

Minutes of Department Head Meeting July 10, 2013

2:00pm Meeting called to order by Gary Britten

Roll Call: Mr. Britten, Mr. Mack, Mrs. Haar, Mr. Celley, Chief Hetrick, Deputy Chief Gilmore, Chief Brice, Deputy Chief Rodriguez, Kraig Gottfried, Kelly Hemminger and Robert Warnimont Mr. LaHote arrived at 2:07

2:00 Don Feller CEO of Feller and Finch thanked the Trustees for the opportunities to work with the Township. He introduced his son Greg Fuller who is now the President of Feller Finch. Don Feller reminded the Trustees that the Ohio Public Works Commission Issue 1 grant applications need to be in by September. Celley said that he had that on his agenda for this meeting.

Maintenance: Kraig Gottfried asked the trustees if they had read the article “Road maintenance and Liability” (copy in file) in the July/August Ohio Township News. He said if they hadn’t he would like them to read it. He said this article goes along with why he pays Envirocare to remove trees and do trimming. Britten said that the County Engineer says if a tree is on private property and fall on a County Rd it becomes County responsibility. Gottfried said that is addressed in the article and is why the Township has to be pro-active.

Fire / EMS: Chief Brice said that he received a call from the manager at Wal-Mart (who is leaving soon) that the Township Fire Foundation has been granted a \$2,500.00 grant for the purpose of buying fire safety equipment. Brice said they also were approved for the Public safety grant in the amount of \$2,750.00.

Brice said he received a call from the Bureau of Workers Comp and they are opening the applications for the Safety Grant and will allow applications to be submitted for hydraulic loading systems. These systems cost about \$23,000.00 but will be very beneficial in lifting the cots into the ambulances. We would pay 25% and BWC pays 75% if granted. Brice asked the Trustees to approve him trying for the grant. The Trustees told him to go ahead and pursue it.

Police: Chief Hetrick gave the Trustees copies of the School Resource Officers STATS for the 2012/2013 school year.

Hetrick asked the trustees to allow him to get prices for a keyless entry system for all the doors on the Township buildings. Hetrick discussed why he thought this was important to do. The Trustees told him to go ahead and look into the prices but it might have to wait until 2014.

Hetrick asked the trustees to approve two “Then & Now” POs. The first one is for VJ’s Towing for three tows back in June in the amount of \$357.00 and the second one is for Sandra Wiechman for her June hours in the amount of \$1,104.00. **Britten made a motion (seconded by Mack) to approve the “Then and Now” POs. All Yes Motion Approved**

Recreation: Bob Warnimont – no report.

Zoning: Kelly Hemminger gave the Trustees the Zoning stats (copy in file) for June. She said zoning permits were up from last year.

Administrator: Walt Celley told the Trustees the Township is receiving a rebate check for \$52,319.76 from Workers Compensation. Haar told them the check had been received and was in the bank. Celley also told them the Police department was receiving a \$7,231.47 payment disbursement on a drug case. Haar told them that this was deposited in the bank on 7-8-2013. Celley said that as Don Feller mentioned it was time to work on the Ohio Public Works Commission Issue 1 grant application and he would be getting with Feller Finch to do an analysis of what projects might qualify.

Celley asked the Trustees to approve a PO in the amount of \$10,500.00 to Frank Gates for our annual premium. **Britten made a motion (seconded by Mack) to approve the PO. All Yes Motion Approved**

Celley said that he did submit a written objection to ODNR (this can be read on the township web site) concerning the Wylie mining application. Celley said he had a meeting with the ODNR inspection team after they had been at Wylie's place. Celley said they are very professional and do a very good job of reviewing everything. Celley said that a tentative meeting is set up for a public hearing on September 18th at 6:00pm at the Township's offices. Celley told the Trustees the shelter house was move yesterday. He said he is going to have a structural engineer from feller Finch come in and inspect it.

Celley brought up the issue of a liquor license for the Perrysburg Heights Community Center's festival. The festival is on August 10, 2013. After a brief discussion it was decided the Trustees would approve the application for the liquor permit for the festival. They did add some conditions that need to be met to their approval. **Britten made a motion (seconded by Mack) to approve the liquor license application with the following conditions to be met; the beer sales will only be from noon to midnight on August 10, 2013 and they will hire four officers for security for the duration of the festival. The hiring of the officers will be coordinated through the Perrysburg Township Police department. All Yes Motion Approved**

Office: Shirley Haar – no report.

Gary Britten reminded the Trustees the Wood County Township Association meeting is on July 11, 2013 at the fairgrounds and starts at 6:30.

Britten asked for an executive session for employee termination.

Bob Mack asked for executive session for real estate

Chief Brice said he had one more thing to address. Brice said he received a letter from a Mrs. Rhodes (copy in file) detailing an incident in April. As a result of the incident Mrs. Rhodes and her husband were both transported by Perrysburg Township as a precaution. Mrs. Rhodes wrote that her insurance deductible is \$3,000.00 so they will have to pay the cost themselves. She wrote that she was wondering if the Township would waive one of the charges of \$619.60. Britten said he saw no problem with waiving on of the charges. **Britten made a motion (seconded by Mack) to waive on of the \$619.60 charges. All Yes Motion Approved**

**Britten made a motion (seconded by Mack) to adjourn into executive session for termination of an employee and for real estate. All Yes Motion Approved
No further business will be conducted.**

**Mack made a motion (seconded by Britten) to adjourn executive session and to adjourn..
All Yes Motion Approved**

Shirley A Haar –Fiscal Officer

Craig LaHote - Chairman