



Perrysburg Township, *Established 1823*
26609 Lime City Road Perrysburg, Ohio 43551
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www.perrysburgtownship.us

TRUSTEES
Gary Britten
Robert Mack
Joe Schaller

FISCAL OFFICER
Hannah Nelson

ADMINISTRATOR
Walter Celley

Perrysburg Township Board of Trustees Meeting Agenda

January 19, 2022

The Perrysburg Township Board of Trustees holds its regular public meetings on the first and third Wednesday of the month at 4:00 p.m. at 26609 Lime City Road, Perrysburg, Ohio.

- I. **(3:00 p.m.) Call to order of regular meeting by the Chair**
- II. **Motion to enter executive session for discussion of the following matters:**
 - a. To consider personnel hiring (1)
 - b. To consider personnel hiring (2)
 - c.

(Any action to be taken on executive session items will be taken during a regular meeting.)
- III. **Motion to close executive session and return to regular meeting**
- IV. **(4:00 p.m.) Call to order of regular meeting by the Chair**
- V. **Pledge of allegiance**
- VI. **Roll Call:** Mr. Mack, Mr. Schaller, Mr. Britten, Ms. Nelson, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, Ms. Moore, Mr. Warnimont, Mr. Conner
- VII. **Approval of the agenda/amended agenda**
- VIII. **Special Presentations:**
 - a.
 - b.
 - c.
- IX. **Approval of meeting minutes**
 - a. December 15, 2021
 - b. January 5, 2022
 - c.
- X. **Department business**
 - a. **Maintenance/Roads**
 - i. 2022 Township agreement with Wood County
 - ii.
 - iii.
 - iv.
 - v.

- b. Fire/EMS**
 - i. Stryker service contract
 - ii. Resignation
 - iii. 2021 Department statistics
 - iv. EMS/MVA billing
 - v.
 - vi.

- c. Police**
 - i. Personnel hiring
 - ii. Department statistics
 - iii. PO to Traffic Stop
 - iv. PO to Thayer
 - v.

- d. Recreation & Recycling**
 - i.
 - ii.

- e. Zoning**
 - i.
 - ii.

- f. Administrator**
 - i. Security camera quotes
 - ii.
 - iii.
 - iv.
 - v.

- XI. **Fiscal Officer**
 - a.
 - b.
 - c.

- XII. **Trustees**
 - a.
 - b.
 - c.

- XIII. **Public Comments**

- XIV. **Adjourn**

Minutes of Regular Meeting: December 15, 2021

3:00 p.m. Call to order by Chair, Gary Britten

Roll Call: Mr. Mack, Mr. Schaller, Mr. Britten

Mr. Britten entertained a motion to enter Executive Session for the purpose of considering personnel hiring, 1 and personnel hiring 2, and to consider purchase or sale of real or personal property. **Mr. Mack moved to enter Executive Session, Mr. Schaller seconded, all yes; motion carried.**

Mr. Britten entertained a motion to close Executive Session and return to the regular meeting. **Mr. Mack moved to close Executive Session, and return to the regular meeting, Mr. Schaller seconded, all yes; motion carried.**

Mr. Britten opened the regular meeting at 4:00 p.m.

Pledge of Allegiance

Roll Call: Mr. Mack, Mr. Britten, Mr. Schaller, Ms. Nelson, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, Ms. Moore, Mr. Connor and Mr. Warnimont

Approval of agenda: Mr. Schaller moved to approve the agenda, Mr. Mack seconded; all yes, motion carried.

