



**Perrysburg Township**, *Established 1823*  
26609 Lime City Road Perrysburg, Ohio 43551  
Phone: 419.872.8861 Fax: 419.872.8889  
[www.perrysburgtownship.us](http://www.perrysburgtownship.us)

**TRUSTEES**  
Gary Britten  
Robert Mack  
Joe Schaller

**FISCAL OFFICER**  
Hannah Nelson

**ADMINISTRATOR**  
Walter Celley

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## Meeting Agenda

**July 21, 2021**

**4:00 p.m. meeting**

The Perrysburg Township Board of Trustees holds its regular meetings on the first and third Wednesday of the month at 4:00 p.m. at 26609 Lime City Road, Perrysburg, Ohio. Virtual attendance is hosted on the Zoom platform, which may be accessed with the link below. The link is also posted on the Township website home page at [www.perrysburgtownship.us](http://www.perrysburgtownship.us).

Join by computer, tablet or smartphone:  
<https://zoom.us/j/2903894108>

Join by phone: 312-626-6799  
Meeting ID: 290 389 4108

- I. **Call to order of regular meeting by the Chair**
- II. **Pledge of allegiance**
- III. **Roll Call:** Mr. Mack, Mr. Schaller, Mr. Britten, Ms. Nelson, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, Ms. Moore, Mr. Warnimont
- IV. **Approval of the agenda/amended agenda**
- V. **Special Presentations:**
  - a.
  - b.
- VI. **Approval of meeting minutes**
  - a. June 16, 2021
  - b. July 7, 2021
  - c.
- VII. **Department business**
  - a. **Maintenance/Roads**
    - i. Grant proposal
    - ii.
    - iii.
    - iv.
  - b. **Fire/EMS**
    - i.
    - ii.
    - ii.
    - iv.
    - v.
    - vi.

**c. Police**

- i. PO to Vance's LE (then and now)
- ii.
- iii.
- iv.
- v.

**d. Recreation & Recycling**

- i.
- ii.

**e. Zoning**

- i. Set hearing for ZLA 2021-03; August 4, 2021 at 4:00 p.m.
- ii.

**f. Administrator**

- i. Wood County Park District grand opening of Sawyer Interpretive Center
- ii. ARP award of funding amount of \$678,053.61
- iii.
- iv.

**VIII. Fiscal Officer**

- a.** Reports
- b.**
- c.**

**IX. Trustees**

- a.** Thank you from PHCA for annual grant payment payment
- b.**
- c.**

**X. Public Comments**

**XI. Adjourn**

## Minutes of Regular Meeting: June 16, 2021

3:30 p.m. Call to order of regular meeting by Chair, Gary Britten

Mr. Britten entertained a motion to enter executive session for the discussion of appointment of a public official. **Mr. Mack moved to enter executive session for the discussion of appointment of a public official; Mr. Schaller seconded, all yes, motion carried.**

Roll Call: Mr. Mack, Mr. Britten, Mr. Schaller, Mr. Celley.

Mr. Britten entertained a motion to close executive session and return to the regular meeting. **Mr. Mack moved to close executive session and return to the regular meeting; Mr. Schaller seconded, all yes, motion carried.**

**Mr. Schaller moved to return from recess to the regular meeting, Mr. Mack seconded; all yes, motion carried.**

### Pledge of Allegiance

**Roll Call:** Mr. Mack, Mr. Britten, Mr. Schaller, Mr. Celley, Lt. Gazarek, Mr. Conner, Chief Brice, Ms. Hemminger, and Mr. Warnimont

**Approval of amended agenda: Mr. Schaller moved to approve the agenda as stated, Mr. Mack seconded; all yes, motion carried.**

Mr. Britten spoke about the retirement of Shirley Haar on June 4, 2021. He stated that the trustees interviewed four people, and made a decision. He had Resolution 2021-04. He entertained a motion to appoint an official. **Mr. Mack moved to appoint Hannah Nelson of Glenwood Road, Perrysburg Township to the position of Fiscal Officer for Perrysburg Township with the understanding that she will serve until the election in November of 2021 or until her successor is elected; Mr. Schaller seconded, motion carried.** She has the ability to run for the position in the November election. We have contacted her and she will be present later in the meeting.

