sent letters about the project and asked to voice their objections. So far there have not been any objections even though it will cost some of the businesses thousands of dollars. Mack said this shows they are happy with the area.

Bob Warnimont said that the emergency only phone at Station 2 was cut off. This phone was used by people at the ball fields if they needed to call 911. It was discussed if this is still needed with everyone having cell phones.

Mack said speaking of Station 2, Frank Butler (from OI) who we have been waiting on to sign the paperwork retired. Now we will need to contact his successor.

Britten made a motion (seconded by Mack) to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Craig LaHote - Chairman