

Minutes of Department Head Meeting June 12, 2013

2:00pm Meeting called to order by Craig LaHote

Roll Call: Mr. LaHote, Mr. Britten, Mr. Mack, Mrs. Haar, Mr. Celley, Chief Hetrick, Lt. Pellek Chief Brice, Deputy Chief Rodriguez, Kraig Gottfried, Kelly Hemminger and Robert Warnimont

2:30 Stephanie Serda Executive Director of the Perrysburg Heights Community Association spoke to the trustees. She said that they are looking forward towards the South of the Boarder festival in August. Ms. Serda stated that the beer sales have always been the big money maker and was looking for approval form the trustees for the liquor permit. Celley said that the Board of the Perrysburg Heights Community Association needs to make motion stating who will get the liquor license. In the past it was just discussed at their Board meetings but was never a formal motion. Ms. Serda said that this could be done at the June 24, 2013 meeting and a Resolution could be drafted. The Trustees discussed the Center, the programs and community. They stated that the liquor permit application has been granted in the past by the Trustees and there has never been and problems associated with the beer in the past. Ms. Serda will leave the application with Celley and after the resolution is passed fax it to him. The problems with the organization were then discussed. Ms. Serda said that at the May 20th meeting the Board voted to stop payroll of all employees indefinitely and concentrate on fund raising. This raised a lot of concerns and made issues with their grants. At an emergency meeting that decision was then reversed.

Maintenance: Kraig Gottfried told the Trustees the new dump truck and new pick-up truck are in and he would like to put the old 1997 dump truck and 1999 pick-up truck on GovDeals.

Mack made a motion (seconded by Britten) to put the trucks on GovDeals. All Yes Motion Approved

Gottfried told the Trustees he has completed converting the shop lights to motion lights to conserve energy.

Fire / EMS: Chief Brice turned it over to Deputy Chief Rodriguez. Rodriguez told the Trustees they are looking into replacing the old Toughbook. They looked into various options including I Pads but decided the Toughbook is the best option. Rodriguez said there is the rugged version, which is what the old one is, at a cost of \$4,400.00 and there is a semi-rugged one at a cost of \$1800.00. However with the semi rugged one they would need to buy a new docking station at a cost of \$1,300.00 and a solid state hard drive at a cost of \$1,250.00. This would bring the cost up to \$4350.00. Trustee LaHote said he thought the semi-rugged Toughbook would work as well and would recommend buying that one. The old Toughbook is being used by the Fire Inspector. Brice said the old docking station could be taken out of the Deputy Chief's car and put in the Fire Inspector's car. Brice will bring this up at the next meeting.

Police: Chief Hetrick told the Trustees Wood County is switching to an enhanced 911 system. The Township will have to do an upgrade on the police phones to be able to still use the 911 system. The cost will be about \$4,000.00. Hetrick asked whose budget this will have to come out of. Haar said she thought it should be split between the Police/ Fire/ EMS and Town hall accounts.

Hetrick then asked Celley to address the CAD system bids. Celley said that one May 30th at 10am the four sealed bids were opened (copy of results in file) with Alert Public Safety Solutions coming in with the lowest bid of \$153,966.95. The bids were analyzed and they were found to be the best bid also. At the next meeting the Trustees will be asked to make a motion to award the bid to Alert Public Safety Solutions at a price not exceed \$153,966.95.

Hetrick told the Trustees that with ammunition being so high in price and being so scarce he would like to buy some Air Soft training pistols and rifles. These guns use bbs and have the feel of regular training weapons. Hetrick asked the Trustees to approve a PO to Woodville Surplus in the amount of \$2,138.38 for the purchase of 3 Air Soft rifles, 2 Air Soft pistols, a case of ammo and safety equipment. **Britten made a motion (seconded by Mack) to approve the purchase and the PO. All Yes Motion Approved**

Hetrick then asked to discuss the purchase of two or three new cruisers. He said that currently he has three vehicles that are over 100,000 miles. It was discussed how long it would take new cars to come in and the need for them. Hetrick said that he has a state bid price from Charlie's Dodge of \$23,547.00 and they would need to order them by the end of June as the changeover starts in July. Hetrick will bring the PO to the next meeting.

Recreation: Bob Warnimont told the Trustees he has a company that will come in every month at the recycling and collect anything (almost) that has a cord. There will be no cost to the Township or the residents to recycle things such as TVs, computers, cell phones and such. They will not take refrigerators or dehumidifiers. Warnimont said that if the trustees approve this he will then run it past Wood County Solid Waste for their approval. If they then approve it, the program will then start on the 3rd Saturday in July.

Warnimont then said he is going to apply for a grant to purchase safety surface for over at Perrysburg Heights. He is also going to apply for a grant for back stops at Starbright park and at the old Lime City School location.

Zoning: Kelly Hemminger told the Trustees that she had ordered some safety apparel and vest for herself.

Assistant to the Administrator; Rosanna Violi – no report

Administrator: Walt Celley asked the Trustee he had nothing new to report on the gas aggregation.

Celley said he would be going to the Ohio Township Associations Administrators meeting in Columbus on Friday.

Celley then informed the Trustees that Wylie and Sons Landscaping LLC had made application to the Ohio Department of Natural Resources. The applicant is proposing a new mining operation of topsoil, limestone and clay. Celley said the Township has the right to request an informal hearing to discuss any concerns the Township has about this proposal. After a discussion it was decided to have Celley request a hearing and have the Trustees involved.

Celley told the Trustees that he had talked to Mike Stormer from ODOT and reminded them that Stormer had put in for a safety grant for the Roachton & SR 199 project. Because of the traffic accidents the grant was approved. Stormer called Britten and told him the grant had been approved and that tentatively in 2015 a round-about is going to be constructed there. There was

then a discussion of the speed limit and the roads in the area. The Carronade Rd extension was also discussed.

Celley told the Trustees Christine Estereicher who is the State & Local Government Affairs person for Chrysler will be in the Township on Monday June 24, 2013 and would like to meet the elected and township staff members. She will be in the Township complex from 11 to 12:30. Celley said that Dave Kuhn from Feller Finch sent him the preliminary estimate of costs to widen Third St to three lanes just east of Glenwood Rd to J Street (copy in file). It will now be up to FedEx to move forward.

Office: Shirley Haar asked anyone who is going to the Chamber Luncheon on the 19th to let Violi know. Haar asked the trustees to sign a check for the luncheon.

Bob Mack said he ran into Mrs. Sawyer. He said she is looking to sell her property and mentioned that if the Township/Maintenance department wanted the property now is the time to buy it. It was discussed and noted that the property has a water issue. It was also agreed that the Township should look into the property.

Britten made a motion (seconded by Mack) to enter executive session for personnel discipline and for personnel hiring. Further business may be conducted. All Yes Motion Approved

Mack made a motion (seconded by Britten) to adjourn executive session and re-enter regular session. All Yes Motion Approved

Britten made a motion (seconded by Mack) to hire Kimberly Katafias as a full time road patrol police officer starting July 1, 2013 at a starting rate of \$26.43 per hour. All Yes Motion Approved

Britten made a motion (seconded by Mack) to Michael Thompson as a full time dispatcher starting June 25, 2013 at a rate of \$20.91 per hour. All Yes Motion Approved

Britten made a motion (seconded by Mack) to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Craig LaHote - Chairman