**Special Presentation:** Lt. Gazarek performed the badge pinning ceremony for new patrol officer, Jared Okoneski. Officer Okoneski's family was in attendance and his spouse pinned on his new badge.

Ms. Hemminger opened the public hearing on **ZLA 2021-02** Patricia Bennett Nabel, requests to rezone one parcel of land from A-1 Agricultural District to C-2 Community Business District. Property is located on the south side of State Route 20 (Fremont Pike), approximately 350 feet east of Thompson Road and is located within the State Route 20/23 Overlay District. Applicant has indicated they wish to develop a commercial retail center and self-storage facility on the property. Wood County Parcel No. (P57-400-066000015000 (12.16 acres)). Wood County Planning Commission reviewed this application on Tuesday, May 4, 2021 and unanimously recommended approval of application.

Ms. Hemminger proceeded with swearing in of all those who wish to testify or make statements before the Board of Trustees. "Do you hereby swear and affirm that the testimony you are about to give is the truth, the whole truth, and nothing but the truth?"

Mike Cappelletty, Cappelletty Engineering, 6145 Douglas Rd, Toledo spoke on behalf of the owner. At the last meeting, access to the route 20/23 overlay was discussed. ODOT had not

given their response to the owner or Mr. Cappelletty. ODOT has since responded that they will allow a “right in – right out” access to route 20. The exact placement will be determined when the site plan review is completed. We would like to build an office for a mini-warehouse at the front of the parcel, with a possibility of additional retail space. We are just looking for the re-zoning of the parcel at this time. Mr. Britten spoke briefly about the response from ODOT. Mr. Britten stated that he got his questions answered.

Dave Langendorfer, 717 S. Reynolds Rd, Toledo, all I need is a right in and right out. I am in favor of an access road, and I would give an easement to the east or the west, if that helps in your decision, we can groom the site with an easement in mind.

Mr. Britten asked for anyone present wishing to speak for or against the application.

Joe Maltese, 9797 Fremont Pike, of the auto auction was not opposed to re-zoning, but he is concerned about the access road. His concern has been alleviated at present, but he will be following any further news on an access road to the site.

Matt Fischer with Marshall Melhorn, 4 Seagate, Toledo, OH; attorney for the auto auction – the general counsel is not interested in an access road across the auto auction site at this time.

Mr. Britten asked for questions from board, hearing none, he entertained a motion on the public hearing. **Mr. Mack moved to approve ZLA 2021-02 seeking C-2 zoning, Mr. Schaller seconded; all yes, motion carried.**

**Maintenance:** Mr. Conner stated that curb work is done, they were finished on Friday. NWWSD sent an MOU for the road in the Briarwood subdivision, where we will pay for the road and NWWSD will reimburse the township. He stated that Shelly has not submitted their price as yet. Mr. Celley stated that due to the time element he recommended the board sign the agreement; he will contact the court and if the plan does not come together, the MOU would be void. **Mr. Schaller moved to sign the MOU with NWWSD, Mr. Mack seconded; all yes, motion carried.**

Mr. Britten mentioned a letter from Tom Urista on a transportation grant on five roads that would potentially qualify. A brief discussion followed.

**Fire/EMS:** Chief Brice submitted statistics for May, as well as the EMS billing report for April, and MVA billing report for May for your signatures. I have a PO request to Pfund Superior Sales for 2 UV disinfection lights for Medic 74 and 75. These are the most used of the ambulances. Chief Brice talked about the nature of infections in both hospitals and infection control. He stated that the cost is \$2640 per unit plus labor for a total cost of \$6280.00. **Mr. Schaller moved to approve the PO to Pfund Superior Sales for \$6280, Mr. Mack seconded; all yes, motion carried.**

**Administrator:** Mr. Celley announced that the WCEMA proportionate share is \$.55/capita for a total of \$6881.60 for 2021. **Mr. Mack moved to approve the payment to Wood County Emergency Management Agency in the amount of \$6881.60, Mr. Schaller seconded; all yes, motion carried.**

**Trustees:** Mr. Britten discussed revenues for the second half of 2021. Revenue requests were due June 13, 2021. With the change in the office, please re-submit these to Jamie and Liz.

