

## Minutes of Regular Meeting: November 18, 2015

**5:00 pm Meeting called to order by Robert Mack**

**1<sup>st</sup> Roll Call:** Mr. Mack, Mr. Britten, Mr. Armstrong, Mrs. Haar, Mr. Celley Trustee elect Joe Schaller

**Armstrong made a motion (seconded by Britten) to enter Executive session for the following;**  
Employee Compensation and Pending Litigation with Law director

**All Yes Motion Approved** *Any action to be taken will be during the Regular Meeting session beginning at 6:00 p.m.*

**Britten made a motion (seconded by Armstrong) to adjourn executive session and resume regular session. All Yes Motion Approved**

Pledge of Allegiance

**6:00 2nd Roll Call:** Chief Hetrick, Kraig Gottfried, Kelly Hemminger and Robert Warnimont  
Chief Brice was absent

**Armstrong made a motion (seconded by Britten) to approve the amended agenda. All Yes Motion Approved**

**Armstrong made a motion (seconded by Britten) to approve the minutes from the November 4, 2015 6:00pm evening meeting. All Yes Motion Approved**

**Poggemeyer Design Group:** Linda Amos one of the principal owners spoke. She said she and Bill Steele met with Celley on the proposed evaluation and renovation and feasibility study. She said they divided the study into two phases. Phase one would be evaluation of existing conditions, Preliminary space utilization study and presentation to Township. Phase two would be complete space utilization, preliminary conceptual design, and estimate of probable cost, final report and presentation to Township. Ms. Amos gave them a draft of the contract to study. The Trustees said they would like to study it and act on it the first meeting in December. Armstrong thanked them for coming.

**Brooks Insurance Company** –John Heer said he presented to Celley and Rosanna Hoelzle cyber insurance. Mr. Heer said he wanted to speak to the Trustees about why the Township needs cyber insurance. He said that 60% of businesses that are breeched close within 6 months. He talked about the need to notify everyone who could be compromised by the breech and it is an expensive proposition. He discussed what the Township could do to protect itself and what cyber insurance would do for the Township. Mr. Heer said the policy would cost just over \$13,000.00 per year. Mack told Mr. Heer that they had the proposal and would review it.

**Maintenance:** Kraig Gottfried asked the Trustees to approve a PO to Detroit Salt for the 2015/2016 season in the amount of \$45,000.00. Gottfried said the cost of salt is \$49.19 per ton this year. **Britten made a motion (seconded by Armstrong) to approve the PO All Yes Motion Approved**  
Gottfried asked the Trustees to approve a PO increase to Po #2015-220 in the amount of \$3,000.00 for vehicle repair. **Britten made a motion (seconded by Armstrong) to approve the PO increase All Yes Motion Approved**

**EMS / Fire:** Chief Brice –No Report

**Police:** Chief Hetrick asked the Trustees to approve Resolution 2015-25 Disposition of Township Property. **Armstrong made a motion (seconded by Britten) to approve the resolution. All Yes Motion Approved**

**Recreation:** Bob Warnimont told the Trustees he received a letter from Vicki Blanco about using the bay for the annual Girl Scout cookie drop on the 27<sup>th</sup> of February 2016. Britten asked if he was planning to also use a maintenance man to help unload the cookies and Warnimont replied he was. **Britten made a motion (seconded by Armstrong) to allow Warnimont to use the bay for the cookie drop and to use a maintenance man for help. All Yes Motion Approved**

**Zoning:** Kelly Hemminger– no report

**Administrator:** Walt Celley told the Trustees the Wood County Economic Holiday Party is December 2 at the same time as the Trustees meeting. Celley suggested moving the meeting time to 2:00pm on December 2, 2015. **Britten made a motion (seconded by Armstrong) to change the time of the December 2, 2015 meeting till 2:00pm. All Yes Motion Approved**

The Holiday Party for the Township was discussed. It was tentatively scheduled for December 9, 2015 from 4pm to 9pm. Celley will get the cost approved at the next meeting.

