

Minutes of Regular Meeting: August 19, 2015

5:00 pm Meeting called to order by Robert Mack

1st Roll Call: Mr. Britten, Mr. Mack, Mrs. Haar, Mr. Celley and Chief Hetrick and Attorney Dave Smigelski

Britten made a motion (seconded by Mack) to enter Executive session for the following; Public Employee compensation, Pending litigation w/ Law Director, Collective Bargaining and Appointment of a public official **All Yes Motion Approved** *Any action to be taken will be during the Regular Meeting session beginning at 6:00 p.m.*

Britten made a motion (seconded by Mack) to adjourn executive session and resume regular session. All Yes Motion Approved

6:00 2nd Roll Call: Chief Brice, Kelly Hemminger and Kraig Gottfried Robert Warnimont was absent

Pledge of Allegiance

Britten made a motion (seconded by Mack) to approve the amended agenda. All Yes Motion Approved

Mack talked about why he and Britten are not appointing either Joe Schaller or J D Justus (who are both running for Trustee in November) as the interim Trustee. He said that both men are equally qualified candidates and he and Britten elected not to give unfair advantage to either one. Mack said they had received 7 or 8 letters requesting to be considered for the interim Trustee's position. With that said Mack asked for approval of *Resolution 2015-23 Appointment of Township Trustee to fill Vacant Office* (copy in file) naming Robert F Armstrong to serve as Trustee for the remainder of the term expiring December 31, 2015. **Britten made a motion (seconded by Mack) to approve Resolution 2015-23. All Yes Motion Approved**

Fiscal Officer Haar then signed the Certificate of Appointment to Fill Vacancy in Office of Township Trustee.

Haar then served Robert F. Armstrong with the Notice to Appointed Official to give Bond and Take Oath. Haar then administrated the Oath of Office to Robert F. Armstrong

Haar then mentioned she will apply for Armstrong's bond effective August 19, 2015.

Armstrong spoke and thanked the Trustees for appointing him. He said he was happy to serve as interim Trustee.

Maintenance: Kraig Gottfried told the Trustees he was going to let Celley handle the Carronade Rd. extension resolution. Celley said he had resolution *2015-21 Declaring the Necessity of Constructing Carronade Drive* (copy in file). The Contractor will reimburse the Township for the first \$300,000.00 as defined in the MOU passed at a prior meeting. There was a brief discussion of the project. **Britten made a motion (seconded by Mack) to approve Resolution 2015-21 All Yes Motion Approved** Dave Kuhn from Feller Finch gave the Trustees a copy of the plans for Eckel trace Plat 6 (copy in file). Mr. Kuhn said the last couple of weeks he has been going around to the agencies involved to get their comments. The plans he gave the Trustees are the revised plans with all the comments from Northwest Water and Sewer district (NWWSD), the Wood County Engineer, Perrysburg City and Ohio Department of Transportation (ODOT) He said that as of now Walt Celley, the Developer and NWWSD have signed the plans. He will be dropping them off at Perrysburg City tomorrow (8-20-2015) to be signed. Once he has them back from the City he will take them to EPA for the final permit. Mr. Kuhn said he is asking the Trustees to award the bid tonight as the contractors are saying it is taking 2 to 3 weeks for manhole covers to come in. Mack asked if we award it and someone doesn't sign it what happens. Mr. Kuhn said the project just stops. Britten said the first thing that has to be done is to accept the bid before

they can be awarded. Britten also said he was leery of awarding them without all the signatures. After a brief discussion **Britten made a motion (seconded by Mack) to accept the bids as read at the July 31, 2015 meeting. All Yes Motion Approved**

Britten made a motion (seconded by Mack) to award the bid to Ed Kelly and Sons at the best and lowest bid of \$322,816.90. All Yes Motion Approved

Gottfried asked the Trustees to approve a PO to resurface Five Point Rd at the overhead at 75 from the bottom of the hill to the bridge decking. ODOT will supply the manpower and equipment. The Township would pay for the asphalt and would haul away the millings. Gottfried said the Township can use the millings. The cost would be \$45,000.00. **Britten made a motion (seconded by Mack) to approve the PO. All Yes Motion Approved** Since this was not in the budget the monies will have to be re- appropriated from the general fund.

EMS / Fire: Chief Brice – no report

Police: Chief Hetrick asked the Trustees to approve a PO to Vance's in the amount of \$1,050.60 for ammunition for the shotguns. This is used for qualifications. **Britten made a motion (seconded by Armstrong) to approve the PO. All Yes Motion Approved**

Hetrick asked the Trustees to approve the purchase/swap of the 40mm Glock guns to the new Generation Four 9mm Glocks. He would be swapping 31 guns at a cost of \$75.00 for a total of \$2,325.00. They would swap out our 40mm ammunition for 9mm. The monies will come out of the drug fund. **Britten made a motion (seconded by Armstrong) to approve the swap. All Yes Motion Approved**

Recreation: Bob Warnimont – absent - no report

Zoning: Kelly Hemminger – no report

Administrator: Walt Celley asked the Trustees to approve Resolution 2015-22 for the Disposal of Township property no longer needed. **Britten made a motion (seconded by Armstrong) to approve Resolution 2015-19. All Yes Motion Approved**

Office: Shirley Haar asked the Trustees to sign the check report and bank statement (copies in file). The Trustees signed the reports

Haar told the Trustees that starting in 2015/2016 Applicable Large Employers, which the Township is, have to start reporting and complying with the Affordable care Act. This is a very detailed and time consuming process. She said the payroll company, Payroll Select has set up a module to gather and process the information that needs to be reported. They would comply with the year end 1094C and 1095C reporting requirements. The cost to the Township would be a onetime set up fee of \$250.00 and a monthly fee of \$.95 per employee being processed. **Britten made a motion (seconded by Mack) to approve using Payroll Select to do the ACA processing. All Yes Motion Approved**

Trustees: Celley brought up the administration building. He said he would like to send out a RFP for evaluating the administrative building. **Britten made a motion (seconded by Armstrong) to approve sending out the RFPs. All Yes Motion Approved** He will ask that they be in by September 14, 2015.

Mack asked for Public Comments;

Brenda Strong spoke and said she was speaking for **Donna Reitzel**. Ms. Strong asked the Trustees now that they had received the report that the neighbors deck was built too close to the line, what were they going to do about it. Mack said he had the report that the fence was 2 feet to close to the setback but because of what has been going on he had not had time to really read it closely. Ms. Strong asked if the Trustees were going to discuss it and Mack replied they would. Armstrong asked Ms. Strong what would make Ms. Reitzel happy. Ms. Reitzel said she wanted them to make him cut the deck back 4 feet to comply with the zoning. This issue was briefly discussed. Ms. Reitzel asked why the Trustees had not called her back. Britten said he tried to call her but she did not answer her phone and she doesn't have an

answering machine. They said when the Trustees come to a decision they will send out a letter to Ms. Reitzel.

Mack asked for additional Public Comments and hearing none;

Britten made a motion (seconded by Armstrong) to adjourn. All Yes Motion Approved

Shirley A Haar –Fiscal Officer

Robert Mack –Chairman