Mr. Mack asked everyone to look at the improvements made during Covid, and try to extrapolate the best changes made. He also spoke briefly on changes in the Fiscal Office asking for patience while they get up to speed. Mr. Schaller stated that Hannah has a lot of public service in her background and will be an asset as well. Mark Hummer spoke briefly as the Administrator of the neighboring township; stating that the public is not aware of how closely the two work together.

**Public Comments:** Mr. Britten asked for public comments.

Darlene Krohn, 10521 Eckel Junction Rd. stated she had lived there 30 years. She stated that she loved it when they were surrounded by farm ground, but now, with the development of Emerald Lakes and Wexford, they have drainage issues. When Wexford was developed they put in a small swale and mounded dirt between the developments, now the water is drowning our trees and bushes. Someone in the township needs to address this either with a deep swale or tiling. Ms. Krohn showed pictures to the trustees showing the swale originally installed, and its present condition. Ms. Hemminger had provided her with the original site plan for the development of Wexford. She wants Wexford to tile for drainage improvement. Extensive discussion followed. Ms. Hemminger and Mr. Celley will look at the grading plan, and assist in helping with the situation.

Hannah Nelson entered the meeting at 4:45 p.m. Mr. Britten swore Hannah Nelson in as the new Fiscal Officer. Congratulations followed. Ms. Nelson spoke briefly, stating that she was part of the Haas family, and would be available to speak to anyone at their convenience. Mr. Mack stated that the board had resources in adjacent townships for assistance should she need it. She also introduced her husband and son, and her parents and sister who were present as well.

Bob Warnimont, Georgia Rd, thanked the trustees for the two new doors on the old fire station. He also spoke about the need for a PA system for the meeting room. Mr. Britten thanked him for the suggestion.

Mr. Britten entertained a motion to adjourn. **Mr. Mack moved to adjourn, Mr. Schaller seconded; all yes, motion carried.**

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Gary Britten -Chairman

## Minutes of Regular Meeting: July 7, 2021

4:00 p.m. Call to order of regular meeting by Chair, Gary Britten

### Pledge of Allegiance

**Roll Call:** Mr. Mack, Mr. Britten, Mr. Schaller, Ms. Nelson, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, Ms. Moore, and Mr. Warnimont

**Approval of amended agenda: Mr. Schaller moved to approve the agenda as stated, Mr. Mack seconded; all yes, motion carried.**

**Maintenance:** Mr. Hoffmann spoke about micro-surfacing of portions of several roadways. He presented a proposal from Strawser Construction, Inc. in the amount of \$148,595.00. **Mr. Schaller moved to approve the proposal from Strawser for Micro-surfacing in the amount of \$149,585.00, Mr. Mack seconded; all yes, motion carried.** Mr. Hoffmann presented a PO request to DL Smith for a total of \$10,000 for additional curb work. **Mr. Mack moved to approve the PO to DL Smith for additional curb work, Mr. Schaller seconded; all yes, motion carried.**

**Fire/EMS:** Chief Brice requested approval of Resolution 2021-05 for the sale of surplus air packs to Penta Career Center for \$1. **Mr. Schaller moved to approve Resolution 2021-05, Mr. Mack seconded; all yes, motion carried.** Chief Brice also presented a renewal to "iamresponding" contract, which he will take from a blanket PO. **Mr. Schaller moved to approve the renewal, Mr. Mack seconded; all yes, motion carried.** The Chief also presented June statistics for the department as well as EMS/MVA billing reports. He announced that a grant for EMS was funded again to the amount of \$3296. He also presented a PO request for preventive maintenance of ladders in the amount of \$2007.00. **Mr. Mack moved to approve preventive maintenance costs for the ladders, Mr. Schaller seconded; all yes, motion carried.**

