

## Minutes of Regular Meeting: December 2, 2015

**\*2:00 pm Meeting called to order by Robert Mack**

Pledge of Allegiance

**Roll Call:** Mr. Mack, Mr. Britten, Mrs. Haar, Mr. Celley, Chief Hetrick, Chief Brice, Deputy Chief Rodriquez, Kelly Hemminger, Robert Warnimont and Rosanna Hoelzle. Kraig Gottfried was absent

**Britten made a motion (seconded by Mack) to approve the agenda.  
All Yes Motion Approved**

**Appointment of a Trustee;** Mack said that after the resignation of interim Trustee Robert Armstrong last meeting the Trustees are now ready to appoint a new interim Trustee. Mack said they would be appointing Joseph Schaller who won the election for Trustee in November. Celley asked the Trustees to approve Resolution 2015-26 Appointment of Township Trustee to Fill Vacant Office **Britten made a motion (seconded by Mack) to approve Resolution 2015-26 All Yes Motion Approved** Celley gave Haar the Notice to appointed official to give bond and take oath to sign (copies in file). Haar swore in Joseph Schaller as interim Trustee. Haar gave Mr. Schaller his bond to sign. Trustee Schaller then took his seat on the Board.

**Maintenance:** Kraig Gottfried – absent – no report

**EMS / Fire:** Chief Brice – no report

**Police:** Chief Hetrick – no report

**Recreation:** Bob Warnimont asked the Trustees to approve a PO to David Williams & Associates to complete the equipment and ground surface at the Heights Center. He said he will be using the 2016 grant money to finish this. He explained he has enough money in his account to purchase the equipment and materials and wants to do so as the prices are going up. **Britten made a motion (seconded by Schaller) to approve the purchase and the PO to David Williams & Associates in the amount of \$10,175.99. All Yes Motion Approved**

Warnimont said that through Mack he received a whole semi-truck (about 18 skids) of bottled water. All he has to do is pay the transportation costs. He said he is going to use it for the Township, the food program and some programs at other entities.

Warnimont congratulated Joe Schaller.

**Zoning:** Kelly Hemminger asked the Trustees to approve appointing Bill Erwin to a five year term on the Board of Zoning Appeals and to appoint Russell Sturgill and Linda Wilker as one year alternates. All three are currently serving in their respective positions and have agreed to serve another term. **Britten made a motion (seconded by Mack) to make the appointments as stated. All Yes Motion Approved** Hemminger asked the Trustees to approve appointing Carol Warnimont to a five year term on the Zoning Commission and to appoint Jeffery Normand and Chuck Ore as one year alternates. All three are currently serving in their respective positions and have agreed to serve another term. **Britten made a motion (seconded by Schaller) to make the appointments as stated. All Yes Motion Approved** Hemminger said that on December 14th at 2:00pm there is a Stormwater meeting to discuss the 2016 programs. They have requested that a Township send a representative. The meeting is after Hemminger will be on leave. Celley will go and represent the Township.

**Administrator:** Walt Celley asked the Trustees to approve the updated Health & Safety Policy they were given at a previous meeting. **Britten made a motion (seconded by Mack) to approve the Policy All Yes Motion Approved**

Celley asked the Trustees to approve a PO to Holiday Inn for the Holiday party in the amount of \$3,000.00. Celley said he felt that it would cost more like \$2200.00 based on the last party. **Britten made a motion (seconded by Mack) to approve the PO. All Yes Motion Approved**

Celley asked the Trustees to approve a PO to Perry ProTech in the amount of \$2500.00 for a spare network switch. This is needed because the current switches are aging out. **Britten made a motion (seconded by Schaller) to approve the PO. All Yes Motion Approved**

Celley asked the Trustee to approve the proposal from Poggemeyer Design Group for the evaluation and renovation feasibility study in the amount of \$13,500.00. **Britten made a motion (seconded by Schaller) to approve the proposal and the PO for Poggemeyer. All Yes Motion Approved**

Celley asked the Trustees to approve the change orders for Crestline on 3<sup>rd</sup> St. Britten said he had received the information he was looking for and now was comfortable on passing the changes. Celley asked the Trustees to approve Change Order #1 for additional fill at the pump station in the amount of \$4130.00. **Britten made a motion (seconded by Schaller) to approve the Change Order. All Yes Motion Approved**

Celley asked the Trustees to approve Change Order #3 for additional pavement repair at \$14,826.75. **Britten made a motion (seconded by Schaller) to approve Change Order #3. All Yes Motion Approved**

Celley gave the Trustees copies of a draft of the tentative expenses and said he was looking to get it approved at the December 9, 2015 meeting. Britten said he was looking at the revenues and said that we should be basing the expenses on 85% of the tax revenues. Mack said he believed that was a low figure as collections of the taxes are getting better.

