



**Perrysburg Township**, *Established 1823*  
26609 Lime City Road Perrysburg, Ohio 43551  
Phone: 419.872.8861 Fax: 419.872.8889

[www.perrysburgtownship.us](http://www.perrysburgtownship.us)

**TRUSTEES**  
Gary Britten  
Robert Mack  
Joe Schaller

**FISCAL OFFICER**  
Shirley A. Haar

**ADMINISTRATOR**  
Walter J. Celley

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**Meeting Agenda**  
**November 18, 2020** **4:00 p.m.**

- I. **Call to Order of regular meeting (held virtually on Webex platform)**
- II. **Pledge of allegiance**
- III. **Roll Call:** Mr. Mack, Mr. Schaller, Mr. Britten, Ms. Haar, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, Ms. Hemminger, Mr. Warnimont
- IV. **Approval of the agenda/amended agenda**
- V. **Special Presentations:**
  - a.
  - b.
- VI. **Approval of meeting minutes**
  - a.
  - b.
  - c.
- VII. **Department business**
  - a. **Maintenance/Roads**
    - i.
    - ii.
    - iii.
    - iv.
    - v.
  - b. **Fire/EMS**
    - i. PO request for air/surface disinfection equipment
    - ii.
    - iii.
    - iv.
    - v.
    - vi.
    - vii.
  - c. **Police**
    - i.
    - ii.
    - iii.
    - iv.
    - v.

**d. Recreation & Recycling**

- i.
- ii.
- iii.
- iv.
- v.

**e. Zoning**

- i. PO to PPT for replacement Surface
- ii.

**f. Administrator**

- i. PPT quote - Microsoft Surface tablets for virtual meeting connectivity (CRF purchase)
- ii. Lakemont HOA requesting 'children playing' signage for subdivision
- iii.
- iv.
- v.
- vi.

**VIII. Fiscal Officer**

- a.** Final payroll 2020
- b.** Disbursement of CRF monies
- c.**
- d.**

**IX. Trustees**

- a.** Resolution for Small Business Saturday
- b.**
- c.**
- d.**

**X. Public Comments**

**XI. Adjourn**

Qty	Description	Unit Price	Ext. Price
1	Microsoft Surface Pro 7 Tablet - 12.3" - 16 GB RAM - 256 GB SSD - Windows 10 Pro - Platinum - TAA Compliant - Intel Core i5 10th Gen microSDXC Supported - 2736 x 1824 - PixelSense Display - 5 Megapixel Front Camera	\$1,565.15	\$1,565.15
1	Microsoft Surface Dock - for Notebook/Tablet PC - USB 3.0 - 4 x USB Ports - 4 x USB 3.0 - Network (RJ-45) - DisplayPort - Audio Line Out - Wired	\$182.01	\$182.01
1	Microsoft Surface Pen Stylus - Bluetooth - Black - Tablet, Notebook Device Supported	\$90.67	\$90.67
1	Microsoft Signature Type Cover Keyboard/Cover Case Microsoft Surface Pro (5th Gen), Surface Pro 3, Surface Pro 4, Surface Pro 6, Surface Pro 7 Tablet - Ice Blue - Stain Resistant - Alcantara - 0.2" Height x 11.6" Width x 8.5" Depth	\$144.16	\$144.16
1	Desktop Essentials PERRY proTECH will perform the following services: * Configure IP addressing compatible with your network * Upgrade the workstation firmware to the vendor's latest recommended level * Update Windows to the current recommended levels * Set the workstation's login credentials * Install basic software stack * Install a basic, common software stack consisting of: Google Chrome browser, Adobe Acrobat Reader, Adobe Flash player & the latest version of Microsoft Office * Delivery and Installation of the workstation to your location * Connect the workstation to the nearest network port or configure Wi-fi connectivity	\$325.00	\$325.00

**Testing the workstation**

- \* We will test the operation of the software stack
- \* Test the connectivity of the workstation to your network
- \* Test printing to one network printer

\*\*\* Some configuration work may be performed at PERRY proTECH facilities and some at your facility. Any work outside this scope will be charged as time & materials. \*\*\*