Special Presentation: Chief Brice began with the swearing in ceremony for 3 full time and 2 part time fire fighters. He stated that they have been through a thorough screening and all come highly recommended. The trustees met these individuals during executive session. Chief Brice started with Jacob Rands, he recommended to the board hiring him as part time firefighter/EMT starting January 1, 2022 at \$15.73 per hour. **Mr. Schaller moved to approve hiring Jacob Rands, Mr. Mack seconded the motion; all yes, motion carried.** Chief Brice introduced Jaren Wickham, he recommended to the board hiring him as part time firefighter/EMT starting January 1, 2022 at \$15.73 per hour. **Mr. Mack moved to approve hiring Jaren Wickham, Mr. Schaller seconded, all yes; motion carried.** Chief Brice had recommended hiring three full time firefighters, Joe Gernheuser; he recommended hiring as a full time Firefighter/ Paramedic starting January 3, 2022 at \$24.75 per hour. Brian Perkins was recommended as a full time Firefighter/EMT starting January 2, 2022 at a starting wage of \$19.87per hour. **Mr. Schaller moved to hire Brian Perkins, Mr. Mack seconded, all yes; motion carried.** Chief Brice also recommended Levi Kuebler recommended as Firefighter/Paramedic starting January 2, 2022 at \$24.75 per hour. **Mr. Mack moved to hire Levi Kuebler, Mr. Schaller seconded the motion, all yes; motion carried.** The board thanked all the candidates and welcomed them to the township. Chief Brice swore in all the candidates individually.

Special Presentation: Paul Belazis and Fred Moor discussed the needs of PHCA, asking for an indication of what funding the board may provide them. Mr. Mack spoke to the OTA conference at the end of January. He stated that the ARPA funding will be discussed more fully at the conference, and while he hated to make them wait, he would be more comfortable attending the conference prior to making a decision. Both Mr. Britten and Mr. Schaller agreed.

Approval of meeting minutes: Mr. Britten asked for a motion to approve the minutes for both the November 17, 2021 and December 1, 2021. **Mr. Mack moved to approve the minutes, Mr. Schaller seconded, all yes; motion carried.**

Maintenance: Mr. Hoffmann discussed the Holiday Lane turn restrictions. Mr. Celley prepared Resolution 2021-11 depicting the delineators and "No Left Turn" signs at that site. Mr. Mack would like an aerial view so the township could share with the Holiday Lane business owners and ask for feedback from the businesses on their opinions on this. Mr. Britten thinks this is the best solution, and having met with ODOT and the county, he thought everyone was in agreement. Mr. Schaller agreed with Mr. Mack that

the business owners needed to be consulted. Discussion continued. The issue was tabled until the first meeting in January, and Mr. Celley was tasked with speaking to business owners.

Fire/EMS: Chief Brice stated that it is time to appoint members to the Dependency Board. The fire department appoints two, and the trustees need to appoint two members as well; then the appointed board chooses a fifth member. Both Harbauer and Dan Reitzel have served on that board and when he spoke to them, both are willing to continue serving. **Mr. Mack moved to appoint Barb Harbauer and Dan Reitzel to the Dependency Board, Mr. Schaller seconded; all yes.** Chief Brice requested a PO for a iSimulator used for personnel training. It mimics a heart monitor, and various scenarios can be created. Owens has one which we demoed, and some of our people went to Owens to train on it. The basic unit price is \$10,985 plus shipping and handling of \$100, so a total of \$11,085.00. He discussed the parameters of State recommendations, and will eventually need a manikin. The manikins are \$60,000 and under. **Mr. Mack moved to approve the PO to iSimulator, Mr. Schaller seconded (he stated because he likes cheeseburgers), all yes; motion carried.** Chief Brice turned the floor over to Bob Warnimont. Mr. Warnimont stated that Perrysburg Schools held a food drive and donated all the proceeds to the Perrysburg Township Food Bank. Mr. Warnimont thanked the students that collected a massive amount of canned goods, as their efforts will be well received.

Police: Chief Hetrick submitted department statistics. NBC nightly news had featured our department on the issue of retail theft. He stated that State Representative Haraz Ghanbari was a part of that; he is here to speak on the issue. He has a bill he sponsored at the state level, HB 272 concerning retail theft in our communities, and resulting in reselling on the on-line market place. The bill requires sellers to register with Secretary of State to establish their seller credentials. He briefly discussed a recent ride-along with Lt. Gazarek, resulting in a stop to an attempted theft.