**Office:** Shirley Haar asked the Trustees to sign the check report, cash position report and the credit card statement. The Trustees signed the reports.

Haar asked the Trustees to approve a "Then & Now" PO for Feller Finch in the amount of \$8,000.00. Haar explained that she had been told all Feller Finch bills for Third Street were paid and closed their PO. Then she discovered the Township still owed about \$8,000.00 to them on it. **Britten made a motion (seconded by Schaller) to approve the PO. Britten – yes Schaller – yes Mack – abstain Motion Approved**

Haar told the Trustees that when the bid for the Carronade Dr extension was approved no one asked for a PO. Two weeks ago at a meeting it was announced that the work was completed and the road was going to open. Haar asked the Trustees to approve a "Then & Now" PO to Ed Kelly & Sons for the work on Carronade Dr in the amount of \$325,000.00. **Britten made a motion (seconded by Mack) to approve the PO. All Yes Motion Approved**

Haar then asked the Trustees to approve a "Then & Now" PO to Feller Finch in the amount of \$35,000.00 for their work on Carronade Dr. **Britten made a motion (seconded by Mack) to approve the PO. All Yes Motion Approved** Britten made the comment that when someone asks to purchase something or approves a bid they need to make a PO at the same time to avoid a situation like this.

Haar asked the Trustees to approve increasing the 204 Road & Bridge account by \$675,000.00 and increasing the expenses to the 101 general fund by \$675,000.00. Haar explain this was done to cover the paving of 3<sup>rd</sup> St expenses as well as the a few other paving projects authorized by the Trustees to come out of the General fund. She said the 3<sup>rd</sup> St paving has grant money coming back in the amount of \$500,000.00 which was hoped to be in this year but appears like it will be 2016. Also over the next couple of years (as stated in previous meetings) \$300,000.00 will come back to the general fund for Carronade. **Britten made a motion (seconded by Mack) to approve the transfer. All Yes Motion Approved** Haar will send it down to the County.

Britten said he hoped the public discovers Carronade is open and starts using it. It was mentioned that the intersection at Carronade & 199 is very dark. It was discussed that maybe the Township could get a temporary light installed there until the round-about is built. Celley will check on this. Schaller mentioned there was overgrown brush there that should be trimmed also.

**Trustees – no report**

Mack asked for Public Comments

*Bridget O'Halloran* asked the Trustees about the roof/repairs at the Community Center and also if they had received the financials from them. Celley said we had received the financials. Britten said that two Board members were in attendance and probably would speak.

*Fred Moore* spoke and said he was a Board member of the Perrysburg Heights Community Center. He talked about how the Center has managed to keep the Center open, pay the bills and have \$3,000.00 in the bank. Mr. Moore said this is the second year of a program with Perrysburg Schools where volunteers come out to the center 4 days a week to work with the youths. This is making positive changes. He also stated that as with all non-profits they rely on donations and contributions. Mr. Moore talked about some of the maintenance issues and said the roof is an immediate concern. He stated the Center would be most appreciative if the Township could help with the roof. Mack said this is something that needs to be discussed with Gottfried and by the Board.

*Paul Belazis* who also is a Board member said he thought the repair estimate by Normand Roofing was about \$2500.00. He then discussed how the repair would just allow them to make do until enough money could be raised to put on a complete new roof. He also said it would be a great help if the Township could help with the roof so the money they have could be used for the kids.

*Elsie Hetman* asked the Trustees why they didn't call Penta and see if they would do work on the Community Center. After a brief discussion Mack said he was going to be at Penta on Thursday and would bring it up. He said the construction trades are expanding so it might be a good time to ask. Mack will check into it and get back to the other Trustees.

Mack asked for additional Public Comments and hearing none;

**Britten made a motion (seconded by Schaller) to enter executive session for Pending Litigation  
All Yes Motion Approved No further business will be conducted**

**Schaller made a motion (seconded by Mack) to adjourn executive session and to adjourn. All Yes  
Motion Approved**

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Shirley A Haar –Fiscal Officer

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Robert Mack –Chairman

\*This meeting was originally scheduled for 6:00pm but moved to the earlier time due to a conflict in the Trustees schedule