**Police:** Chief Hetrick had a PO request to Motorola Solutions for portable radios in the amount of \$6015. **Mr. Mack moved to approve the PO to Motorola Solutions, Mr. Schaller seconded; all yes, motion carried.** Chief Hetrick presented June statistics for the Detective division and the department as a whole for the trustee's signatures. He then discussed an MOU for Jessica Mikolajcak's vacation accrual. Ms. Mikolajcak was a dispatcher that left and returned within a short period of time, and her vacation totals needed to be adjusted to reflect her return. **Mr. Mack moved to approve the MOU to adjust Ms. Mikolajcak's vacation totals, Mr. Schaller seconded; all yes, motion carried.** Chief Hetrick requested approval of a PO to Lexipol for annual updates to law enforcement policies and training modules in the amount of \$6911. **Mr. Schaller moved to approve the PO request, Mr. Mack seconded, all yes; motion carried.**

**Recreation & Recycling:** Mr. Warnimont stated that he will be receiving approximately \$4004 from the Wood County Park District grant. He spoke briefly on Simmons Park; Mr. Celley will contact DGL.

**Administrator:** Mr. Celley announced the upcoming grand opening of the Sawyer Interpretive Center will be held July 13, 2021 1:00 p.m. to 3:00 p.m.

**Fiscal Officer:** Ms. Nelson submitted reports for the trustee's signatures.

**Trustees:** Mr. Britten discussed attending the up-coming Wood County Economic Development Commission annual dinner. In the past a table was reserved. **Mr. Mack moved to reserve a full table for the amount of \$320.00 on September 16, 2021, Mr. Schaller seconded; all yes, motion carried.** The trustees addressed the need to appoint two members to WCTID. **Mr. Britten moved to approve appointing Bob Mack and Walt Celley to the board, Mr. Schaller seconded; all yes, motion carried.**

**Public Comments:** Mr. Britten asked for public comments, hearing none, Mr. Britten entertained a motion to adjourn. **Mr. Mack moved to adjourn, Mr. Schaller seconded; all yes, motion carried.**

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Gary Britten -Chairman

## Walter Celley

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**From:** The Ohio Grants Partnership <grants@obm.ohio.gov>  
**Sent:** Thursday, July 15, 2021 11:02 AM  
**To:** Walter Celley  
**Subject:** Grant Opportunity Registration for American Rescue Plan Act - Coronavirus Local Fiscal Recovery Funds for Ohio Non-Entitlement Units of Local Government accepted.

Thank you for registering for the following opportunity:

**American Rescue Plan Act - Coronavirus Local Fiscal Recovery Funds for Ohio Non-Entitlement Units of Local Government, registration submitted by Walter Celley**

Your registration has been **approved**. Your award amount is \$678053.61.

Your entity's application has been approved and your first tranche payment is shown above. This is half of your allocation and should be received within ten (10) business days or sooner. Your NEU Recipient Number is: OH0313.

Sincerely,  
Grant Administration  
The Ohio Grants Partnership

Ref: 21037 - Unknown

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# PHCA



Perrysburg Heights Community Association

Perrysburg Heights Community Association  
P O Box 612  
Perrysburg, OH 43552-0612  
419-874-4529

7/16/21  
JA

## Executive Board

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President

John Ziegelhofer  
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Nicholas Tonegato

**Drop-In Program  
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Kami Smith

**Summer Program  
Coordinator**  
Analisa Turnow

July 13, 2021

Perrysburg Township Trustees  
26609 Lime City Road  
Perrysburg, OH 43551

Thank you very much for your donation of \$20,000.00 to the Perrysburg Heights Community Association. Your support will greatly help us to continue and expand upon the educational program offered to the multi-cultural Perrysburg Heights neighborhood and surrounding community.

The support of the Perrysburg Township Trustees is allowing us to continue to provide meals for youth and families at our center as well as maintaining a food pantry that will open at any time for individual emergency needs as they arise.

The knowledge and expertise of the professional staff we hire through Perrysburg schools affords the youth we serve educational programming that expands upon the curriculum offered them in the classroom. This would not be possible without your help.

Thank you for the trust you have put in us with this generous donation.

Sincerely,

Fred Moor, Trustee