<b>SubTotal</b>	\$2,306.99
<b>Tax</b>	\$0.00
<b>Total</b>	<b>\$2,306.99</b>

By checking this box, the customer indicates that they have read and agree to the PERRYproTECH terms and conditions which can be found online at <https://www.perryprotech.com/technology-division-terms-and-conditions/> Prices subject to change - prices based upon total purchase - all delivery, training or consulting services to be billed at published rates for each activity involved - quote is only valid for a maximum of 30 days - we specifically disclaim any and all warranties, express or implied, including but not limited to any implied warranties or with regard to any licensed products. We shall not be liable for any loss of profits, business, goodwill, data, interruption of business, nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. Unopened items purchased from PERRYproTECH may be returned within 15 days of the original delivery. PERRYproTECH will pay the return shipping costs if the product is defective or the return is a result of our error. If the item is returned for any other reason you are responsible for the return shipping costs and may be charged a restocking fee of 15 percent. No returns will be accepted after 15 days. Approved signature below signifies acceptance of terms and quotation.

# PERRYPROTECH

History • Technology • Innovation

Quote Number: SMSQ35749-01  
 Document Date: 11/12/2020  
 Expiration: 11/26/2020

Tablets

Qty	Description	Unit Price	Ext. Price
1	Microsoft Surface Go 2 Tablet - 10.5" (Windows OS) (Optional - SELECTED) (22) Microsoft Surface Go 2 Tablet - 10.5" - 4 GB RAM - 64 GB Storage - Windows 10 Pro - Silver - Intel Pentium Gold 4425Y 1.70 GHz microSDXC Supported - 1920 x 1280 - PixelSense Display - 5 Megapixel Front Camera - 10 Hour Maximum Battery Run Time Desktop Setup PERRY proTECH will perform the following services: * Configure IP addressing compatible with your network * Update Windows to the current recommended levels * Set the workstation's login credentials for local device * Install Cisco Webex * Install a basic, common software stack consisting of: Google Chrome browser, Adobe Acrobat Reader, Adobe Flash player & the latest version of Microsoft Office Viewers * Delivery and Installation of the workstation to your location * Connect the workstation to the nearest network port or configure Wi-fi connectivity * Setup Email for users - this will require each user to provide email information, including provider, user name/pwd  Testing the workstation * We will test the operation of the software stack * Test the connectivity of the workstation to your network  *** Some configuration work may be performed at PERRY proTECH facilities and some at your facility. Any work outside this scope will be charged as time & materials. ***	\$15,153.54	\$15,153.54

SAMSUNG (ANDROID) OPTION IS NOT RECOMMENDED - SHOWN FOR COMPARISON

1	Samsung Galaxy Tab A SM-T510 Tablet - 10.1" (Android OS) (Optional) (22) Samsung Galaxy Tab A SM-T510 Tablet - 10.1" - 2 GB RAM - 32 GB Storage - Android 9.0 Pie - Silver - Samsung Exynos 7904A SoC Dual-core (2 Core) 1.80 GHz microSD Supported - 1920 x 1200 - 5 Megapixel Front Camera Desktop Setup PERRY proTECH will perform the following services: * Configure IP addressing compatible with your network * Update OS to the current recommended levels * Set the workstation's login credentials for local device * Install Cisco Webex * Install a basic, common software stack consisting of: Google Chrome browser, Adobe Acrobat Reader, Adobe Flash player * Delivery and Installation of the workstation to your location * Connect the workstation to the nearest network port or configure Wi-fi connectivity * Setup Email for users - this will require each user to provide email information, including provider, user name/pwd  Testing the workstation * We will test the operation of the software stack * Test the connectivity of the workstation to your network  *** Some configuration work may be performed at PERRY proTECH facilities and some at your facility. Any work outside this scope will be charged as time & materials. ***	\$12,071.78	\$12,071.78
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**Will need to determine if you wish to provide covers/keyboards or any additional accessories. None included in this proposal**

**Assumes these devices will not be added to your current MNS contract. Please advise if they will.**

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By checking this box, the customer indicates that they have read and agree to the PERRYproTECH terms and conditions which can be found online at <https://www.perryprotech.com/technology-division-terms-and-conditions/> Prices subject to change - prices based upon total purchase - all delivery, training or consulting services to be billed at published rates for each activity involved - quote is only valid for a maximum of 30 days - we specifically disclaim any and all warranties, express or implied, including but not limited to any implied warranties or with regard to any licensed products. We shall not be liable for any loss of profits, business, goodwill, data, interruption of business, nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. Unopened items purchased from PERRYproTECH may be returned within 15 days of the original delivery. PERRYproTECH will pay the return shipping costs if the product is defective or the return is a result of our error. If the item is returned for any other reason you are responsible for the return shipping costs and may be charged a restocking fee of 15 percent. No returns will be accepted after 15 days. Approved signature below signifies acceptance of terms and quotation.