Recreation & Recycling: Mr. Warnimont received the DGL proposal for Simmons Park and asked the trustees to please review it. Mr. Britten's concern is paying for it; he stated that unless grants can be found funding will come from the General Fund, and he wished to delay the discussion until after the budget discussion. The Girl Scouts have asked to use the building for cookie distribution February 11 and 12 as they have done in the past. **Mr. Mack moved to approve use of the building for distribution of the annual cookie drive, Mr. Schaller seconded, all yes; motion carried.**

Zoning: Ms. Moore asked for re-appointment of both the Zoning Commission, and Board of Zoning Appeals. **Mr. Schaller moved to approve the re-appointment of members of both the Zoning Commission and BZA, Mr. Mack seconded, all yes; motion carried.**

Administrator: Mr. Celley presented a resolution to declare the Oakmead car wash a nuisance property. Resolution 2021-10 addresses removal of the vegetation and debris on the site. I included pictures in the agenda that the zoning administrator has presented to you as the current condition of the property. Once it is declared a nuisance property, I have ordered title work for ownership of the property, and then we will address the owners. Mr. Celley and Ms. Moore did post it with our sign, and have heard from several of the neighbors supporting our efforts. The property owner has not been responsive to any prior communication. **Mr. Mack moved to approve Resolution 2021-10 declaring the Oakmead Car Wash a nuisance property, Mr. Schaller seconded, all yes; motion carried.**

Fiscal Officer: Ms. Nelson distributed copies of the 2022 preliminary budget. The board also received a copy of the estimated revenues as well. Mr. Britten spoke on the preliminary budget and the declining balance in the general fund. He spoke about good stewardship of the tax payer dollars. He directed the department heads to look at their budgets in depth by the first of the year, prior to passage of the permanent budget. **Mr. Mack moved to approve the preliminary budget, Mr. Schaller seconded, all yes; motion carried.**

Trustees: Mr. Britten started a discussion on the draft of the Covid pay policy. He addressed a portion of the policy concerning children of employees, school closures, and day care closures. Mr. Britten felt that in order to collect Covid pay, a member of the family has to have Covid. Mr. Celley addressed his concern with a discussion of how he and Chief Brice came up with the language; he reiterated that it was a "draft" of the policy. Mr. Britten asked for discussion from the board. Discussion followed. The proposal was

drafted for a six month period, for a limit of 2 week's pay (page 3 of draft, with one bullet point under contention, "The employee is caring for their child, if their school or place of care has been closed, or their daycare provider is unavailable, due to a Covid-19 situation" as well as a bullet point on page 4 addressing proof to substantiate page 3.) The bullet points were stricken. **Mr. Mack moved to approve the policy with those changes (removal of two bullet points), Mr. Schaller seconded, all yes; motion carried.** Mr. Mack was appointed to speak to the League of Women voters in February, and will be speaking to them March 15, as he has a conflict in February.

Public Comments: Mr. Britten asked for public comments, Richard Hens, 29600 Glenwood Rd, asked for the trustees opinions on the City of Rossford's plans to develop the east side of Glenwood Road. I understand that someone from the City of Rossford spoke to people here on widening the roadway. We don't want to lose our property to Rossford. He spoke about the planned expansions of businesses and the traffic on Glenwood. He stated that Rossford never thanks the township for the good things they do, but don't cave in to Rossford. He spoke of the ditch concerns, and lack of drainage of some of their properties and how the mayor of Rossford stated that it was a township concern.

Mr. Britten entertained a motion to adjourn. **Mr. Mack moved to adjourn, Mr. Schaller seconded; all yes, motion carried.**

Meeting adjourned at 5:38 p.m.

