

Perrysburg Township Meeting Minutes
2:00 p.m. September 25, 2013

2:00 p.m. Meeting called to order by Craig LaHote

Roll Call: Mr. LaHote, Mr. Mack, Mr. Britten, Mr. Celley, Mrs. Hemminger, Chief Hetrick, Deputy Chief Gilmore, Lt. Pellek, Mr. Gottfried, and Ms. Violi all present. Mrs. Haar, Chief Brice, Deputy Chief Rodriguez were excused. Mr. Warnimont was absent.

Mr. LaHote asked if there were any additions to the September 25, 2013 agenda. Discussion over additions ensued. Mr. LaHote asked if there was a motion to approve the amended agenda. ***Britten made a motion to approve the agenda (Mack seconded). All yes. Motion approved.***

Mr. LaHote asked if there was a motion to approve the minutes of the September 18, 2013 afternoon meeting minutes. ***Britten made a motion to approve the minutes (Mack seconded). All yes. Motion approved.***

Maintenance: Mr. Gottfried requested a purchase order for Zimmerman Paint in the amount of \$10,000 to stripe various roads (list in file). ***Mack made a motion to approve the purchase order request to Zimmerman Paint for \$10,000 (Britten seconded). All yes. Motion approved.***
Mr. Gottfried then went into a discussion on road contract monies. Mr. Gottfried is still waiting to hear from the Ohio Public Works Commission on if they will pay for half of Ford Road. Final word on this will be forthcoming in October. Discussion ensued on the balance of monies and where it should be allocated. Mr. Gottfried proposed to use the balance of funds to repair some parts of Glenwood Road (\$5,712) and resurface the Maintenance parking lot (\$39,250). Mr. Gottfried had been in contact with Gerken Paving and they can schedule both projects together in order to save costs of transporting equipment. Discussion ensued over the parking lot. Mr. Britten stated he thinks that is a large amount of money and should be put out to bid. The other Trustees agreed. Mr. Gottfried then requested a purchase order to Gerken Paving for \$5,712. ***Britten made a motion to approve the purchase order request to Gerken Paving for \$5,712 (Mack seconded). All yes. Motion approved.***

Police: Chief Hetrick made mention that a purchase order approved at the previous meeting regarding the police vehicles should have been presented as a “then & now”.
Chief Hetrick also acknowledged Lt. Pellek and recognized his 26 years of service. He congratulated him on his retirement. All three Trustees offered their gratitude for his many years of service to Perrysburg Township.

Admin: Mr. Celley requested approval to send Ms. Violi to the TMACOG Economic Development Conference in Monroe, MI for \$20. ***Britten made a motion to approve sending Ms. Violi to the TMACOG event (Mack seconded). All yes. Motion approved.***

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Mr. Celley presented the Board of Trustees with information on a historical survey being done on Simmons Road just south Bass Pro to make way for a proposed cell tower.

Then Mr. Celley presented the Retirement Recognition Policy. This is the third time it has been presented on the agenda and Mr. Celley asked the Board if they were okay with the terms: minimum of ten years continuous full time service immediately preceding retirement; \$250 for a party and \$100 towards a gift. ***Britten made a motion to approve the Retirement Recognition Policy (Mack seconded). All yes. Motion approved.***

Next, Mr. Celley informed the Board of Trustees that the Holiday Inn French Quarter was booked for December 5 for the annual Holiday Party. Mr. Celley asked what the Board of Trustees would like to set as a budget for the gathering. Mr. Celley stated that in 2012 the party costs just over \$2,000 and the gifts \$1,400. Mr. Mack stated the gift must be useful in the line of work. Budget was set at \$3,500. ***Mack made a motion to set the 2013 Holiday Party and gift budget not to exceed \$3,500 (Britten seconded). All yes. Motion approved.***

Mr. Celley then presented information about the keyless entry system. The Board of Trustees had asked to research adding the Administration area and Maintenance Building to the quote prepared for the Police Department. Mr. Celley is not recommending adding the extra doors as it will not add much security but is recommending the Police Department area in the amount of \$13,826.⁷¹ Mr. Britten asked Chief Hetrick what the benefits will be and Chief Hetrick stating tracking who comes in and out as well as convenience of entering the building. The monies to purchase this system will come out of the drug fund and not tax payer dollars. ***Britten made a motion to approve the purchase order for the keyless entry system for the Police Department in the amount of \$13,826.⁷¹ to Lowe's (Mack seconded). All yes. Motion approved.***

Fiscal Officer: Check reports for September 23 and September 24 were presented and reviewed by the Board of Trustees.

Trustees: Mr. Mack presented information about a SMART growth workshop put on by the Home Builders. Some of the topics involve planning and zoning. Mrs. Hemminger will look into it.

Mr. Britten made a motion to go into Executive Session for purchase of real property, with Mr. Mack seconding. All Yes. Motion passed. Further business will not be conducted

Mr. Mack moved to adjourn. Mr. Britten seconded. All yes. Meeting adjourned.

Craig LaHote, Chairman

Rosanna Violi