November 12, 2020

The Honorable Bob Mack  
Perrysburg Township Trustees  
26609 Lime City Road  
Perrysburg, OH 43551

Dear Mr. Mack:

On behalf of the more than 2,000 businesses represented by the Toledo Regional Chamber of Commerce, I want to invite you to join us in celebrating November 28, 2020 as Small Business Saturday. This annual shopping tradition has added importance this year considering the significant challenges small businesses both nationally and within our region have endured due to the COVID-19 pandemic.

The Chamber is seeing the impacts of this unprecedented situation on our small businesses first hand. We have recently partnered with the Lucas County Commissioners to administer a \$2 million small business stabilization grant program, through which we received more than 400 applications and nearly \$7 million in requests for funds in only a week's time. Also, our Small Business Development Center, which provides no-cost consulting services to small businesses, has since March helped more than 600 small businesses navigate through the various assistance programs and health orders.

Enclosed is a sample resolution recognizing the important role of our region's small businesses and November 28<sup>th</sup> as Small Business Saturday. We invite you to join us in acknowledging the contributions of these businesses by adopting a resolution at an upcoming session. We welcome the opportunity to join the meeting to help mark the occasion. Please contact me at 567-420-1242 or at [tim.schneider@toledochamber.com](mailto:tim.schneider@toledochamber.com) to let us know your plans.

Thank you for your support of our local businesses and, as always, please let me know if I can be of any assistance with this or any other matter.

Sincerely,



Tim Schneider  
Manager, Local Government Advocacy

Enclosure: Small Business Saturday sample resolution

A RESOLUTION OF THE BOARD OF TRUSTEES OF  
PERRYSBURG TOWNSHIP

RECOGNIZING SMALL BUSINESS SATURDAY - NOVEMBER 28, 2020

The Board of Trustees of Perrysburg Township, Wood County, Ohio met in a regular meeting of the Board, on November 18, 2020; whereupon the following was placed in consideration:

Recognizing November 28, 2020 as Small Business Saturday and supporting awareness of the value of our small businesses.

WHEREAS, we join the Toledo Regional Chamber of Commerce in celebrating our local small businesses and the contributions they make to our community; and

WHEREAS, in our region there are about 50,000 businesses with fewer than 100 employees according to most recent data from the U.S. Census Bureau; and

WHEREAS, nationally there are 31.7 million small businesses which employ 47.1 percent of America's private workforce according to the U.S. Small Business Administration; and

WHEREAS, small businesses throughout our nation and region have been particularly challenged due to the COVID-19 pandemic and should be recognized for their efforts; and

WHEREAS, small businesses often offer many unique products and services, as well as local crafts and specialties; and

WHEREAS, small businesses contribute to our communities by providing goods, creating jobs, and supporting the overall health of our economy; and

WHEREAS, businesses, public entities and other organizations across the nation have established the Saturday after Thanksgiving as Small Business Saturday. Now, therefore be it

RESOLVED, we do hereby recognize November 28, 2020 as SMALL BUSINESS SATURDAY;

AND, urge the residents of our community to support small businesses on Small Business Saturday and throughout the year.

**WHEREUPON** Trustee \_\_\_\_\_ moved and Trustee \_\_\_\_\_ seconded the adoption of the Resolution; and the roll was called on the question of adoption thereof; resulting as follows:

Gary Britten, \_\_\_\_\_ Robert P. Mack, \_\_\_\_\_ Joseph Schaller, \_\_\_\_\_

ATTEST:

I certify that the foregoing is a true and accurate copy of the Resolution passed in a regular meeting of the Perrysburg Township Board of Trustees on the date aforesaid.

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Shirley A. Haar, Township Fiscal Officer