Hannah Nelson – Fiscal Officer

Gary Britten -Chairman

Minutes of Regular Meeting: January 5, 2022

4:00 p.m. Call to order of the Organizational Meeting by Fiscal Officer Hannah Nelson

Pledge of Allegiance

Swearing in Ceremony (Trustees Gary Britten and Robert P. Mack): Judge Molly Mack swore in Gary Britten, and Robert (Bob) Mack, signing and dating the oaths of office.

Roll Call of Elected Officials: Mr. Britten, Mr. Mack, Mr. Schaller, Ms. Nelson

Nomination of Chair for 2022: Mr. Britten nominated Bob Mack as Chair, Mr. Schaller seconded, two yes, Mr. Mack abstained; nomination carried.

Nomination of Vice-Chair for 2022: Mr. Britten nominated Mr. Schaller as Vice-Chair, Mr. Mack seconded; two yes, Mr. Schaller abstained; nomination carried.

Call to Order by Chair, Mr. Mack:

Roll Call: Mr. Mack, Mr. Schaller, Mr. Britten, Ms. Nelson, Mr. Celley, Mr. Hoffmann Chief Brice, Chief Hetrick, , Ms. Moore, Mr. Warnimont, and Mr. Connor.

Approval of amended agenda: Mr. Schaller moved to approve the amended agenda, Mr. Britten seconded, all yes; motion carried.

Maintenance: Mr. Hoffmann our first item is to prioritize our application for the ODOT Stimulus Grant; he referred the floor to Mr. Celley for further explanation. ODOT has received 1182 applications, so have asked that we submit one project, after consideration we feel that Bridgewood Street sidewalk repair for about \$55,000. We had originally submitted for a number of subdivisions. **Mr. Britten moved to approve notifying ODOT that we have submitted Bridgewood St, for sidewalk repair, Mr. Schaller seconded; all yes, motion carried.** Mr. Hoffmann asked for an increase in the Maintenance Department uniform allowance from \$350 to \$500 each – it has not been changed in 10 or more years. **Mr. Schaller moved to approve the increase in the uniform allowance for employees in the Maintenance Department from \$350 annually to \$500 annually, Mr. Britten seconded, all yes; motion carried.** Mr. Hoffmann stated that all the up-coming road projects for 2022 are being reviewed by the county.

Police: Chief Hetrick read a resignation – Jared Okineski has resigned as a Patrol officer for the township, December 31, 2021 was his last day. **Mr. Britten moved to accept the resignation of Officer Okineski, Mr. Schaller seconded, all yes; motion carried.** Mr. Mack congratulated the Police Department on recent coverage and recognition by NBC Nightly News.

Recreation & Recycling: Mr. Warnimont – wants to keep Simmons Park in front of the trustees. He spoke briefly on the park progress. Mr. Mack spoke to Perrysburg Rotary Foundation concerning their upcoming auction, and reminding them that many members are residents of the township. He encouraged Mr. Warnimont to submit a request to them. Mr. Schaller has been looking into Dog Parks in the area; he was amazed by the usage of the parks he visited. He also asked for a date for Christmas tree pick-up. Mr. Hoffmann has that scheduled for Monday, January 10.

Administrator: Mr. Celley spoke on the quotes received for security cameras presented at an earlier meeting. Mr. Celley recommended the quotation from Perry Pro Tech, in the amount of \$60,097.22. Mr. Schaller asked if Tim Klewer was asked for a quote, as a third option. Mr. Mack agreed that seeking an additional quote from another source for comparison purposes. Mr. Celley will get additional quotations. Mr. Warnimont stated that in addition to Tim Klewer, Johnson Controls could be approached as well. Mr. Celley discussed the changing guidelines from the CDC affecting the Covid pay policy. The quarantine period has been reduced from 10 days to 5 days with masking for an additional 5 days. Ms. Nelson brought up a question on bonus time for employees, and whether the Covid pay should be reflected in those calculations (currently zero use of sick pay in a calendar year results in a pay bonus). Mr. Celley

stated that it should not affect any collectively bargained pay (or days) items. It is an addition to the CBA's in place. **Mr. Britten moved to approve the amendment to the Covid Pay Policy to reflect a 5 day rather than 10 day quarantine period for those testing positive for Covid 19, Mr. Schaller seconded, all yes; motion carried.**

Trustees: Mr. Mack read a resignation from Liz Avery, Administrative Assistant. January 21 will be her last day. Mr. Britten moved to accept the resignation, Mr. Schaller seconded, all yes; motion carried.