Celley gave the Trustees a copy of a draft of an updated Health and Safety Policy the insurance Company wants done. He asked them to review it for discussion at the next meeting.

Celley asked the Trustees he received a notice of filing of petition for street lighting district for Eckel trace Plat 6. Celley asked the Trustees to set a lighting district hearing on December 9, 2015 at 2:15pm

**Armstrong made a motion (seconded by Britten) to set the hearing at 2:15 on December 9, 2015 All Yes Motion Approved**

Celley said that Carronade Dr is close to being opened. Mike Stormer from ODOT gave the township signs to post. Once they are posted the road will open. Britten said the County Engineer also has to accept the road. Then he can decide to keep it or turn it over to township. It was suggested we do a press release on the opening.

Celley gave the Trustees a memo about buying a spare network switch. He explained out network switches are aging and it would be wise to keep a spare. He will ask for approval of this next meeting. Celley said he has been working with our Bond Council, Rossford, Northwestern Water and Sewer and the Rossford TID for months on a RTID Bond Agreement. This agreement has been approved by our Bond Council, Rossford, Northwestern Water and Sewer and the Rossford TID and will satisfy the bonds. Northwestern Water and Sewer will then the \$2000.00 per acre development fee collected as taps are given. Celley said under the agreement the Township will collect no more or no more than it would have collected under the bonds.

Celley talked about the change orders for the Third St project. He said that the previous meeting Britten questioned the amounts so he went back and checked the quantities.. Britten was correct that the quantity was not correct and that resulted in a reduction of \$14,000.00. After a discussion of the changes Britten still had more questions about what was previously approved and what was not. Britten also questioned what happened to the soil that was skimmed off pre-construction. This again was tabled for more information.

Celley said the draft of the tentative budget is in the Trustees mailboxes. He asked them to look them over so it can be passed at the December 9, 2015 meeting.

**Office:** Shirley Haar asked the Trustees to sign the bank report and check report (copies in file). The Trustees signed the reports.

**Trustees:** Celley said that on Monday December 14, 2015 from 8am to 5:00pm there is a FEMA Training Course at Sinclair Community College. Joe Schaller asked Celley to present this.to the Trustees and asked them to send 4 or 5 employees. Celley said Schaller will go. The class is free so the only cost will be for gas, meals and wages. **Britten made a motion (seconded by Armstrong) to approve sending Schaller and 4 others to the class. All Yes Motion Approved**

**Mack** talked about the Ohio Township Association conference is at the end of January and the Fiscal Officer and all three Trustees attend. He asked Haar to register Schaller. Haar told Mack she had already taken care of it.

Armstrong read a letter of resignation (copy in file). He said he was resigning at the conclusion of this meeting but was honored to have served as Trustee. He said he wanted to congratulate Joe Schaller on his successful campaign and stated Joe is ready to assume the Trustees duties. He concluded by saying “it is clearly in the best interest of the residents of Perrysburg Township that I step aside so Joe can take this seat which I understand will occur at our next meeting”. Mack said they had selected Armstrong as Trustee because they knew he would tell us the truth and call it as it is. Britten said he knew why Armstrong was successful because he tells it as it is. **Britten made a motion (seconded by Mack) to accept Armstrong’s resignation effective at the conclusion of this meeting. All Yes Motion Approved**

Mack asked for Public Comments:

*Greg Spoerl* on Woodland Ave asked if the Township had made any decision on his driveway issues with water. Gottfried said he was going to be out there the next morning to work on the problem. It was then discussed what was going to be done. Mr. Spoerl said he just wanted the water problems solved and have a smooth transition from road to driveway.

Mack asked for further Public Comments and hearing none;

**Mack made a motion (seconded by Britten) to adjourn. All Yes Motion Approved**

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Shirley A Haar –Fiscal Officer

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Robert Mack –Chairman