



Perrysburg Township, *Established 1823*
26609 Lime City Road Perrysburg, Ohio 43551
Phone: 419.872.8861 Fax: 419.872.8889

www.perrysburgtownship.us

TRUSTEES
Gary Britten
Robert Mack
Joe Schaller

FISCAL OFFICER

ADMINISTRATOR
Walter J. Celley

Meeting Agenda

June 16, 2021

The Perrysburg Township Board of Trustees holds its regular public meetings on the first and third Wednesday of the month at 4:00 p.m. at 26609 Lime City Road, Perrysburg, Ohio. Meetings may be a combination of virtual and in-person. Virtual attendance is hosted on the Zoom platform, which may be accessed with the link below. The link is also posted on the Township website home page at www.perrysburgtownship.us.

Join by computer, tablet or smartphone:
<https://zoom.us/j/2903894108>

Join by phone: 312-626-6799
Meeting ID: 290 389 4108

- I. **(3:30 p.m.) Call to order of regular meeting by the Chair**
- II. **Motion to enter executive session for discussion of the following matters:**
 - a. To consider the appointment of a public official
 - b.
 - c.

(Any action to be taken on executive session items will be taken during a regular meeting.)
- III. **Motion to close executive session and return to regular meeting**
- IV. **(4:00 p.m.) Pledge of allegiance**
- V. **Roll Call:** Mr. Mack, Mr. Schaller, Mr. Britten, _____, Mr. Celley, Mr. Hoffmann, Chief Hetrick, Chief Brice, Ms. Hemminger, Mr. Warnimont
- VI. **Approval of the agenda/amended agenda**
- VII. **Adoption of resolution to appoint fiscal officer and give oath of office**
- VIII. **Special Presentations:**
 - a. Badge pinning ceremony for Ptl. Jared Okoneski
 - b. ZLA 2021-02 continuation of public hearing on zone change application A-1 to C-2 south side of SR 20 within Overlay District for proposed commercial retail and self-storage facility
 - c.
- IX. **Approval of meeting minutes**
 - a.
 - b.
 - c.

X. Department business

a. Maintenance/Roads

- i. MOU with NWWSD for paving and curbs
- ii.
- iii.
- iv.
- v.

b. Fire/EMS

- i. Department statistics
- ii. EMS/MVA billing
- iii.
- iv.

c. Police

- i.
- ii.
- iii.
- iv.
- v.

d. Recreation & Recycling

- i.
- ii.

e. Zoning

- i.
- ii.

f. Administrator

- i. WCEMA proportionate share contract
- ii.
- iii.
- iv.

XI. Fiscal Officer

- a.**
- b.**
- c.**

XII. Trustees

- a.**
- b.**
- c.**

XIII. Public Comments

XIV. Adjourn

Matt Hoffmann

From: Matt Dennis <mdennis@nwwsd.org>
Sent: Thursday, June 3, 2021 9:32 AM
To: Matt Hoffmann
Subject: Wood Streets WL MOU
Attachments: MOU Perrysburg Twp-District.pdf

Matt,

Please forward attached memorandum of understanding to your Administrator and anyone else who needs to review/sign.

We will need to know what the bid from Shelly's is as soon as possible so we know what our portion of the cost will be. If you have numbers for our footage and cost of the curb work send that to me as well. Also, as discussed yesterday, let me know what how your meeting goes next week so we can review costs or get Hillabrand mobilized.

The sooner we have numbers, the quicker we can move.

Thanks,

Matt Dennis

Project Manager

Northwestern Water & Sewer District

Mobile: 419-308-4817

Phone: 419-354-9090 Ext. 125

mdennis@nwwsd.org



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding was made and executed by and between the Northwestern Water and Sewer District ("District") and Perrysburg Township ("Township"), Wood County, Ohio.

WHEREAS, the District will be replacing the existing waterlines and appurtenances on Bridgewood, North Bramblewood, South Bramblewood, and Cliffwood; and

WHEREAS, the Township will be replacing some curb and gutter, then milling and resurfacing the roads within the project area in Perrysburg, Ohio; and

WHEREAS, the District will bid the waterline with the alignment in the roadway and a concrete cap over the trench; and the Township will bid the paving and curb.

NOW THEREFORE BE IT RESOLVED THAT:

Section 1: The District will contract for the water system improvements and the Township will contract for the road improvements on Bridgewood, North and South Bramblewood, and Cliffwood in Perrysburg, Ohio.

Section 2: The District agrees to reimburse Perrysburg Township for costs associated with the milling, resurfacing, and curb and gutter project estimated to be \$_____. The District will pay half of the milling and paving costs and the full amount of any curb and gutter that was undermined, damaged, or removed by the waterline project.

Section 3: The District will pay all agreed upon costs related to the Township's road improvements upon receipt of an approved invoice from the Township.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Attested by:

Northwestern Water and Sewer District

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

Perrysburg Township

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

APPROVED AS TO FORM:

Rex Huffman, Esq.
Legal Counsel for the Northwestern
Water and Sewer District

Wood County Emergency Management Agency

Jeff Klein, EMA Director

*A department under the Board of County Commissioners
Doris I. Herringshaw Ed.D • Craig LaHote • Dr. Theodore H. Bowlus*



June 1, 2021

Subject: E.M.A. Proportionate Share Contract and 2021 Invoice

Dear Wood County Political Entity:

Enclosed please find your 2021 E.M.A. Proportionate Share invoice to Furnish Emergency Management Services for your political entity. In addition to disaster response and support, this agreement covers your political subdivision for both the County All-Hazards Mitigation Plan and Emergency Operations Plan (EOP). Otherwise, your political subdivision would be responsible for maintaining these individual plans. This invoice is for the second year of the 2020-2021 contract.

As we indicated last year when the contract was signed, the next contract will be based on the 2020 Census. To help you prepare for the 2022 invoice, the rate being used to determine your proportionate share is \$0.55 per capita. Currently, the revenue generated by the Proportionate Share contract covers approximately 21% of the E.M.A.'s operating budget.

Please remit by July 1, 2021. If additional time is needed, please do not hesitate to contact this office. If you have any questions concerning the contract or the 2021 invoice, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Klein', is positioned above the typed name.

Jeff Klein
E.M.A. Director

Cc: file

Enclosures

Wood County Emergency Management Agency

Jeff Klein, EMA Director

*A department under the Board of County Commissioners
Doris I. Herringshaw Ed.D • Craig LaHote • Dr. Theodore H. Bowlus*



DATE: June 1, 2021
TO: All Wood County Political Subdivisions
FROM: Wood County Emergency Management Agency
REF: 2021 Allocations for Proportionate Share

In accordance with the "County-Wide Agreement" to provide Emergency Management services, the following is the proportionate share amount due for your political entity. The amount is based on \$0.55 cents per capita.

Subdivision **Perrysburg Township** Population **12,512** Share **\$6,881.60**

Please make check payable to: **WOOD COUNTY TREASURER**

and remit to: **Wood County Emergency Management Agency
#1 Courthouse Square
Bowling Green, Ohio 43402**

Please remit the amount due by **July 1st**. Thank you for your cooperation in this matter. If you have any questions, please do not hesitate to contact the EMA office.

Sincerely,

Jeff Klein
EMA Director