Public Comments: Mr. Mack asked for public comments. Mr. Warnimont stated that the next food giveaway will be a drive through with the Covid numbers on the rise. Mr. Warnimont also addressed a long grass nuisance he had submitted, that has not been mowed. Mr. Celley has not been able to find an independent to mow it. A discussion followed on whether Maintenance should be doing the mowing. Mr. Hoffmann volunteered to address the mowing at that property.

Mr. Mack entertained a motion to enter Executive Session for the purpose of discussing personnel hiring. **Mr. Britten moved to enter Executive Session for the purpose of personnel hiring, Mr. Schaller seconded; all yes, motion carried.**

Mr. Mack entertained a motion to exit Executive Session and return to the regular meeting. **Mr. Britten moved to close Executive Session, Mr. Schaller seconded, all yes; motion carried.**

Mr. Mack called the January 5, 2022 meeting back in session.

Roll Call: Mr. Britten, Mr. Mack, Mr. Schaller, Ms. Nelson, Chief Hetrick

Mr. Mack announced that after meeting in Executive Session, he proposed hiring Adam Henry, as a new patrol officer with a start date of January 24, 2022 and a pay rate of \$32.43 per hour. **Mr. Britten moved to hire Adam Henry on the date and rate specified, Mr. Schaller seconded, all yes; motion carried.**

Mr. Mack entertained a motion to adjourn. **Mr. Schaller moved to adjourn, Mr. Britten seconded, all yes; meeting adjourned.**

Regular Meeting adjourned at 5:20 p.m.

Hannah Nelson – Fiscal Officer

Robert Mack, Chair

TOWNSHIP AGREEMENT

WOOD COUNTY RESOLUTION NO. _____

In the Matter of Road Work
on various township roads
within Perrysburg
Township, Wood County,
Ohio.

Board of County Commissioners
Wood County, Ohio

THIS AGREEMENT entered into by and between the TRUSTEES of Perrysburg
TOWNSHIP, Wood County, Ohio, and the WOOD COUNTY COMMISSIONERS, Bowling Green, Ohio, this 19 day of
January, 2022 wherein:

It is agreed by the parties hereto that the following work shall be performed on various Township roads, including equipment rental, material and labor costs for the year of 2022:

Various roads that are to be worked on, including equipment rental, material and labor costs, at a total estimated cost of \$50000.00.

It is further agreed that the total actual cost of working on various Township roads, equipment rental, material and labor shall be paid for by the said Perrysburg Township.

It is further agreed that Wood County shall purchase all materials and employ all labor necessary in said road work, the bills for which shall be filed in the regular manner for allowance by the Board of County Commissioners and payment in the first instance from the proper fund of Wood County, subject to reimbursement by said Perrysburg Township for the actual cost of such; upon the completion of said work herein concerned, and said Township being billed accordingly by the County Engineer.

All requests shall be submitted IN WRITING to the County Engineer.

IN WITNESS WHEREOF, the Board of Township Trustees of Perrysburg Township and the Board of County Commissioners have hereunto set their hand to the Agreement as of this 19 day of January, 2022.

BOARD of COUNTY COMMISSIONERS

BOARD of TOWNSHIP TRUSTEES

Wood County Engineer

TOWNSHIP

CERTIFICATE: FISCAL OFFICER

I hereby certify that funds in the amount of \$50000.00 are in the Township Treasury, or in the process of collection and appropriated for payment of the foregoing obligation from road funds of said Township upon being billed therefore.

FISCAL OFFICER, Board of Township Trustees
Perrysburg TOWNSHIP